

Surrey County Council Registration Service

Application for a civil partnership certificate



Applicant

Full name

Postal address

Postcode

Contact telephone number

Email address

Please state your relationship to the person to whom the certificate relates:

Details of civil partnership certificate required

Full names and addresses of both parties at the time of civil partnership.

First person's forenames(s) and surname

Address at date of CP

Second person's forename(s) and surname

Address at date of CP

Date of civil partnership

Place of civil partnership

Please specify name of venue, register office, building and locality for place of civil partnership.

Certificate requirements

How many certificates do you require? (Circle as applicable)

1 2 3 4 5 6

Which service do you require? (Circle as applicable)

Priority UK / Priority overseas / Priority collect / Standard UK / Standard overseas / Standard collect

Please note, the priority service is NOT available where the civil partnership has taken place in the last ten days.

Priority one working day service posted first class to UK address **£35.00 per copy.**

Priority one working day service international tracked and signed to an overseas address (includes £8 extra postal charge) **£43.00 per copy.**

Collect from Guildford Register Office **£35.00 per copy.** You will be telephoned when the certificate is ready for collection. Please do not arrive at Guildford Register Office until you have been contacted, as the certificate will not be ready for you to pick up.

Standard 15 working day service posted first class to UK address **£11.00 per copy.**

Standard 15 working day service international tracked and signed to an overseas address (includes £8 extra postal charge) **£19.00 per copy.**

Collect from Guildford Register Office **£11.00 per copy.** You will be telephoned when the certificate is ready for collection. Please do not arrive at Guildford Register Office until you have been contacted, as the certificate will not be ready for you to pick up.

Please state the reason for your application

Example reasons: passport application, job application/recruitment, driving licence application, family history research, benefits claim, legal proceedings (e.g. pension, dissolution, insurance), travel, bank account, replacement.

For office use only

Date of application

Reference number

Schedule number

Certificate number(s)

Date dispatched