

Freja mobile token

These instructions will guide you through provisioning a Freja mobile token to enable SCC remote access and VPN solution – you must be connected to the SCC network.

The address to the Self service portal address : <https://ssp.surreycc.gov.uk/FrejaSelfServicePortal/SCC/>

Enter your SCC LAN username and password



Select **Provision / Activate token**



Select **Provision Freja Mobile / Desktop**



Select the mobile platform of your phone - Android or Apple (choose one)



Freja mobile token

Now you will need to open the Freja application on your phone – below are the instructions to guide you through downloading the Freja application on both an iPhone and Android phone.

Please note that IMT can only provide limited support if you are using a personal device, although we can provide a hardware token should you not be able to get your software token installed.

iPhone Users



The instructions were created using an iPhone but you can follow this similar procedure to install on other Apple iOS devices.

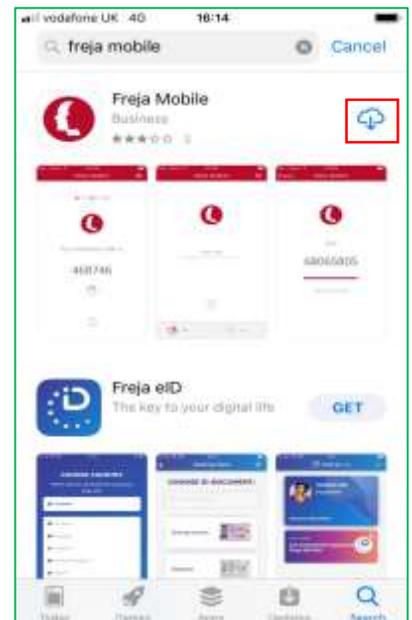
You will now need to install the Freja mobile app onto your phone.

If you are on a SCC device open the **Apps@Work store** on the home screen of your device.

If you are on a personal Apple iOS device open the **App store** on the home screen of your device.

Use the **Search** button (magnifier glass) to the right of centre at the bottom of the screen, type in “Freja mobile” and press **search**. The **Freja Mobile** app should be the first result returned. It is made by a company called Verisec as per the screen shot to the right.

When you have found the app, press the picture of a cloud with a downward arrow to download the app onto your device. When your download is complete, select the option to **OPEN** the app.



Android Users



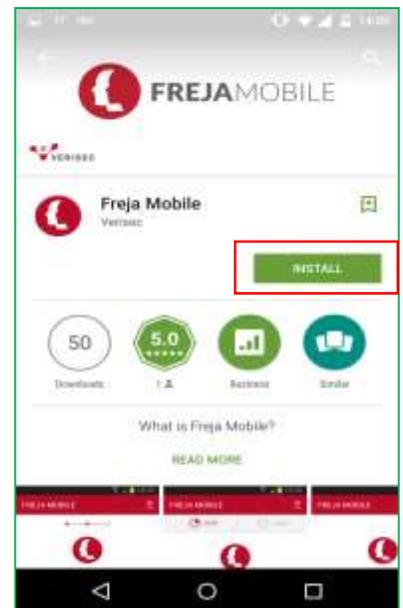
You will now need to install the Freja mobile app onto your phone. To do this, open the **Google Play Store** and search for “**Freja Mobile**”.

The **Freja Mobile** app should be the first result returned.

It is made by a company called Verisec as per the screen to the right.

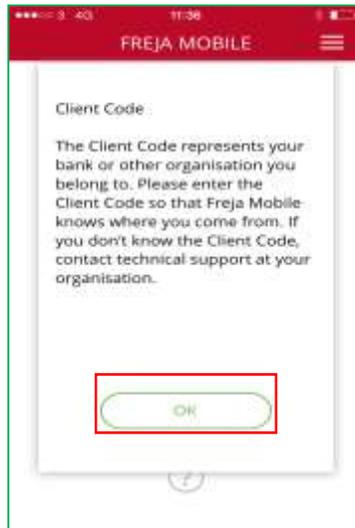
When you have found the app, press on **INSTALL** and then **ACCEPT** to download the app onto your device.

