

**Child Information Data Correction Request Form
Funded Early Education for 2 year olds
2020-2021**



Provider Name	
DfE URN	
Funded Period to be changed	

To be completed if you have input incorrect information about a child on to the Funded Early Education Portal, that you are not able to correct yourself. Please use **BLOCK CAPITALS**.

Child's details (please use legal names)

Gender (please tick)	<input type="checkbox"/> Male	<input type="checkbox"/> Female
First name		
Last name		

Details to be corrected (please complete relevant sections only)

		Incorrect details on portal	Correct details
Child's date of birth			
Type of offer (please tick)		Stretched <input type="checkbox"/> Term time <input type="checkbox"/>	Stretched <input type="checkbox"/> Term time <input type="checkbox"/>
Start date			
Number of hours (from first day of claim)	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		
	Sunday		
	Total hours per week		

Declaration

I confirm that all details provided are true and correct.

Signature	
Name	
Date	
Telephone number	

Please email this form to fundedearlyeducation@surreycc.gov.uk using egress as it contains confidential data.

For office use only
