

## **Part 7 Equality impact assessment summary report**

The results of equality impact assessments must be published. Please complete this summary, which will be used to publish the results of your impact assessment on the Service’s website, and return it to Business Support.

**Date of assessment:** 09-10-08

**Manager(s) name:** Paul Summerton **Role:** CFO Staff Officer

**Business case, SOP, SIP, project or service, procedure, strategy or Service, that was impact assessed:**

SFRS Expo 2008

**Summary of findings:**

Communications
Signage and route finding
Catering
Quiet room for religious practice
First aid box & defibrillator
Foreign & sign language

**Summary of recommendations and key points of action plan:**

Communications - SFRS website amendments so that public can make any particular needs known to event organisers.
Signage and route finding - Signs created for the event should be designed to cater for equality strands.
Catering - Confirm vegetarian options with caterer.
Quiet room for religious practice - Confirm one of the study bedrooms is available if required for religious practice or use as quiet area.
First aid box and defibrillator - To be made available in the gym area.
Foreign and sign language – Any known individuals willing to volunteer to translate to be raised at project meeting.

<b>Groups that this business case, SOP, SIP, projector service will impact upon *</b>															
Race		Gender		Sexual Orientation		Age		Disability		Religion/ Belief		Other		All	
+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-
x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>	x	<input type="checkbox"/>

\* This information should be transposed to the front page of the Business case, SOP, SIP, project or service/Procedural document