

DISCLOSABLE PECUNIARY INTERESTS – GUIDANCE NOTE 2025

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Within 28 days of becoming a member or co-opted member, you must notify the Monitoring Officer of any ‘disclosable pecuniary interests’. A ‘disclosable pecuniary interest’ is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) within the following descriptions:

Subject	Description	Notes
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.	<i>Please describe your (and your spouse/partner's) source of earned income (i.e. how you make a living), including job title/description and the name of the employing business/organisation. If you/your spouse/partner are self-employed or retired, please state this.</i>

<p>Sponsorship</p>	<p>Any payment or provision of any other financial benefit (other than from the council) made to a Councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a Councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>	<p><i>Please include any financial support you have received or continue to receive for being a councillor. This will include election expenses if you are a member of a political party which pays these.</i></p>
<p>Securities</p>	<p>Any beneficial interest in securities of a body where – (a) That body has a place of business or land in the area of the relevant authority; and (b) either – (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>	<p><i>This Disclosable Pecuniary Interest concerns any shares, bonds etc. that you or your spouse/civil partner/equivalent hold (you must include your partner's interest). Only a business that has a place of business or land in the administrative area of the county is relevant. Only share ownership that has a face value equal to or more than £25,000 (NB not the trading value) is relevant, unless you hold 1% or more of the total shares issued or of any class of shares.</i></p>

<p>Contracts</p>	<p>Any contract made between a Councillor or his/her spouse or civil partner or the person with whom a Councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the Council – (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.</p>	<p><i>If you or your spouse/civil partner/equivalent have any contracts with SCC or you are an owner or part owner of a business which has SCC contracts you must declare this here. If the contract is completed (i.e. no more services or payments arising) you do not need to include it.</i></p>
<p>Land and Property</p>	<p>Any beneficial interest in land which is within the area of the Council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give a Councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.</p>	<p><i>This is where you must declare any property that you or your spouse/civil partner/equivalent own in the administrative area of the County of Surrey. If land is held on trust for either of you it should be included in the declaration. It includes both freehold and leased land, including your home if you are a homeowner.</i></p>

<p>Corporate tenancies</p>	<p>Any tenancy where (to the Councillor's knowledge)— (a) the landlord is the Council; and (b) the tenant is a body that the Councillor, or his/her spouse or civil partner or the person with whom the Councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.</p>	<p><i>You must declare any properties which you or your spouse/civil partner/equivalent rent from Surrey County Council, or which is rented by a business which you or they own or partly own.</i></p>
<p>Licenses</p>	<p>Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.</p>	<p><i>This is where you must declare any property in the administrative area of the County of Surrey that you or your spouse/civil partner/equivalent occupy or have the use of, with the permission of someone else, for example, a property you rent or an allotment.</i></p>