

# Special offers 2018-19

## Terms and Conditions

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Please note, only one offer is applicable at any one time.

*Content:*

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### 1. Library Offer

1. The Library offer can only be claimed in person or over the phone. We're sorry but this offer cannot be applied online.
2. The offer is only available to Surrey Libraries customers and staff (with the valid library card), who have never learnt with Surrey Adult Learning before.
3. Offer valid on courses running from 1st August 2018 and ends on 31st July 2019.
4. £10 discount applies to all course types (excludes sundries).
5. Offer cannot be applied retrospectively for courses previously purchased. It can only be applied to future course purchases.
6. Usual refund and transfer policy applies.
7. Library offer is subject to availability and may be withdrawn at any time.
8. Offer cannot be used in conjunction with any other promotion.

### 2. Get Fit 50+

1. Learners need to be 50 or over on the start date of the course for the discount to apply.
2. The £20 discount can only be applied to courses of six weeks or longer.
3. Usual refund and transfer policy applies.
4. The discount can only be claimed over the phone or in person at one of our 7 centres.
5. The discount cannot be used in conjunction with any other offer or promotion.
6. Learners cannot claim this discount if they attended one of our physical activity or dance courses between April and July 2018.
7. Offer is subject to availability and may be withdrawn at any time.
8. Learners are only entitled to one Get Fit 50+ discount during the 2018/19 Academic Year.
9. To claim this discount, Learners will need to state they wish to claim the Get Fit 50+ discount during the enrolment stage.

## 3. Henrietta Parker Trust (HPT)

### Information

Selected courses are primarily funded by the Henrietta Parker Trust (HPT) and as such Learners will only pay a minimal fee.

Childcare costs are available for those needing support that attend selected ESOL, Functional Skills or GCSE courses.

Transport costs are available for those needing support that attend selected HPT courses.

### Cookery Courses – Camberley & Molesey

1. Learners can enrol for two £5 Cookery courses as part of the HPT per Academic Year. Full price, including Sundries, will need to be paid for any subsequent Universal HPT courses.
2. Learners will need to enrol in person at a Centre or over the phone with the Customer Service Team. Online enrolment for these courses is not available, except for Autumn term starting courses.
3. Learners can enrol on both Computing and Cookery courses as per the terms above.
4. Learners will not receive a refund for withdrawing from a course, under any circumstances. Additionally, Learners will not be able to transfer their course fee to a different or future course.

### Computing Courses – Camberley, Guildford, Molesey & Woking

1. Learners can enrol for one Computing course at each Stage as part of the HPT per Academic Year. Full price will need to be paid for any subsequent Universal HPT courses.
2. Learners will need to enrol in person at a Centre or over the phone with the Customer Service Team. Online enrolment for these courses is not available, except for Autumn term starting courses.
3. Learners can enrol on both Computing and Cookery courses as per the terms above.
4. Learners will not receive a refund for withdrawing from a course, under any circumstances. Additionally, Learners will not be able to transfer their course fee to a different or future course.

### Supported Learning Courses – Molesey

1. Learners can enrol for up to four Supported Learning courses as part of the HPT per Academic Year. Full price will need to be paid for any subsequent Supported Learning HPT courses.
2. Learners will need to book and attend an Information, Advice & Guidance session with a Supported Learning Curriculum Manager to be able to enrol onto these courses.

3. Learners can enrol on both Supported Learning Computing and Cookery courses as per the terms above.
4. Learners will not receive a refund for withdrawing from a course, under any circumstances. Additionally, Learners will not be able to transfer their course fee to a different or future course.

#### Childcare Costs – Molesey

1. Learners will be reimbursed a maximum of £6.50 per hour for the duration of the session plus an additional 30 minutes per session.
2. Learners must complete and sign the CHILDCARE SUPPORT APPLICATION FORM, agreeing to the terms and conditions listed in the Financial Support for Childcare document.
3. Learners must provide a valid receipt from their registered OFSTED childcare provider for each session being claimed.
4. Centre staff will carry out spot checks with childcare providers prior to approving reimbursements as well as cross-referencing with the course register.

#### Transport Costs – Molesey

1. Learners will be reimbursed a maximum of £1.50 each way per session.
2. Learners must complete and sign the TRANSPORT SUPPORT APPLICATION FORM, agreeing to the terms and conditions listed in the Financial Support for Transport document.
3. Learners must provide a valid receipt for each journey being claimed.
4. Centre staff will carry out cross-referencing with the course register prior to approving reimbursements.