

To complete – press F11 to jump from field to field

Equality Impact Assessment

Name of the business case, SOP, SIP, project, service
Personnel Carrier Vehicles

File ref:	EIA/Trans 1.11/019	Issue No:	1
Date of Issue:	3/07/2009	Review date:	3/07/2010
Risk assessment completed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Environmental assessment completed	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Approved by:



See also [Toolkit](#)

Part 1	Aims and Implementation of the business case, SOP, SIP, project, service	1
Part 2	Consideration of data and research	3
Part 3	Assessment of impact	4
Part 4	Measures to mitigate disproportionate or adverse impact or improve on neutral or positive impacts.	11
Part 5	Conclusions and recommendations	12
Part 6	Equality impact assessment improvement plan	13
Part 7	Equality impact assessment summary report	14

Part 6 Equality impact assessment improvement plan

The table below should be completed using the information from the equality impact assessment to produce an action plan for the implementation of the proposals to:

1. Lower the negative impact, and/or
2. Ensure that the negative impact is legal under anti-discriminatory law, and/or
3. Provide an opportunity to promote equality, equal opportunity and improve relations within equality target groups, ie increase the positive impact
4. If no actions [go to Part 7](#)

Please ensure that you update your service/business plan within the equality objectives/targets and actions identified below:

Area of concern	Action required	Person responsible	Timescale	Resource implications	Comments
Disability	View if adaptation to disabled driving is applicable	Transport Manager	6 Months		

Part 7 Equality impact assessment summary report

The results of equality impact assessments must be published. Please complete this summary, which will be used to publish the results of your impact assessment on the Service’s website, and return it to Business Support.

Date of assessment: 5/03/2009

Manager(s) name: J Villis **Role:** GM Policy

Business case, SOP, SIP, project or service, procedure, strategy or Service, that was impact assessed:

PCV vehicle

Summary of findings:

Some potential negative impact on disabled driving Transport Manager to look at if there is a need or requirement to adapt one or more vehicles.

Summary of recommendations and key points of action plan:

Review disabled legislation and financial impacts on service

Groups that this business case, SOP, SIP, projector service will impact upon *															
Race		Gender		Sexual Orientation		Age		Disability		Religion/ Belief		Other		All	
+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- This information should be transposed to the front page of the Business case, SOP, SIP, project or service/Procedural document

Date completed:	19/06/09	Signed by CFO	
------------------------	-----------------	----------------------	---