

A Guide to Early Education Funding in Surrey



SURREY

This information is intended for new and existing childcare providers offering funded hours in Surrey.

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1. The basics

This information only relates to the hours a child is claiming funding for – it does not affect your contract with the parent for any additional services or hours that you may provide. Please also ensure you read the Provider Agreement and the Supplementary Information for the Provider Agreement – both available on our website, as these contain additional information not repeated here.

Registration as a provider

If you wish to offer parents funded hours for childcare you first need to be registered with Ofsted on their Early Years Register. You will receive a registration number which usually looks like EY123456.

You then need to register with ourselves. For the relevant registration forms and more information about the process, please visit our webpage

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/providing-free-early-education/how-to-become-a-free-early-education-provider>

Once we have received your forms we will process your application and add your details to our Directory of Providers and/or List of FEET Providers which we are required to hold by the Department for Education. You can choose to register for 2 year olds (referred to as FEET – Free Early Education for Two year olds) as well as 3 & 4 year olds – however for 2 year olds this is subject to having received a Good or Outstanding Ofsted Inspection. There is more information on our webpage

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/providing-free-early-education/providing-free-early-education-for-two-year-olds>

Once registered, we will issue you with a 6 digit numeric number which is **your DFE URN** (Department for Education Unique Reference Number). **This number is important – please quote it in all your correspondence with us.**

We will send you details of how to log in to our claims Portal and what you need to do to complete this process. Please see section 5 below regarding the Portal.

Communicating with you

We have a dedicated Surrey chat space for providers on the Early Years Foundation Stage Forum. Here you can chat to other Surrey providers, share best practice and get ideas and support from experienced business owners and childcare practitioners. This is not for discussing individual children and is not accessible by parents. We also regularly post updates and relevant news and information for the sector. You can find more information on the same webpage as our e-bulletin.

Please ensure you sign up to our e-bulletin called Childcare Professionals Update. This is a fortnightly newsletter sent to your email inbox and is currently the main way we will communicate with you. It contains reminders for deadlines and any important information regarding changes to procedures or practices. It also provides information from the wider Surrey services relevant to those caring for the under 5's.

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/contact-the-early-years-and-childcare-service/e-bulletin-updates-for-childcare-professionals>

There is a useful guide for parents taking the funded hours which also explains when they can move their funding and that they cannot switch between term time and stretched funding until the term after their child's next birthday. You may wish to give this to parents who are planning to use your funded services – a copy can be downloaded from this webpage

<https://www.surreycc.gov.uk/people-and-community/family-information-service/choosing-childcare-for-children-and-young-people/paying-for-childcare/free-early-education-for-3-and-4-year-olds>

2. Contacting us

For help and support with all aspects of claiming funding please contact

Finance & Practice Team on 01372 833811 or
Email us free.earlyeducation@surreycc.gov.uk.

Please remember to **quote your DFE URN** on all correspondence and a daytime telephone number if you are available for a call back during office hours.

If you are asked to send in any child related information please either post this to us or if you prefer to email using **Egress**. This is a free encryption tool available to download, just search on Google. Please send copies and retain the original documents.

For posting items our address is
Finance & Practice Team
Fairmount House
Bull Hill
Leatherhead
Surrey
KT22 7AH

For advice regarding your business and invoicing parents please contact

childcarebusinessadvice@surreycc.gov.uk.

There is also lots of information on their webpage.

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/running-your-childcare-business>

3. What are Universal and Extended hours?

All children are eligible for 15 hours per week for 38 weeks of funded childcare per year. This is available from the term following their 2nd or 3rd birthday. These are available to everyone – Universal. Fees funding is not a Universal entitlement as it is targeted at eligible families.

From September 2017 the government launched a new scheme aimed at working parents which means that some children will be eligible for an additional 15 hours per week. These are referred to as Extended hours.

The Extended hours have a number of conditions attached to them. Parents need to apply online and set up a Government Gateway account. If they are eligible they will be given an 11 digit code. They need to go online and reconfirm their information with government every three months in order to keep the code valid.

