

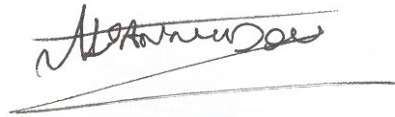
To complete – press F11 to jump from field to field

## Equality Impact Assessment

Name of the business case, SOP, SIP, project, service
Prev 1.5 – Early years learning box

File ref:	EIA/Prev 1.5/024	Issue No:	1
Date of Issue:	03/07/09	Review date:	03/07/10
Risk assessment completed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Environmental assessment completed	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Approved by:



## Part 6 Equality impact assessment improvement plan

The table below should be completed using the information from the equality impact assessment to produce an action plan for the implementation of the proposals to:

1. Lower the negative impact, and/or
2. Ensure that the negative impact is legal under anti-discriminatory law, and/or
3. Provide an opportunity to promote equality, equal opportunity and improve relations within equality target groups, ie increase the positive impact
4. If no actions [go to Part 7](#)

**Please ensure that you update your service/business plan within the equality objectives/targets and actions identified below:**

Area of concern	Action required	Person responsible	Timescale	Resource implications	Comments
School, nursery, pre school settings visited	Monitor, record, assess ethnicity, gender, disability	Mark Taylor	Feb 2010	Time and personnel	
Access to children aged 3 –5 from different equality groups	Making sure that the learning box is accessible to all children aged 3-5 and all reasonable adjustments have been made for children with disabilities	Mark Taylor	tbc		

Area of concern	Action required	Person responsible	Timescale	Resource implications	Comments
Getting the message across different equality groups	Continued promotion and delivery of fire safety messages to a wide range of groups within the 3 – 5 age range using the Early Years Learning box	Mark Taylor	ongoing		

## Part 7 Equality impact assessment summary report

The results of equality impact assessments must be published. Please complete this summary, which will be used to publish the results of your impact assessment on the Service’s website, and return it to Business Support.

**Date of assessment:** 23 February 2009

**Manager(s) name:** Mark Taylor **Role:** Fire Safety Education Manager

**Business case, SOP, SIP, project or service, procedure, strategy or Service, that was impact assessed:**

Early years learning box – SOP Prev 1.5

### Summary of findings:

The Early Years Learning Box and follow up visits have a positive impact on the E&D strands, but the ethnicity, gender and disability representation of those visited is not known. However, all settings have equal opportunity to borrow an EYLB and book a follow up visit.

### Summary of recommendations and key points of action plan:

Monitor and record ethnicity, gender and disability representation within the groups visited.

The early years learning box should be accessible to all 3-5 year old children from different equality and reasonable arrangements need to made for children with disabilities

Continued promotion and delivery of fire safety messages

Groups that this business case, SOP, SIP, projector service will impact upon *															
Race		Gender		Sexual Orientation		Age		Disability		Religion/ Belief		Other		All	
+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-
✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>

- This information should be transposed to the front page of the Business case, SOP, SIP, project or service/Procedural document

<b>Date completed:</b>	19/06/09	<b>Signed by CFO</b>	
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