

Surrey Highways application to privately fund a grit bin

This application form is for Parish Councils, Town Councils, Neighbourhood groups or similar organisations wishing to enter into an agreement with Surrey County Council, whereby the Council will supply and maintain a grit bin for four years.

The four-year cost of a grit bin in Surrey is currently £925 irrespective of the source of provision (to be reviewed annually). This cost includes the following elements:

- Initial purchase cost
- Deployment on site, including plant, labour and materials
- Subsequent refill in line with County cycle, including plant, labour and material
- Grit bins to be filled using either salt or a grit/salt mix in a ratio of 3:1
- Annual maintenance of the asset and site as necessary
- Asset inventory and management to replace, or not, after 4 years
- Notification and removal of grit bin at end of 4 year period

Steps for the Parish Council, Town Council or Neighbourhood Groups to complete

1. Complete and sign the application form (pages 2 and 3 of this document)
2. Send the application to us (via email or post) a letter of intent to pay the £925 once approval for the location has been granted.

Email: highways@surreycc.gov.uk

Postal address: Surrey County Council Highways, Hazel House, Merrow Lane, Guildford, Surrey GU4 7BQ

What happens next?

Your application will be assessed by a Highways Officer from Surrey County Council who will determine the suitability of the proposed location. If we have to propose an alternative location, we will liaise with you on this.

Once the location has been agreed and the agreement signed off, you will need to pay the total amount, before we can arrange for the bin to be installed. We will keep you updated as to the expected date that the bin will be installed, but this usually takes place within 4-6 weeks of payment.

We aim to respond to all enquiries and applications within 28 days. More information on our timescales can be found online at:

<https://www.surreycc.gov.uk/highwayscharter>

Application questions

Question	Answer
Applicant Name	
Applicant Address to include post code	
Contact Name	
Contact Address (if different to above)	
Contact telephone number	
Contact Email address	
Desired location of the grit bin (Please provide a sketch or plan of the proposed location in the space provided on page 3)	

Table 1: Application form questions

Declaration

Signed:

Date:

On behalf of Parish Council / Town Council / Neighbourhood Group (delete as appropriate)

The information below is for Surrey County Council's office use only.

Approval for the supply and maintenance of grit bin:

Signed:

Date:

Grit bin location

Please attach a plan, or draw a sketch below, to show the preferred location of the grit bin. Please try to be as accurate as possible and consider visibility, obstruction and distance from the edge of the road, minimum 450mm.