As a provider you will need to check this code before you offer any Extended hours to a parent. If you do not check the code and the child starts attending with you, and the code is not valid for that term, then you will not receive the funding from us and you will have to invoice the parent. So before confirming a child can take Extended hours with you, run the code and the parent's information through the eligibility checker in the Portal – this will give you an instant response. See the section below on the Portal.

The Universal and Extended hours are shown separately in the Portal and are managed separately in Surrey's accounts. If you claim against one and then find that you should have claimed against the other we are unable to offset this, and you may be invoiced for an overpayment and paid the funding for the other. Effectively, each child who is eligible for Extended hours has two 'pots of funding' under their Child Record. It is important that providers claim from the correct 'pot' as this can impact on other providers if the parent is using more than one child carer.

The Declaration Form

This has been designed to ensure parents clearly indicate who they are using for childcare, on what days of the week and for how many hours. They should complete the same document with each provider so that everyone is clear how the funding is to be shared. The providers then use this as their input document when making their claims in the Portal. This form can be downloaded from our webpage – please see Section 9 for more information

4. What are the differences between term time and stretched offers?

One of the first things you will need to decide is whether you are offering parents the option to take their funding during term time hours only or stretched across the year. You could offer parents either option or restrict your offer to one or the other.

Most term time providers reflect the term dates that Surrey's maintained schools use. However, you need to be aware that schools are open for 39 weeks per year, whereas funded hours are for 38 weeks per year.

Most stretched providers offer full day-care, so are open from early in the morning until later into the evening. A lot of childminders also provide stretched offers as they will look after

children through the school holidays. The maximum number of hours you can offer during the week through a stretched offer is set by the number of weeks you are open during the academic year.

It is important that you decide how you wish to offer the hours as you will be setting up a Provider Agreement (contract) in the Portal which is based on this. You can have a Provider Agreement for either term time, stretched or for both. If you are unsure it is best to set up both types of offer in your provider agreement as you will not be able to change your provider agreement once it is submitted. Choosing both stretched and term time does not commit you to offering both types of hours to parents or carer it just gives you flexibility during the academic year if you decide to change.

Once a parent has decided on how they want to claim their funded hours this cannot be changed until the term after their child's next birthday. This is because the Portal will calculate the child's hours across their whole year based on whether the funding is being taken term time – 15 hours per week for 38 weeks, or stretched over the full year. This is done based on your own Provider Agreement. When you set this up you will also set up the dates you are closed and the Portal will use this information when calculating the funding for each child. See section 5 for more information.

5. What is the Portal?

The Portal is Surrey's online claims system used by all childcare providers across the County who are offering funded hours. It is a database holding the records for all the children so that providers can see what hours a child is attending at all settings. It ensures that a child's claims do not exceed the maximum for the funded period.

The Portal will provide you with a record of all your claims, showing the child's personal details, their number of hours and the cash equivalent. You can see exactly how much your funding will be each term and look back at the previous three terms.

Logging into the Portal

As a new provider you start by setting up your login (instructions will be emailed to you – please follow ALL the steps contained in the email). We use 2 Factor Authentication which includes a code being sent to your mobile phone. Each user in your setting must have their own mobile phone and email address – these cannot be shared by more than one user. If you have a change of staff it is your responsibility to inform us so that their login can be removed. You also need to complete a Portal Log-in Request form to set up a replacement user. Access levels can be at either Administrator level (they will not see any of the financial information but can make claims and update children's records), Finance level (they can see financial information, make claims and update children's records) or Manager level (they can complete the Provider Agreement, see financial information, make claims and update children's records).

Editing details

You can amend all the details in a child's record except their date of birth, as this may affect when they are eligible for funding. An incorrect date of birth can lead to a child being funded too early. If you find a record has an incorrect date of birth you will need to advise us using a Child Data Correction Form and we will recreate the record with the correct date of birth.

The Portal is also where you will submit your annual Census return which is a requirement of receiving early education funding– see Section10.

