

# POST 16 PROVISION and RESOURCE

## A quick reference guide

Surrey Virtual School (SVS)

Target:  
P16,  
UASC  
Young Parents



**SURREY**  
COUNTY COUNCIL

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## Advice, Guidance and Rules

### ACAS: The Advisory, Conciliation and Arbitration Service

Young Workers / Apprentices / Work Experience

W: <https://www.acas.org.uk/apprentices>

Rules on:

- contracts, hours and pay
- holiday sickness and leave
- health and wellbeing
- dealing with workplace problems

### All About School Leavers

School Leaver Options, Advice, Careers Test, Apprenticeships and Industry information

W: <https://www.allaboutschoolleavers.co.uk/>

Search website for information about Apprenticeships and School Leaver Options

### Become Charity – Children in Care and Young Care Leavers

A: 15-18 White Lion Street, London, N1 9PG

T: 0800 023 2033 between 10:30am and 3pm, Monday to Friday

E: [advice@becomecharity.org.uk](mailto:advice@becomecharity.org.uk)

W: <https://www.becomecharity.org.uk/for-young-people/care-advice-line/>

- Free advice line to help with care issues.
- Free downloadable factsheets on a variety of topics such as Pathway Plans, the financial support available to care leavers, having a place to live. Available in several languages e.g. Arabic, Kurdish, Pashto
- Life Coaching

### Care Leaver

W: <https://www.surreycc.gov.uk/social-care-and-health/children-in-care/user-voice/care-leavers/support>

- we will listen to you and hear what your ambitions are for your future. We will advise and support you in how these can be achieved
- we will offer you the chance to shape the service you access by becoming a member of the Care Council and the Care Leavers' Forum, giving us your views through surveys and focus groups
- we will support your Personal Adviser to have a long-term professional relationship with you
- we will support you in improving your physical and emotional health and wellbeing
- we will support you in feeling safe and secure in your accommodation we will support you to stay in touch with the people who are important to you and have your well-being at heart



- we will work with other agencies to improve their understanding of your views, wishes and needs
- we will work with the eleven housing districts and boroughs in Surrey to support you to find suitable accommodation and support you in keeping your accommodation
- we will do everything we can to support you to access education, training and employment
- we will keep in touch with you until you are 21, or 25 should you wish.

## Department of Education

Training / Apprenticeships / Traineeships / Bursaries

W: <https://www.education.gov.uk>

Education guidance and support during Coronavirus:

Skills toolkit: online platform for digital and numeracy skills: <https://theskillstoolkit.campaign.gov.uk/>

Apprenticeship and Traineeship data information: <https://www.gov.uk/government/statistical-data-sets/fe-data-library-apprenticeships>

Bursary funds: <https://www.gov.uk/1619-bursary-fund>

## Learning and Work Institute

A: 3rd Floor, 89 Albert Embankment, London, SE1 7TP

T: 2027 582 7221

W: <https://learningandwork.org.uk/about-us/>

An independent policy, research and development organisation dedicated to lifelong learning, full employment and inclusion.

Lots of information about the workplace, apprenticeships etc.

## Propel

Higher Education

T: 0800 023 2033

W: <https://propel.org.uk/UK/>

Advise care leavers exactly what higher education institutions across the country offer  
e.g. what bursaries and grants are available?  
what welfare and accommodation they can get at each college and university?



## Apprenticeship Training

### Amazing Apprenticeships

W: <https://amazingapprenticeships.com/>

All contact and further information is online via website

- ASK Programme (Apprentice Support and Knowledge)
- Apprenticeship support for Years 10-13
- Apprenticeship resources
- Apprentice vacancies – nationally
- Young apprentice ambassadors
- Free online wellbeing workshops
- Online interviews between employers and apprentice

### Activate Apprenticeships

T: 01865 551 015

W: <https://activateapprenticeships.co.uk/become-an-apprentice/apprenticeship-vacancies/>

Search for apprenticeship vacancies

Operating from the following colleges:

- Banbury and Bicester College
- Bracknell and Wokingham College
- City of Oxford College
- Guildford College
- Merrist Wood College
- Reading College

### Find Apprenticeships

T: 0800 015 0400

W: <https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch>

C: Online contact and help

Government search site for Apprenticeships

### GASP Motor Project

GASP Motor Project Workshop

A: Albury Sandpit, Shere Road, Near Albury, Guildford, Surrey GU5 9BW

T: 01483 203679

E: [info@gaspmotorproject.org](mailto:info@gaspmotorproject.org) or [henry.curwen@gaspmotorproject.org](mailto:henry.curwen@gaspmotorproject.org)

T: 07342 185124

W: <http://www.gaspmotorproject.org>

Ages: 14 and 19 years

Fee: Minimum cost per session of £275 (neg)

Weekday: 3 hours, Albury or mobile unit  
Evening: 2 hours, 7-9pm Monday, Wednesday and Thursday. Albury  
Fee: £5 / session  
Term: 13 weeks

- basic motor mechanics
- practical engineering skills
- benefits of teamwork
- improved skill sets

This accredited learning facility helps these young people achieve and contribute more than anyone thought possible and it can also help them on their journey from NEET (not in Education, Employment or Training) to PETE.

An alternative learning facility for at risk and marginalised, disaffected, disadvantaged, under-achieving, special educational needs, homeless and unemployed.

## Get My First Job

Apprenticeships / Traineeships / Work Experience / University / Internships / Graduates / Gap Year

W: <https://www.getmyfirstjob.co.uk/>

Search site for what's available.

