# **In Case of Emergency** Surrey Prepared logo

Complete this form for your household to access key information quickly and easily in an emergency. Store these details on your mobile device as well as keeping a paper copy.

In an emergency, ensure you are not in danger. If the danger is outside, stay inside (if it is safe to do so). If you or another person is in danger always call 999.

## If you are asked to leave your home:

* Make sure you take your medication and, if possible, any medical equipment you need with you.
* Remember to tell family, friends and carers where you are going.  If you are currently receiving visits from NHS or Social Care providers let them know where you have gone to.
* Take your mobile phone and charger as well as key documents like ID and your purse/wallet.
* Turn off your gas, electricity and water if it is safe to do so
* Consider whether you need to take your pets with you.
* Do any family and neighbours need help?
* Do you have any family or friends you could stay with?

Tune in to local radio, TV and social media for advice and updates.

## Returning home:

* Listen to advice from the emergency services and local authorities (e.g. advice about drinking water or power loss)
* Contact your insurance company if needed
* Contact the relevant utility companies. If you turned off your gas it must be turned on again by a professional for safety reason

## Contact details for household members

|  |  |
| --- | --- |
| Name | Contact Number |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

## People who can collect children from school in an emergency?

|  |  |
| --- | --- |
| Name | Contact Number |
|  |  |
|  |  |

## Where we can meet or stay near to home?

|  |  |
| --- | --- |
| Name  | Contact Number |
|  |  |

## Where we can meet or stay further from home?

|  |  |
| --- | --- |
| Name  | Contact Number |
|  |  |

## Family or neighbours who may need help

|  |  |
| --- | --- |
| Name | Contact Number |
|  |  |
|  |  |

## Who can I call if I need help?

|  |  |
| --- | --- |
| Name | Contact Number |
|  |  |
|  |  |

## Emergency telephone numbers and twitter details

|  |  |  |
| --- | --- | --- |
| Organisation | Telephone number | Twitter and website details |
| Emergency services | 999 | @SurreyPolice, @SurreyFRS, @SECAmbulance |
| NHS – 24/7 support | 111 | [www.nhs.uk](http://www.nhs.uk) |
| Police non-urgent | 101 | [www.police.uk](http://www.police.uk) |
| Power cut | 105 |  |
| National gas emergency:  | 0800 111 999 |  |
| Surrey County Council | 0345 009 009 |  |
| Local council |  |  |
| Doctor |  |  |
| School |  |  |

## Important household information

|  |  |  |
| --- | --- | --- |
| Name | Telephone number | Policy number or location |
| Home and contents Insurance:  | Tel: | Policy number: |
| Car Insurance: | Tel: | Policy number: |
| Gas provider: | Tel: | Gas emergency Number 0800 111 999 |
| Gas safety shut off valve is located at your gas meter  | Location: |  |
| Electricity provider: | Tel: |  |
| Fuse box  | Location:  |  |
| Water provider: | Tel: |  |
| Water stopcock  | Location: |  |
| Vet / Kennel/ Cattery:  | Tel: | Pet insurance policy: |

## Current medication

|  |  |  |
| --- | --- | --- |
| Medication name | Dosage/time | Who |
|  |  |  |
|  |  |  |

## Other useful information:

**Environment Agency** Twitter @EnvAgency

Floodline Tel: 0345 988 1188 (24hr service)

Pollution / Incident Hotline Tel: 0800 80 70 60 (24hr service)

Check your flood risk and sign up to flood alerts: Web: [www.gov.uk/check-flood-risk](http://www.gov.uk/check-flood-risk)

**Met Office** Twitter @metoffice

Check for weather warnings Web: [www.metoffice.gov.uk/public/weather/warnings](http://www.metoffice.gov.uk/public/weather/warnings)

## Tune in to local radio stations

BBC Surrey: 104-104.6FM

Greatest Hits Radio (Surrey and East Hampshire): 96.4FM

Heart Sussex and Surrey: 97.5 – 102.7FM

**GO IN** to a safe building.

**STAY IN** until you are advised to do otherwise.

**TUNE IN** to local TV or radio for more information.