The Provider Agreement

When you first register with us you will need to set up your Provider Agreement (PA) in the Portal. This is your contract with Surrey for the funding and the use of the Portal. It also sets out your calendar of business days and allows the Portal to calculate your funding. You will need to set this up before the start of every academic year. See section 6

If you have made an error with your Provider Agreement or wish to amend it please send in a Provider Agreement Data Correction Form – **please note that any changes cannot be made retrospectively, and some may not be possible if they affect existing claims.** If you need guidance please contact the Finance and Practice Team to discuss this before sending in your form.

Help

There are manuals to help with setting up your Provider Agreement and making claims under the Help tab in the main header bar in the Portal. We recommend you print these off once you have access.

Duplicate records

When searching for children's records use the first three letters of their first name, first three letters of their surname and gender only. Do not search using postcodes. This will return all the likely matches. Select the child that matches yours remembering that if they have moved address they may be in the Portal showing their old address – you can claim against this record and amend the child's address afterwards. Please avoid creating a new record unless you are certain that the child is not already in the Portal – for example if they have just become eligible for funding they will be a new child and you will need to Create a Record for them. If they were previously eligible for FEET (2 year old funding) and have now turned 3 and eligible for 3 & 4 year old funding then they will have a record in the Portal already and you use the same one to make the new claims.

Leavers

When a child leaves your setting you can add their leaving date and a reason code. The reason will identify whether the funding is being released for the remainder of the term or whether you are retaining it.

30 Hours Claims (Extended hours)

When a parent has a code for the Extended hours, you first need to check that it is valid for the current term. You can do this in the Eligibility Checker under Child Search. The result of this is not stored by the Portal, so when you come to make your claim you will need to re-enter these details.

Financial records

If you have manager or finance access rights you will be able to see the Funded Children lists in the Reports section. These will show you the cash value of the claims you have made for the term. Please note that the Portal will only show these for the current and 3 previous terms. You will need to print and retain copies for your records and auditing requirements.

6. What is the Provider Agreement

The Provider Agreement is your contract with Surrey County Council for the Early Years Funding. You will complete this in the Portal before the start of each academic year. It

consists of a written document of all the terms and conditions related to the funding. As part of this you will set your opening days and times for the year, for either stretched funding, term time or both, for either 2 year olds, 3 & 4 year olds or both. It is important that these are set up correctly as we cannot go back and amend an agreement once the Autumn funded period has finished.

We recommend that childminders enter that they are open for each day of the week and not just days that they currently offer funded hours to a child. This means that if a new child starts with a childminder during the academic year and takes their funded hours on a different day of the week, the funding can be offered. Entering in the Portal that you are open each day of the week does not commit you to offering funded hours on these days, it just gives you flexibility if things change later in the year.

How many hours is each child entitled to?

Children are entitled to a maximum of 570 hours per year for the Universal entitlement or 1140 hours including the Extended hours. This can be over 15 hours or 30 hours per week for a maximum of 38 weeks a year or for fewer hours for more weeks stretched across the year, although the total number of hours will remain 570 or 1140 per year.

What is a funded period?

Each financial year is divided into three funded periods as set out below:

Funded period	Dates
Autumn	1 September – 31 December
Spring	1 January – 31 March
Summer	1 April – 31 August

How many days funding do I receive each funded period?

If you are offering your funded hours as term time then you will need to enter the dates of your half terms in your Provider Agreement. In order to ensure that the funding lasts for the whole year the Portal has a number of limitations built in depending on how you are offering the hours.

TERM TIME	Autumn 2017	Spring 2018	Summer 2018
Maximum number of term time hours in a funded period	210	165	195
Maximum number of days in a funded period if open Monday-Friday	70	55	65
Maximum number of days in a funded period if open Monday-Sunday	98	77	91
Maximum number of weeks	14	11	13
STRETCHED – evenly across the year		Maximum 52 weeks = 10.96 hours per week	
Maximum number of stretched hours in a funded period			
Autumn 1 September – 31 December	Spring 1 January – 31 March	Summer 1 April – 31 August	
189.9 hours	147.7 hours	232.10 hours	

When completing your provider agreement please note that if you are only open between Monday to Friday when entering in your closed days you must not exceed the maximum number of funded days as above.