## Government Apprenticeships

T: 0800 015 0400  
E: [nationalhelpdesk@findapprenticeship.service.gov.uk](mailto:nationalhelpdesk@findapprenticeship.service.gov.uk)  
W: <https://www.gov.uk/apply-apprenticeship>

Search website for Apprenticeships

## Institute for Apprenticeships

And Apprenticeship helpline

T: 0800 015 0400  
8am to 10pm, 7 days a week  
E: [nationalhelpdesk@apprenticeships.gov.uk](mailto:nationalhelpdesk@apprenticeships.gov.uk)  
W: <https://www.instituteforapprenticeships.org/apprenticeship-standards/>

Ages: 16+ by the end of the Summer holidays

Details of 735 apprenticeship standards as at May 2020.

All apprenticeship standards are listed with links to training providers.

Excel download available at <https://www.gov.uk/apply-apprenticeship> applications

## Institute for Apprenticeships and Technical Education

A: London Office: Level 1, 151 Buckingham Palace Road, London SW1W 9SZ  
W: <https://www.instituteforapprenticeships.org/about/>

Search website for apprenticeships

## Jace Training Centres

Apprenticeships, Traineeships, Training Centre, Study Programmes and Work Experience

W: <https://jace-training.co.uk>

Wallington: 1st Floor, Old Town Hall, Woodcote Road Wallington, SM6 0NB  
020 8773 8146

Balham: 10 Station Parade, Balham High Road, SW12 9AZ  
020 8675 6265

Crawley: 2 Brittingham House, Orchard Street, Crawley, RH11 7AE  
01293 561 244

Kent: We cover the Kent area. Call us on the number below for more info  
0345 241 7738

### Apprenticeships

T: 0345 241 7738

E: [apprenticeships@jace-training.co.uk](mailto:apprenticeships@jace-training.co.uk)

- Childcare
- Playwork
- Youth work
- Business and Administration
- Teaching Assistant
- Health and Social Care
- Customer Services
- Hospitality
- Catering
- Surveying Technician
- PE and School Sports
- Team Leader and Supervisor

### Traineeship

Ages: 16+ no upper age limit

Commitment: Minimum 12 months

Training needs analyser

- Training in work preparation (Job Search, CV Writing, Interview Techniques)
- High quality work experience in a sector of your choice
- Study of maths and English (where GCSE at Grade C or Grade 4 (new grading) has not already been achieved – these are skills highly sought-after by employer)
- You can choose the type of work experience you require helping you towards your career (e.g. Childcare, Catering, general business or Office Work)

## Study Programmes

T: 0345 241 7738

E: [jace@jace-training.co.uk](mailto:jace@jace-training.co.uk)

Ages: 16-18 years

A substantial or 'core' programme of learning

Study of maths and English (where GCSE at Grade C or Grade 4 (new grading) has not already been achieved -these are skills highly sought-after by employers

Work experience: Enrichment activities, to improve skills, knowledge and behaviours that prepare you for the general world of work and support personal progression.

## Kier Apprenticeships

Apprenticeships, Work Experience, Internships and Placements

A: Locations throughout the country

Platinum House, Sussex Manor Business Park, Gatwick Road Crawley, RH10 9NH

T: 01293 896000

C: Bradley Ashcroft, Business Development Manager

E: [Bradley.Ashcroft@kier.co.uk](mailto:Bradley.Ashcroft@kier.co.uk)

W: <https://www.kier.co.uk/careers/apprenticeships/>

Kier are a Care Leaver Covenant signatory and are keen to alert Care Leavers to their Apprenticeship Recruitment Programme for 2020

Range of 25 different apprentice programmes.

## London College of Beauty Therapy

A: Ramillies House, 1-2 Ramillies St, London, W1F 7LN (near Oxford St)

T: 020 7208 1300

E: [apprenticeships@lcbt.co.uk](mailto:apprenticeships@lcbt.co.uk)

W: <https://www.lcbt.co.uk/>

Ages: 16-18 (under 19 as of 31<sup>st</sup> August of the academic year)

Fees: No tuition, examination or registration fees. Maybe a resource fee for kit.

LSF (Learners Support Fund) <https://www.lcbt.co.uk/about-us/student-support/>

Commitment: Approximately 12 months

If you do not have an A\*-C GCSE in English and Maths or equivalent, you may have to work towards gaining a Functional Skill Qualification in this area, some Apprenticeships also require ICT.

- Beauty therapy Levels 2 and 3
- Team leading/supervisor Level 3
- Retail/team leader/manager
- Hairdressing Level 2
- Nail technician Apprenticeship (via Superdrug): 30 hours/week

## M.I.T. Skills

Apprentice, Pre-Apprentice, Traineeship, Study Programme, Upskilling

A: Assessment Centres:  
 Unit 12-13, Camphill Industrial Estate, West Byfleet, Surrey, KT14 6EW  
 Unit 7 Gate Centre, Syon Gate, Brentford, London, TW8 9DD  
 T: 0845 430 9009  
 E: <mailto:hello@mitskills.com>  
 W: <https://mitskills.com>

SCC staff link to [MIT Skills Register](#) (also available as PDF)  
 SCC staff link to [Application form](#) (available upon request)  
 SCC staff link to [Flyer](#)

Ages: 16-24 years

Traineeships / work experience:

- develop the appropriate skills or experience needed to get an apprenticeship

Pre - Apprenticeship

- work based training which combines on the job practical experience with part-time study. It is designed for school leavers who are not involved in full-time education.

