

Parking scheme request template

Please use this template to gather names of people who support the idea of a new parking management scheme.

When you have completed the template please:

- send it to Parking Team, Hazel House, Merrow Lane, Guildford, GU4 7BQ, or
- send us a scanned copy by email to: highways@surreycc.gov.uk.

Location Details

| Question | Answer |
|-------------------|--------|
| Street Name(s) | |
| Specific location | |

Main contact details

| Question | Answer |
|------------------------------|--------|
| Name | |
| Address (including postcode) | |
| Email address | |
| Phone number | |

Description of problem

Please provide a description of the parking problem in the space below (who, what, why, where, when etc). Attach plans, photographs and other documents as necessary:

Statement of Request

Please state in the blank space below what action you would like the council to consider taking in order to resolve the problem described above. If you are requesting a permit scheme please make sure you have read and understood the [information about these schemes](#) and the sheet of [FAQs](#) on our website before submitting this form.

Details of those who support the above Statement of Request

| Name | Signature | House number | Street | Postcode |
|------|-----------|--------------|--------|----------|
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