You can choose when you open but you cannot exceed the maximum number of days allowed for each funded period. If you want to follow Surrey school term dates they can be found at

<https://www.surreycc.gov.uk/schools-and-learning/schools/school-term-dates/add-school-term-dates-to-your-phone-or-calendar>

You are now able to take inset days but these should be shown as closed days and you will not be funded for those days.

You can be funded for the May Day Bank Holiday, if you show this as an open day in your provider agreement, but not for any other Bank Holidays.

Headcount

If a child starts at your setting on or before headcount date you will be funded back to the beginning of the funded period according to their pattern of attendance. This is to help you settle new children in to your setting. Children starting after the headcount date are funded from their start date.

Your headcount day is the Tuesday after your first full week of opening if you offer term time only or the Tuesday after your first full week after the start of the funded period if you offer stretched hours.

7. What do I need to do and when?

<p>JULY</p> <p>COMPLETE THE PROVIDER AGREEMENT IN THE PORTAL FOR THE NEW ACADEMIC YEAR IN SEPTEMBER</p> <p>SEND IN ESTIMATE CLAIM FORM FOR AUTUMN TERM</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>	<p>AUGUST</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>	<p>SEPTEMBER</p> <p><u>1ST – START OF AUTUMN FUNDED PERIOD</u></p> <p>1ST - ESTIMATE PAYMENTS MADE</p> <p>IDENTIFY RETURNING CHILDREN IN THE PORTAL, REGISTER NEW STARTERS AND ADD LEAVERS DATES</p>	<p>OCTOBER</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH - BALANCE OF FUNDING PAID</p>
<p>NOVEMBER</p> <p>SEND IN ESTIMATE CLAIM FORM FOR SPRING TERM</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>	<p>DECEMBER</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>	<p>JANUARY</p> <p><u>1ST – START OF SPRING FUNDED PERIOD</u></p> <p>1ST - ESTIMATE PAYMENTS MADE</p> <p>IDENTIFY RETURNING CHILDREN IN THE PORTAL, REGISTER NEW STARTERS AND ADD LEAVERS DATES</p> <p>CENSUS WEEK – COMPLETE BOTH PARTS OF THE CENSUS IN THE PORTAL</p>	<p>FEBRUARY</p> <p>SEND IN ESTIMATE CLAIM FORM FOR SUMMER TERM</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH - BALANCE OF FUNDING PAID</p>
<p>MARCH</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>	<p>APRIL</p> <p><u>1ST – START OF SUMMER FUNDED PERIOD</u></p> <p>1ST - ESTIMATE PAYMENTS MADE</p> <p>IDENTIFY RETURNING CHILDREN IN THE PORTAL, REGISTER NEW STARTERS AND ADD LEAVERS DATES</p>	<p>MAY</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH - BALANCE OF FUNDING PAID</p>	<p>JUNE</p> <p>SUBMIT CLAIMS IN THE PORTAL FOR ANY NEW STARTERS THIS MONTH</p> <p>MID MONTH – PAYMENT FOR ANY ADDITIONAL CLAIMS MADE LAST MONTH</p>

8. When will I be paid?

How much is the funding worth?

The funded early education is not about cash. The funded early education is a guarantee of a funded place. It is not a voucher and it is not a subsidy for parents. It is worth something to the provider, but not to the parent/legal guardian.

The rate paid to providers for FEET is £5.88 per hour per child from 1 April 2018.

The rate paid to providers for Free Early Education for 3 & 4 year olds is £4.60 per hour per child with effect from 1 April 2018.