Apprenticeship

- work based training which combines practical training with an in-depth study programme. The apprentice is a full-time member of staff who combines on the job training with college attendance; this leads to nationally recognised qualifications that are specific to your careers
  - accountancy
  - customer services
  - retailer
  - event assistant
  - engineering and manufacturing
  - hair and beauty
  - motor vehicle
  - business administration
  - business improvement techniques
  - leadership and management
  - construction
  - logistics and warehouse
  - sport and leisure

## Not Going to Uni

Apprenticeships, Traineeships and Work Experience

W: [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk)

Sourcing to Apprenticeships all levels, nationally  
 Sourcing to Traineeships, nationally  
 Sourcing to Work experience availability - worldwide  
 Sourcing to Royal Air Force careers  
 And more

We are now the UK's leading website dedicated to helping school & college leavers make informed decisions about their future by showing the opportunities that exist outside of the traditional university route.

These can include apprenticeships, degree apprenticeships, gap years, traineeships and jobs

## Prospects

Apprenticeships, Work experience and Internships

W: <https://www.prospects.ac.uk/jobs-and-work-experience/apprenticeships>

Search website for information on what's available in the UK and overseas

## Rate my Apprenticeship

W: [www.ratemyapprenticeship.co.uk](http://www.ratemyapprenticeship.co.uk)

Lists current apprenticeship vacancies at different levels across the nation

Also lists some work experience opportunities:

- British Airways offers students who are in full-time education the chance to undertake five-day work experience placements at the aviation company.
- Global aerospace and technology company Lockheed Martin offers students the chance to get involved in two-week unpaid work experience placements.
- National broadcaster Channel 4 runs work experience for anyone older than 16 who wants to gain some experience working in a media company.
- Similarly, internationally-famous broadcaster the BBC offers work experience taster schemes for young people in locations across the UK.
- Even the government gets involved! The House of Commons offers work experience to secondary school students and young people over 14 and up to 18 years of age

## RSPCA

Apprenticeships and Animal care opportunities

W: <https://education.rspca.org.uk/education/otherpractioners/childrenincare>

P: RSPCA Advice Team, Wilberforce Way, Southwater, Horsham, West Sussex, RH13 9RS

C: Via website

Limited information – would have to have contact regarding availability, location etc.

We have several programmes for young people:

### Animal Action Days

Children and their carers visit an RSPCA Animal Centre to meet the very special animals we rescue, rehabilitate and rehome and learn more about caring for animals and staying safe around familiar and unfamiliar dogs.

### Paws for Change

A unique programme matching young people with a rescue dog chosen specifically for them. The young person takes part in a hand- on programme, where they take responsibility for teaching their assigned dog basic commands, providing the opportunity for interaction with an animal and building key communication skills.

### **Animal Care Apprenticeships**

Offering promising young people from disadvantaged backgrounds a chance to pursue a career helping animals.

### **Wild Things**

Giving young people from deprived areas access to nature and animals in ways that may not have otherwise been possible.

## **YMCA Downlink Group**

Apprenticeships, Employability Programmes, Study Programmes and Positive Placements

Our main centres include: [Brighton & Hove](#), [Guildford](#), [Horsham](#), [Crawley](#), [Eastbourne](#), [Hastings](#) and [Worthing](#).

W: <https://www.ymcadlg.org/>

<https://www.ymcadlg.org/what-we-do/training-and-education/apprenticeships/enquiry/>

For enquiries and referrals complete an enquiry form

Email: [apprenticeships.learning@ymcadlg.org](mailto:apprenticeships.learning@ymcadlg.org)

- Catering
- Sports leadership
- Early years
- Play work

### **Employability Programmes**

For enquiries and referrals complete an [enquiry form](#)

Email same as apprenticeships: [apprenticeships.learning@ymcadlg.org](mailto:apprenticeships.learning@ymcadlg.org)

### **Study Programmes**

Ages 16-18 (or 19+ with a statement or EHP)

genuine sector specific skills and training, with embedded functional skills, and work experience.

### **YMCA Positive Placements**

Ages between 16 and 25, unemployed, not in education or training and claiming a benefit?

This is completely voluntary and a supportive, professional relationship designed to help you focus and achieve your goals for the future.

E: [positiveplacements@ymcadlg.org](mailto:positiveplacements@ymcadlg.org)

For more information:

Brighton & Hove – Valentina Wright

T: 07850 509702

E: [valentina.wright@ymcadlg.org](mailto:valentina.wright@ymcadlg.org)

Mid Sussex – Catherine Pardoe

T: 07392 879247

E: [catherine.pardoe@ymcadlg.org](mailto:catherine.pardoe@ymcadlg.org)

Support and advice:

- YMCA Youth Advice Centre (YAC)
- Housing advice



- Positive Placements
- Right Heresafe space
- WISE
- Rebook

Health and Wellbeing:

- Dialogue counselling services
- Right Here
- Engage

Guildford

YMCA has had a presence in Guildford since at least 1870 and we have been operating out of our Centre in Bridge Street for over 25 years. We provide a range of services including student accommodation, supported accommodation and counselling. We also run a cafe which is open to the public. Click on the links below for more information or contact us on:

A: YMCA Guildford, Bridge Street, Guildford, Surrey GU1 4SB

T: 01483 532555

E: [guildford@ymcadlg.org](mailto:guildford@ymcadlg.org)

Crawley

Key worker support

- An IT suite provides all residents access to computers which are also used for classes and job clubs
- Free WiFi is available for all residents
- A Music Suite provides a space for budding DJs and singers to practice and record
- A large Training Kitchen provides space for cooking classes and meals with family
- Meeting rooms provide space for evening sessions such as art, gaming and movie nights

If you are a referring agent and working with a young person who could benefit from our service, please contact us for vacancy details and referral information.