When your download is complete select the option to **OPEN** the app.

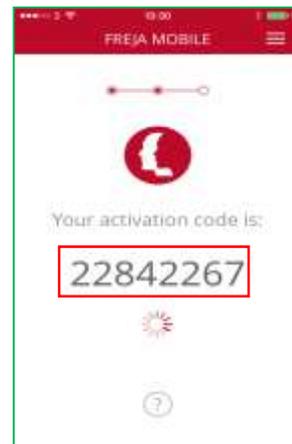
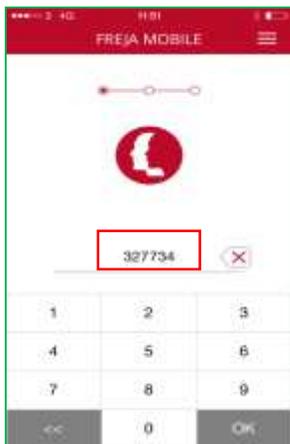


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Upon opening the app on your phone for the first time you will be asked to enter the client code for the organisation – this is specific to SCC and you will only be asked to enter it once (unless you delete or reinstall the app) press **ok**



Enter the organisational code (**327734**) then press **ok** and you will be presented with an activation code

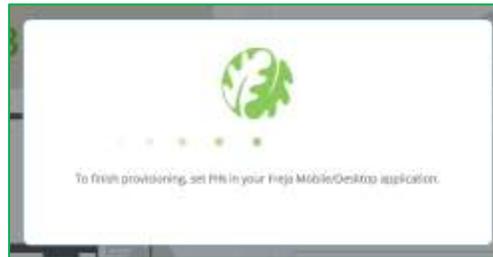


Return to the self service portal on the browser of your computer and enter the code into the activation code box then click the arrow to proceed

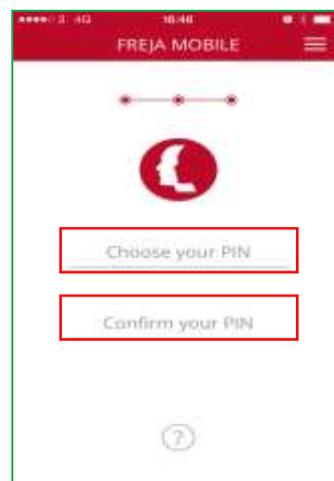
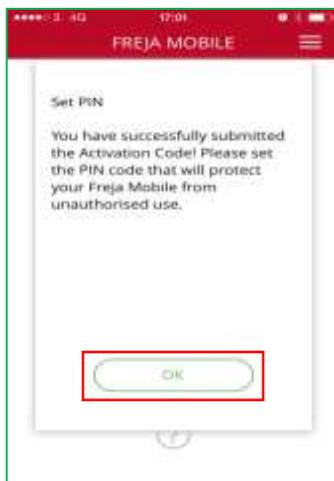


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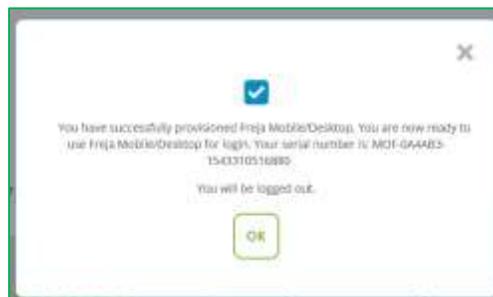
You will now need to enter a 4 digit PIN on your mobile



Return to the Freja app on your phone and press **ok** then press on **choose your pin** and enter a 4 digit PIN then press on **confirm your pin** and enter your PIN again



The provision of your token is complete - You should see a confirmation message in your browser and a success message on your phone



You can now use the app on your phone with the PIN you set to generate a One Time Passcode (OTP) to use when you are connecting to the SCC remote access / VPN solution