Estimate payments

You can request an estimate payment each term for 2 year olds (FEET), 3 & 4 year old Universal hours and 3 & 4 year old Extended hours. This is an advance payment of the hours you are expecting to claim for in the Portal. You will still need to make your actual claims in the Portal once the term starts and the child attends their first funded session. You need to complete and submit an estimate claim form one month before the end of the current term in order to receive your payment at the beginning of the following term.

For FEET and Universal and Extended hours we currently pay 60% of your estimated hours at the beginning of the term.

You will receive the balance of your funding once you have completed your claims in the Portal as long as this is before the end of the first full month of the term.

Overpayment

If your claims are less than your estimate payment (for example if a parent changes their mind and the child does not attend with you) we will send you an invoice for the overpayment usually around the middle of the following term once we have closed our accounts.

If you miss making a claim within the term please contact us. You will not be able to make claims once the funded period has closed but we will be able to process a late claim for you up to 6 weeks after the end of the period.

Each academic year we publish a Useful Dates sheet with all the planned payment dates on – this can be found on our webpage.

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/providing-free-early-education>

9. What do I need from parents?

At the beginning of each term you need the parent to complete a contract for the Early Education Funding. For all children this is the Declaration form. This can be found on our webpage. You must use the forms supplied by Surrey County Council and not your own.

<https://www.surreycc.gov.uk/schools-and-learning/childcare-professionals/providing-free-early-education>

The contract is for one term only, it does not have a notice period. Parents cannot transfer their funding to another provider except in the following situations:

- They move house and the setting is too far for them to travel to
- They move job or change working hours and the provision no longer meets their needs
- They have stated on the Declaration form that the child will be leaving mid term
- The provider receives an Inadequate Ofsted inspection outcome

Free Early Education is not linked to where the child lives. It is the Local Authority where the child is educated that pays the funding. If a child goes to another setting that is not in Surrey, please make sure that no more than the maximum hours are claimed between the two local authorities. It is the setting's responsibility to check the Declaration form to make sure this is not happening.

You must retain these forms for 7 years. A copy can be requested by Surrey County Council at any time.

Parents/legal guardians claiming FEET or Free Early Education for 3 & 4 year olds with you for the first time will need to show you the child's birth certificate or passport to prove they qualify for early education funding and to show the child's legal identity.

You must make sure that parents/legal guardians fill in their address and postcode and that the name of the child is their **full legal name** (as stated on the birth certificate or valid passport). You should not complete any of the information requested on the front of the page.

You will use this document to make your claims in the Portal.

9.What is Census?

Central government bases the funding Surrey County Council gets on the number of children reported in the Department for Education annual census each January. All providers must return full and accurate census data by the given date, to make sure we are given the right amount of funding each year. If you do not return the data on time we may remove you from the List of FEET Providers and the Directory of Providers. This would mean that you could not offer FEET or Early Education Funding for 3 & 4 year olds.

You complete the census in 2 parts, both are within the Portal. One relates to your provision the other is specific to each of your registered children.

The provider data is submitted by going to the Provider Details tab, hover over it and select Provider Census. The Child data is updated by going to the Funded Children tab and selecting Census.

We will advise providers when they need to complete the census. This will be via the Early Years Foundation Stage forum and the fortnightly e-bulletin, please make sure you are signed up to both as they are the main way we communicate with providers.

10. Other types of funding

Every provider will expect to have some children with additional needs at some time. With careful planning and organisation most of these children are able to participate fully in the activities you offer. It is expected that providers will make 'reasonable adjustments' and make their offer inclusive to all children and families.

Children with SEND may meet the eligibility criteria for the 30 hour entitlement just like all other 3 & 4 year olds.

Inclusion support grant and Discretionary Funding will (depending on the individual needs of the child/children) be available for up to the full 30 hours Extended entitlement. Providers will be expected to apply for this funding. You can also get support and advice from the Supporting Children Team.