## Bursaries

### Student Bursary Support Service

T: 0800 121 8989 for students

T: 0370 0002288

W: <https://studentbursary.education.gov.uk/w/webpage/1619bursary>

W: [caretolearn@studentbursary.education.gov.uk](mailto:caretolearn@studentbursary.education.gov.uk)

Ages: 16 and under 19, on 31 August 2019

Funding: £1,200 / year and discretionary

- study at a publicly funded school or college, or be on an unpaid training course
- meet the residency requirements - your school or college can check this.

The eligible education provision for the 16-19 bursary funding includes a traineeship programmes for 16-19 year olds.

Students / unpaid traineeship could be considered for funding (institutions discretion/determined/criteria)

The defined vulnerable groups are students who are:

- in care
- care leavers
- receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
- receiving Disability Living Allowance or Personal Independence Payments as well as Employment and Support Allowance or Universal Credit in their own right

Further information and guidance: <https://www.gov.uk/guidance/16-to-19-bursary-fund-guide-2019-to-2020-academic-year>

## Careers

### Career Connect

C: Carmel Skidmore or Chloe Elliott:  
T: 0151 600 7700  
E: [Schoolsinfo@careerconnect.org.uk](mailto:Schoolsinfo@careerconnect.org.uk)  
W: <https://careerconnect.org.uk/>

Providing professional careers guidance and employer encounters in schools  
Supporting young people who are at risk of or Not in Education, Employment or Training (NEET)  
Providing career and guidance for adults looking for work  
Delivering Employment, Education and Training support to offenders and ex-offenders  
Delivering a range of accredited training programmes

### GlassDoor Job Search

Prepare for Interviews

W: <https://www.glassdoor.co.uk/index.htm>

Online Job search

### National Careers Service

Skills assessments, Find a course, How to get a job

P: National Careers Service, PO Box 1331, Newcastle Upon Tyne, NE99 5EB  
T: 0800 100 900  
W: <https://nationalcareers.service.gov.uk/>  
<https://nationalcareers.service.gov.uk/find-a-course/the-skills-toolkit>

- Explore careers
- Skills assessment
- Find a course
- How to get a job

### Pinterest CareersDefender

Outstanding careers education resource

W: <https://www.pinterest.co.uk/careersdefender/>

Outstanding Careers (CareersDefender) is a board on Pinterest with a wealth of Pins (links) to a variety of resources and websites to support young people and their teachers/ settings in all aspects of education and careers.

- Free sign up to view
- Easy navigation of site

## Springboards Kickstart Programmes

Career Decision making Hospitality, Leisure and Tourism

A: Coopers' Hall, 13 Devonshire Square, London, EC2M 4TH  
 T: 020 7921 0420  
 E: [careerscope@springboarduk.org.uk](mailto:careerscope@springboarduk.org.uk)  
 W: <https://charity.springboard.uk.net/programmes-activities/kickstart>

Ages: 16+

Leaving education – Three-week KickStart Programme:

September: London and Birmingham

June: Glasgow, Inverness, Edinburgh, Fife Forth Valley, London, Birmingham, Rotherham and Wakefield

July: Manchester, Liverpool, Rotherham and Wakefield

One-week training plus two weeks work experience

- Interview technique training
- Careers guidance
- CV advice
- Accredited short courses
- Health & Safety, Basic Food Hygiene and Customer Service

The FAB Programme (Food and Beverage)

FAB is Springboard's secondary school's education programme focussed on demonstrating the skills required for Front of House roles and inspiring students to consider careers in this area. The scheme offers a range of interactive resources which have been designed to support the core curriculum subjects as well as business studies.

Compass Employability Programme

The Compass Employability Programme is aimed at job-seekers aged 16+ who want a career in the hospitality industry working in a variety of positions across Compass London – the No.1 catering and support services provider. Compass manages all the catering in hospitals, clinics, banks, accountants, law firms, museums, etc.

**Duration:** 2 weeks

Hospitality Futures

Springboard's Hospitality Futures programme is open to people of all age groups, backgrounds and experience levels. This programme includes several brilliant workshops equipping people with real skills to help them into jobs, and to make them valuable employees.

Duration: 7 weeks

- World Host Customer Service
- Food Safety Level 2
- Health and Safety Level 2
- Aftercare service 6 months+

Let's Cook

With a mission of developing kitchen skills, this programme includes cook and employability workshops for a variety of people including those with complex needs, in prison and in education.

Location: East Scotland, South West England

**Duration:** Ten Weeks

## Start Profile

W: <https://www.startprofile.com>

Ages: 11-18

An interactive profiling tool to help generate career ideas – free registration

## The Bright Network

Internship, Career Advice, Find a Job

W: <https://www.brightnetwork.co.uk/>

Online search for Internships and jobs and resources.  
Networking opportunities.

## The Exceptionals

Careers supporting ex-offenders

E: [info@theexceptionals.co.uk](mailto:info@theexceptionals.co.uk)

W: <http://www.theexceptionals.org/>

A directory full of organisations working with ex-offenders, to help with finding employment and support.

## Funding and Grants

### Buttle UK – Chances for Children

A: Buttle UK, 15 Greycoat Place, London, SW1P 1SB  
 T: 020 7828 7311  
 W: <https://www.buttuk.org/need-support/young-people>

Ages: 16-20 years

Young person must have a clear education, training or employment goal that they are pursuing or intend to pursue within three months of their application.

