PUBLIC LIBRARY BYELAWS

Made under Section 19 of the Public Libraries and Museums Act 1964

1. In these byelaws, unless the context otherwise requires:
a. “the Act” means the Public Libraries and Museums Act 1964;
b. “charge” means any charge imposed in accordance with the Regulations;
c. “child” means a person under the age of 16 years;
d. “emergency situation” includes situations where a library or part of a library is required to be evacuated for security reasons, public safety or because of threat from fire or other hazard and practices and false alarms in relation thereto;
e. “last known address” means the last address held on the library authority’s records;
f. “the library” means the SURREY COUNTY COUNCIL;
g. “library” means:
i. any premises which are occupied, permanently or temporarily, by a library authority and are premises where library facilities are made available by the authority, in the course of their provision of a public library service, to members of the public;
ii. any vehicle which is used by the library authority for the purpose of providing a public library service to members of the public and is a vehicle in which facilities are made available; and
includes any part of such premises or vehicle;
a. “the library officer” means any officer employed by the library authority in connection with its functions under the Act;
b. “library property” includes property owned by or provided for the use of the library authority, whether or not it is made available by the library authority for use by the public and property obtained by the library authority for the loan to or use by the public;
d. words importing the masculine gender include the feminine, words in the singular include the plural;
e. expressions used, unless the contrary intention appears, having the meaning which they bear in the Act and Regulations.
2. An act performed in connection with the proper execution of his duty by a library officer shall not be a contravention of these byelaws.

3. No person shall give a false name or address for the purpose of entering the library or for the purpose of using any library facility.

4. No person who in the reasonable opinion of a library officer is offensive or menacing in person or clothing or行为 such as to remain in the library, after having been asked by a library officer to leave the library.

5. Except with the consent of a library officer, no person shall:
a. cause or allow any dog (other than a working dog accompanying a disabled person) or other animal tending to him or under his control to enter or remain in the library;

6. bring into any part of the library a wheeled vehicle or conveyance (other than a wheelchair, pram or pushchair);
7. enter or remain in any part of the library which a reasonable person would or should know is prohibited to the public;
8. remain in the library after the time fixed for its closing;
9. No person shall remain in the library after an emergency situation has been made known to him.
10. A notice shall, unless specifically permitted by a library officer, take or attempt to take any library property from the library or past a check out or security point.
11. A notice shall, without lawful excuse, destroy or damage any property property intending to destroy or damage such property or be reckless as to whether such property should be destroyed or damaged.
12. No person shall enter or remain in any part of the library or for the purpose of providing a public library service to members of the public;
13. No person shall engage in audible conversation in any part of the library which a reasonable person would or should know is prohibited to the public;
14. No person shall engage in reproduction of sound, to be operated, or plugged into a computer, or other electrical equipment, or apparatus for the purpose of providing a public library service, to members of the public;
15. No person shall make or use any sound equipment in the library.
16. No person shall carry or use in the library any substance for the purpose of causing intoxication or impairment of the mind.
17. No person shall, except with the consent of a library officer, borrow any other library property or use any other library facility.
18. No person shall give a false name or address for the purpose of entering the library or for the purpose of using any library facility.
19. No person shall sleep in the library after having been requested not to do so by a library officer.
20. No person shall remain in a library without making proper use of the library’s facilities after having been requested, by a library officer, to make such proper use of the facilities.
21. No person shall engage in audible conversation in any part of the library where such conversation is prohibited by notice or after having been requested not to do so by a library officer.
22. No person shall intentionally or recklessly destroy any library property in the execution of his duty or intentionally or recklessly disturb, obstruct, interrupt, abuse or annoy any other person properly using the library.
23. No person shall, without the consent of a library officer, intentionally display, distribute, or leave any bill, notice or other document in the library.
24. No person shall enter or remain in any part of the library or for the purpose of providing a public library service to members of the public;
25. No person may bring into any part of the library a wheeled vehicle or conveyance (other than a wheelchair, pram or pushchair).

26. Any person who contravenes any of these byelaws shall be liable to prosecution by the library authority for contravention of the byelaws, and shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale in respect of each offence. In any case involving breach of byelaws 8 or 18, a prosecution may be brought under the Criminal Damage Act 1971 or the Misuse of Drugs Act 1971 respectively.

27. A library officer may exclude any person who contravenes any of the foregoing byelaws from any library maintained by the library authority under the Act.

28. On the coming into operation of these byelaws, the byelaws relating to libraries which were made by the SURREY COUNTY COUNCIL on the 30th day of October 1974 and were confirmed by the Secretary of State for Education and Science on the 12th day of February 1975, shall be revoked.

This note is not part of the byelaws

The foregoing byelaws are confirmed on behalf of the Secretary of State for Culture, Media and Sport by the Deputy Director, Cultural Directorate, Department for Culture, Media & Sport and shall come into force on the 16th day of February 2008.

Signed: H Reeves
Date: 15 January 2009
Deputy Director, Cultural Directorate
Department for Culture, Media and Sport

This note is not part of the byelaws.

Claims of the library and library facilities are reserved to the provisions of the general law apply at all times. In particular as regards the activities referred to in byelaws 8 and 18 the library authority may direct attention to the existence of the Criminal Damage Act 1971 and the Misuse of Drugs Act 1971.

People who intend to make copies of works are advised that they may do so in accordance with the provisions of the Copyright Designs and Patents Act 1988 and are liable to prosecution under that Act if they fail to observe its provisions.