Please contact the relevant team for the area your setting is located in

North West – Runnymede, Surrey Heath, Woking - sectornw@surreycc.gov.uk

South West – Guildford, Waverley - sectorsw@surreycc.gov.uk

North East – Elmbridge, Epsom & Ewell, Spelthorne - sectorne@surreycc.gov.uk

South East – Mole Valley, Reigate & Banstead, Tandridge - sectorse@surreycc.gov.uk

Disability Access Fund

The Disability Access Fund is a new fund which is available to support three and four year olds in receipt of Disability Living Allowance to take up their free early education funding at your setting. This is a one off annual payment which is available to providers even if the child attends for fewer than 570 hours a year. Providers will be expected to apply for this funding.

<https://www.surreycc.gov.uk/people-and-community/family-information-service/support-for-children-with-special-educational-needs-or-a-disability/disability-access-fund>

If a child changes their setting during the financial year, the Disability Access Fund will remain with the original setting.

Early Years Pupil Premium

Early Years Pupil Premium is additional funding for early years settings to improve the education they provide for disadvantaged three and four year olds.

All providers delivering funded early education places will be eligible to receive the Early Years Pupil Premium.

Early Years Pupil Premium can be claimed by the childcare provider if a child at their setting is accessing free early education for 3 & 4 year olds and the child's parent or carer receives one of the qualifying benefits – see our webpage

<https://www.surreycc.gov.uk/people-and-community/family-information-service/education-and-learning-advice-for-families/early-learning/parents-guide-to-the-early-years-foundation-stage/early-years-pupil-premium>

Deprivation Funding

From September 2017, providers funded by Surrey County Council for Free Early Education for 3 & 4 year olds are entitled to an additional hourly supplement for children who are eligible for the Early Years Pupil Premium (EYPP) on economic deprivation grounds. It is paid automatically without any further application process.

From April 2018 to March 2019, this supplement has been set at £2.77 per hour for each eligible child.

Deprivation funding will be paid through EYPP applications by providers.

12. Top tips and FAQ's

- Searching for a child record – use the first three letters of first name, first three letters of surname and gender only. Do not search using postcodes.
- FEET (2 year olds) – you cannot create a record for a FEET child. You can use FEET ID Numbers to search for children but remember to include the dashes, for example, FEET-12345-ABC or use the first three letters of first name, first three letters of surname and gender only. Do not search using postcodes. We create their records once we have approved their funding .
- Remember to advise us when a Portal user leaves your setting. We will need to deactivate their Portal login. You will need to complete a Portal Log-in Request form for the new manager/finance administrator or administrator.
- The Portal is not entirely compatible with iPhone and iPad, it is best to access it on a laptop or PC.
- Keep a printed copy of your Funded Lists as these are only available from the Portal for the current term and the three previous terms. You should keep these records kept for 7 years.
- You can amend all the details in a child's record except their date of birth as this may affect when they are eligible for funding. An incorrect date of birth can lead to a child be funded too early. If you find a record has an incorrect date of birth you will need to advise us using a Child Data Correction Form and we will recreate the record with the correct date of birth. Will we also reclaim any funding that has paid in error for a child who is not of eligible age.
- What happens when a child starts school? A child reaches statutory school age at the beginning of the first term after their fifth birthday (1 January, 1 April or 1 September). At this age they no longer qualify for Free Early Education for 3 & 4 year olds. Surrey County Council offers most children the opportunity of starting reception class in the maintained sector before the child is of statutory school age. If the child has a delayed start they cannot claim their free entitlement as the school will be already funded for that

term for the child, even if they are part-time, via Schools Finance. A child who starts reception at a school in January CAN claim free entitlement for the Autumn Term.

- Where you know that a child is likely to be absent for more than two consecutive weeks within a funded period you may claim FEET or Free Early Education for 3 & 4 year olds only if the parent/legal guardian has given you a date when the child will return to your setting.

- List of all forms:
 - Portal Log-in Request Form
 - Declaration Form
 - Child Data Correction Form
 - Provider Agreement Data Correction Form

- List of abbreviations:
 - FEE – Funded Early Education
 - FEET – Funded Early Education for Two year olds
 - DFE URN – Department for Education Unique Reference Number