Up to £2,000

- Equipment to take up a training opportunity
- Interview clothes
- A computer for their studies
- Travel costs to get to college

Or

- Bed and bedding
- Cooker
- Fridge
- Pots and pans

Or

- Recreational or social activities
- Sports or gym membership
- Counselling

Website states “We are unable to help children who are Looked After by the Local Authority” – this is where sufficient funding is in place. YP would not qualify if it is ‘doubling-up on funding’.

### Capstone Care Leavers Trust (CCLT)

T: 0121 374 2601  
 E: [info@capstonetrust.org](mailto:info@capstonetrust.org)  
 W: [www.capstonecareleaverstrust.org](http://www.capstonecareleaverstrust.org)

OR Maggie Moloney (Trust Manager) - mob: 07808797924  
 Zoe Greenwood (Trust Administrator) - mob: **07807 376 703**

Ages: 17-25 years

Grants of £300-£2000 to care leavers

For

- Further Education courses
- Higher Education courses
- Training courses
- Laptop

- Travel costs to place of study/training
- Driving lessons - subject to meeting criteria
- Practical Driving Test
- Household goods – Sofa, chairs, cooker, fridge, freezer, washing machine bed, wardrobe, drawers.

Some consideration may be given to other grants not listed above.

## Care Leavers Foundation

T: 01678 540 598

W: [http://www.thecareleaversfoundation.org/About\\_Grants](http://www.thecareleaversfoundation.org/About_Grants)

Ages: 16-29 years – preference given to 21+

Grants of up to £400

- Household, major or minor – hardware, furnishings etc.
- Emergency living expenses
- Education – equipment, books, term time top up etc.
- Training, enterprise & employment
- Exceptional medical needs, therapy, therapeutic activities
- Other needs as may arise and be considered by the committee to fall within the principals of the Trust Fund.

## Construction CITB Levy, Grants and Funding

Construction Training Courses / Apprenticeships

W: <https://www.citb.co.uk/about-citb/>

General grant enquiries

- Email: [levy.grant@citb.co.uk](mailto:levy.grant@citb.co.uk)

Grant claim enquiries

- Email: [levy.grant@citb.co.uk](mailto:levy.grant@citb.co.uk)
- Postal address: CITB Levy & Grant Customer Services  
CITB, Bircham Newton, Kings Lynn, Norfolk PE31 6RH

National Construction College (NCC) course enquiries and bookings

- Tel: 0344 994 4433
- Email: [nationalconstruction.college@citb.co.uk](mailto:nationalconstruction.college@citb.co.uk)
- Working hours: 8:45am to 5pm, Monday to Thursday; 9am to 4pm, Friday. Closed on Bank Holidays.

## Community Foundation for Surrey

A: Millmead House, Millmead, Guildford, Surrey GU2 4BB

T: 01483 478092

E: [Info@CFSurrey.org.uk](mailto:Info@CFSurrey.org.uk)

W: <https://www.cfsurrey.org.uk/fund/the-surrey-young-peoples-fund/>



**Ages:** Over 18 and unemployed (working less than 16 hours per week)  
 16 -18 and not in full-time or part time school or college education or work-based learning, such as an apprenticeship  
 Educational under-achievers (having achieved or likely to achieve fewer than 5 GCSEs grades A-C, or equivalent)  
 Offenders and ex-offenders  
 In or leaving care

Grants from the Surrey Young People’s Fund will typically be between £50 and £200 and can fund items directly related to enhance the young person’s employability skills, either through:

- Qualifications, certificates or licences
- Vocational or technical skills, or
- Self-development opportunities which improve social skills, motivation and confidence

Requests should fall into one of the following categories:

- Course fees
- Travel costs (for education, training or employment)
- Childcare (for short term education or training)
- Equipment, materials or tools
- Work or training related clothing
- Volunteering/work placement costs
- Online learning

**David Tyson Memorial Fund:** Supporting young people to develop skills and pursue a career within the engineering/rail engineering field.

Our grants team will consider your request and aim to get back to you within a week to advise you as to whether we can invite you forward to make an application. If you are invited to make an application our grants team will be there throughout to guide you through the process.

## **Construkt Programme via SAY (Serious About Youth)**

*Work Experience and Apprenticeships*

Areas: Croydon and London

W: <https://www.say-youth.org/the-construkt-project>

Contact: Paul Matthews, Director, 07828 471 646

Contact: Rommell Wallace, Director, 07984 176 122

Ages: 16 - 25 years old

Fees: Free + lunch and transport reimbursement

Two-week Programme: Runs Feb, Aug and October

Pathway into the engineering and construction industries.

Life cycle of a construction/engineering project and exposes them to the different career pathways available to them in the sector. Those that want to work on-site and are eligible, undergo the Health and Safety Level 1 and CSCS card training with a view to obtaining a CSCS Card, and we organise work experience, as well as support participants to get into

jobs, apprenticeships and further education after the programme. The programme is designed for young people from varied backgrounds and aimed mixture of NEET (not in education, employment, or training) young people, alongside sixth-form/college students from schools and colleges.

Lots of post course support.

Need to be committed.

Education 'Life Skills' Workshops: develop knowledge skills and attitudes

Ages: 9-25

Employability Training and Support: CVs, interviews, application forms, attitudes, importance of soft skills

Ages: 16-24

## Rees Foundation

A: Craftsman House, De Salis Drive, Hampton Lovett, Droitwich, Worcestershire, WR9 0QE

T: 01527 916559

E: [ContactUs@ReesFoundation.org](mailto:ContactUs@ReesFoundation.org)

W: [www.reesfoundation.org](http://www.reesfoundation.org)

Range of After-Care services, regional peer networks, creative activities, adventures, projects and financial support for care leavers and care experienced people

## Spark Foundation

All contact if via website

W: [www.sparkfoundation.org.uk](http://www.sparkfoundation.org.uk)

Age: Under 26

Grants of up to £600.

## Surrey Care Trust

Counselling

A: Woking

T: 01483 487037

E: <mailto:info@surreycaretrust.org.uk>

W: <http://www.surreycaretrust.co.uk/our-programmes-home/steps-to-16/>

Ages: 14-16 (Years 10-11) struggling at school

Alternative Education Programme to promote employability teaching and go above and beyond to prepare young people for the world of work.

Counselling

Ages: 16-25 years

Fees: Free

## The Princes Trust

Training, Funding and Work Experience

T: 0800 842 842

W: <https://www.princes-trust.org.uk/help-for-young-people/get-funding-train-learn>

Ages: 16 to 30 years

Studying less than 14 hours a week or not in compulsory education

Unemployed or working less than 16 hours a week

Development Awards can support:

- Accredited course fees up to Level 3 (A-level equivalent)
- Tools, equipment or uniforms for a job or qualification
- Job licence fees
- Transport to a new job until your first pay slip

12-week personal development programme – boosts confidence

W: <https://www.princes-trust.org.uk/help-for-young-people/get-job/boost-your-confidence>

## Turn2Us

Contact information on site

W: <https://grants-search.turn2us.org.uk/>

Online search for grant eligibility. Providing information about grants available in particular geographic areas, just enter the postcode and details of the young person in their search.

## Learning Experiences

### Beats Learning

Study Programmes, Traineeships, Apprenticeships and Bursaries

A: St Agnes House, Creswell Park, London, SE3 9RD  
 T: 020 3925 4845  
 E: info@beats.com  
 W: <https://www.beatslearning.com/>

Music: Variety of courses

ESOL: The Brady Centre, Whitechapel & Park House Croydon

Ages: 16-18 who have English as a second language

Pre-Entry to Pre-GCSE Level 1, as well as Maths from Functional Skills Entry 1 to Level 2.

3-12 months. Classes = 15 hours per week, over the course of three days a week.

Vocational Tasters: Entry 3 students / 2 hours per week

Building and Construction

Service Industries

Care and Gardening.

Enrichment areas include careers, work experience, trips, clubs, Museums and events, including fundraising events. Bursaries and Free School Meals are also available (subject to meeting criteria).

There is also dedicated support for LAC.

Apprenticeships: Adult Care Levels 2-5  
 Business Administration Levels 2-3  
 Children and Young Peoples Workforce Levels 2-3  
 Digital Marketer Level 3

### Brooklands Museum

A: Brooklands Drive, Weybridge, Surrey KT13 0SL  
 T: 01932 857 381  
 E: info@brooklandsmuseum.com  
 W: <https://www.brooklandsmuseum.com/>

May be admission cost of £5-6

Runs outreach projects, welcome enquiries from all community groups, for more information about community projects and to enquire about future projects please email.

Saturday Science Club: Roving Robots 10- 16 years limited numbers book early.  
 FREE Girls STEM (Science, Technology, Engineering and Maths) careers day.  
 Ages 11-18. Limited numbers book early.

Youth Panel Ages 13-18

Last Saturday of every month 1100-1300

This is an excellent opportunity to have your voice heard, gain new skills for your CV and meet other likeminded young people. Active role includes:

- Offering a fresh perspective of the collections by creating and delivering your own tour
- Organising events to encourage younger people to visit the museum
- Creating learning resources for school visits and family activities

### **Volunteering**      Ages 16+

If you are age 16 and above and looking for something constructive to do with your time, want to learn more and contribute to your community then Brooklands Museum is the place for you. Young Volunteers offer both weekday or weekend volunteering opportunities. To find out more please contact Sue Lewin via email: [SueLewin@brooklandsmuseum.com](mailto:SueLewin@brooklandsmuseum.com)

- Enjoy being a part of a dedicated team and make new friends
- Learn new skills and gain a greater understanding of history and science
- Know you are making a vital contribution to the running of the Museum
- After 40 hours of volunteering enjoy the benefits of our loyalty card with free admission for friends and family
- Enjoy 20% discount in the Sunbeam Café and Brooklands Shop
- Invitations to training and lectures and regular volunteer gathering

### **Key Stage 4 Museum Investigators visit**

This visit will allow your students to learn more about the story of engineering through the objects at the Museum. Details on website.

## **Downlands Partnership**

**Volunteer placements, Studying animal, Countryside management, Day release and Work experience**

T: 07968 832692

E: [downlands.grazing@surreycc.gov.uk](mailto:downlands.grazing@surreycc.gov.uk)

W: <https://www.surreycc.gov.uk/land-planning-and-development/countryside/partnerships/downlands/volunteer-programme>

We welcome voluntary placements from students studying animal/countryside management, so please do contact Sean or Connor if you would like to join them on day release from college or for short or longer work experience/training placements.

Facebook: [Downlands Partnership Grazing page](#)

We currently have a flock of over 180 animals, comprising Herdwick, Beulah Speckled Face and Jacob sheep, Sussex cattle and British Feral goats. We manage an extensive conservation grazing programme to maintain and restore rare chalk grassland habitats for our partners, including many Sites of Special Scientific Interest (SSSIs) across NE Surrey, Croydon and Sutton plus in Bromley too. We completed our lambing season in April/May at our Surrey County Council owned holding farm, Old Lodge Farm near Carshalton/ Banstead, and were very pleased to welcome 72 new bouncy balls of fleecy joy to our flock!

The more skills that our volunteers possess, the more we can achieve on site. If you would like training in skills such as minibus driving, brushcutter use or in the operation of plant machinery such as dumper trucks and mini excavators, please let us know. When we have enough interest, we will organise our own training courses. These courses are free to volunteers who regularly attend our tasks.

## Elysian Animal Assisted Therapy and Learning

Learning Experiences / Supported Work Experience

A: Westland Farm Lordshill Common, Shamley Green GU5 0TL  
C: Land line: 01483 898517  
Charlotte: 07817 879190  
Dene: 07737 085003  
E: General/admin: admin@elysianuk.org  
Charlotte: charlotte@elysianuk.org  
Dene: dene@elysianuk.org  
W: <https://elysianuk.org/animal-assisted-therapy-and-learning/>

Supported Work experience

Ages: 10-18

Occupational Therapy, Cognitive Behavioural Therapy, Holistic Social Work and attachment models.

3 ½ hour sessions 9am-12.30am and 1pm–4.30pm, currently available Sunday-Thursday.

Usually up to 2 children/young people in a session.

Cost £65+VAT per session.

Therapeutic Work Experience

For children, young people, adults, families and groups, with mild to severe social, emotional or behavioural needs, and/or additional learning or mobility needs.

3 ½ hour sessions 9am-12.30am and 1pm – 4.30pm, currently available Monday Saturday.

Supported/Facilitated by a therapeutic practitioner.

Cost £95+VAT per session.

- general farm and animal care tasks
- feeding
- making beds
- repairing fencing
- animal handling

## Future Choices

C: Nikki Harding- Future Choices 07713479336

T: 01483 806806

E: [info@surreychoices.com](mailto:info@surreychoices.com)

W: <https://www.surreychoices.com/what-surrey-choices-does/employment-and-learning/future-choices/>

Or contact your local SEND team at Surrey County Council:

South East team (Mole Valley, Reigate & Banstead, Tandridge) 01737 737990

South West team (Guildford, Waverley) 01483 517890

North East team (Elmbridge, Epsom & Ewell, Spelthorne) 01737 737940

North West team (Runnymede, Surrey Heath, Woking) 01483 518110

Ages: 16-24 years

Next steps for young people with Special Educational Needs and Disabilities

5 Day provision must have an EHCP or are open to transition.

Preparation and support into work via a 5-day programme, 9.30-4pm

Enrolling each term.

No education or qualifications.

Day 1-3 of work placements,

Day 4 Health & Wellbeing,

Day 5 My Day (driving theory, education, travel training etc)

## SayYouth

Contact: Paul Matthews, Director  
T: 07828 471 646  
E: paul@say-youth.org  
Contact: Rommell Wallace, Director  
T: 07984 176 122  
E: Rommell@say-youth.org  
W: <https://www.say-youth.org/>

Education Workshops Ages 9-25+

Employability Training: Ages 16-24

Construkt Project: Ages 16-25

Experience with life cycle of construction and engineering project

Up to 60 people

Runs twice/year

Health & Safety Levels

Successfully NEET outcomes

## Surrey County Council Learning Networks

W: <https://www.surreycc.gov.uk/schools-and-learning/education-and-training-for-14-to-19-year-olds/14-19-learning-networks>

As part of the Surrey 14-19 Strategy twelve local 14-19 Learning Networks have been established, which plan together to meet the needs of all young people in their community.

Select the links below for more information on the 12 Learning Networks.

In this section...

- [Elmbridge Consortium](#)
- [Epsom, Ewell and Banstead 14-19 Learning Partnership](#)
- [Guildford 14-19 Partnership](#)
- [Mole Valley 14-19 Partnership](#)
- [Runnymede 14-19 Partnership](#)
- [Surrey Heath Partnership](#)
- [South East Surrey Network](#)
- [Spelthorne Network](#)
- [Tandridge Partnership](#)
- [TFN Education Ltd - Farnham and Ash Consortium](#)
- [Waverley Federation](#)
- [Woking Federation](#)



## Watts Gallery

Workshop, Courses, Art Forum and Opportunities for children with additional needs

T: 01483 810 235  
A: Down Lane, Compton, Surrey GU3 1DQ  
E: [learningassistant@wattsgallery.org.uk](mailto:learningassistant@wattsgallery.org.uk)  
W: <https://www.wattsgallery.org.uk/learn/young-people/art-forum/>

### The Art Forum

Thursdays during term time 5-6.30pm  
Free Years 10-13 students

The Art Forum is a group for 14-18-year olds who are interested in art, design, museums, galleries and culture.

### Watts Academy Workshops & Courses

Enjoy our diverse programme of workshops and courses, specifically designed for young people aged 13 - 18 years. Try digital photography, screen printing, pottery, drawing and more. Get a taster of Art School in our week-long Summer School and much more besides throughout the year.

### Opportunities

Opportunities is a project supporting parents and families of children with additional needs, as well as those who are socially isolated in Surrey, including in Hale, Ash, Ockford Ridge and Loseley. The project works to build participants' employability, skills and confidence with a view to returning to work. Opportunities has been bringing groups to Watts Gallery - Artists' Village since 2012.

## Synergy Dance Outreach

Dance, Movement, Yoga, Art, Cookery, Teen and SEND programs

T: 07713 254260  
E: [admin@synergydanceoutreach.co.uk](mailto:admin@synergydanceoutreach.co.uk)  
W: <http://synergydanceoutreach.co.uk/what-is-synergy-dance-outreach/>

### Different venues

Synergy SEND Dance and Movement (children) Guildford Spectrum, leisure centres and schools  
Synergy SEND Yoga & Wellbeing for adults and children – in leisure centres and schools  
Synergy Art and Dance for adults and children – in outreach centres  
Synergy Sit and Be Fit for adults and children – juniors and teens – in Surrey Choices venues, White Lodge Centre and hospitals

Synergy Dance Outreach is a registered charity that provides dance, movement, yoga, art, cookery, food and nutrition workshops and fitness classes for children, teens and adults as well as Special Educational Needs and Disability (SEND) programs.

SEND needs range from autism, severe learning difficulties, special needs support, speech, language and communication needs, emotional and learning difficulties, to visual impairments and physical disabilities.

Synergy Dance Outreach provides inclusive opportunities for people to have fun where neither finance, fitness, ability, disability or family circumstance stand as barriers to participation. This presents a starting point for enabling healthy lifestyle choices and the sharing of new skills and knowledge.

Our purpose is to reach those children and adults who may be less suited to team sports and prefer a dance option to keep fit – both in mainstream and disability sectors. We want to help reduce obesity among young people and create volunteer and training opportunities for adults

### **SEND Classes, courses, workshops & parties**

Synergy Dance® Outreach provides dance, movement, yoga, art, cookery, food and nutrition workshops and fitness classes for all ages and abilities. We are fully inclusive and offer both mainstream and Special Educational Needs and Disabilities (SEND) programs.

Our fun and exciting classes, workshops and parties can be tailored to your wishes. The following packages are available:

### **SEND Classes & Workshops**

#### **Synergy SEND Dance and Movement™ Workshop (aged 6–12 years, 12+ and adults)**

An inclusive Dance Movement class for SEND participants inspired to stimulate imaginative dance, build confidence, strengthen co-ordination and nurture a quality environment where participants can relax, make friends and be creative!

Participants will explore group and partner formations, themed movement, dance games, contact improvisation, including fun props and signage and imaginative play. We will ensure a safe and effective class to explore dance and music in a fun and upbeat atmosphere. The course will focus on developing each person's range of movement, expanding their skill base and gaining self-confidence. Instructors are experienced in working with groups where verbal communication is limited.

#### **Sit and Be Fit for children, juniors, teens and adults**

We provide an inclusive dance movement class for SEND participants inspired to stimulate imaginative dance, build confidence, strengthen co-ordination and nurture a quality environment where participants can relax, make friends and be creative!

#### **Synergy SEND (Mental Health) children and adults**

Taught by specialist instructors for participants with mental health issues, we provide an inclusive dance movement class for SEND participants inspired to stimulate imaginative dance, build confidence, strengthen co-ordination and nurture a quality environment where participants can relax, make friends and be creative!

#### **Synergy SEND Yoga and Wellbeing™ – juniors and teens**

A Synergy Yoga and Wellbeing class is the perfect pause and chance to stretch and relax. An excellent way to relieve stress, recharge and learn new skills within your range of movement. Where applicable, participants will build core stability, resistance and toning, improving posture and well-being.

#### **Synergy SEND Art and Dance™ – juniors and teens**

Participants experience art and dance in one workshop – exploring both movement and artistic expression through many different mediums such as paint, charcoal, pencil, water colour, acrylic and collage. Our trained and expert art therapist will help participants to both experience movement and fitness and art and music – these sessions also suit participants with

## Residential

### Camelia Botnar Foundation

#### Residential and Work Experience

A: Maplehurst Road, Cowfold, West Sussex, RH13 8DQ  
 T: 01403 864556  
 E: enquiries@cameliabotnar.com  
 W: <https://www.cameliabotnar.com>

Fees: Free placements

Ages: 16 - 19 and have left full time schooling

Residential training and experience for applicants with disadvantages or problematic situations. The Camelia Botnar Foundation provides residential training and work experience, helping young people to learn a skilled trade, embark on a useful career path and successfully make their own way in life. Referred by their probation officers, social services, schools, organisations that help young people in difficulty, or by direct approach from relatives, guardians or the applicants themselves. Whatever the referral, each application must be voluntary.

No previous experience in a particular craft or skill is needed and no academic requirements are imposed.

The Foundation welcomes applications from anyone who meets the basic entry criteria and who have a real and positive commitment to learning a skilled trade and to changing the pattern of their life for the better and for good.

Successful applicants will be offered a placement on the basis of a 5-week trial period. If that experience is seen to be constructive by both parties, a position will be offered for a period of up to 2 years - depending on the applicants age and circumstances.

Our main aims for the trainees at the Foundation are

- Offering life changing opportunities.
- Gaining a second chance at success.
- Learning a skilled trade, obtaining qualifications and building up some savings
- Horticulture
- Metalwork
- Site carpentry
- Building
- Catering
- Estate Maintenance
- Painting and Decorating

### National Citizen Service (NCS)

T: 0800 197 8010  
 W: <https://www.ncsyes.co.uk/what-is-ncs>

Ages: Under 18

Cost: Up to £50

Residential opportunities for summer and autumn half term  
 Opportunities to learn new skills and increase confidence

## Training Centres / Trainee Placements

### Harlequins HITZ Programme

#### Education and Sporting Programme

A: Head office, Unit 7, Lakeside Business Park, Sandhurst, Berkshire, GU47 9DN  
 Course Location: The Stoop Stadium, Langhorn Drive, Twickenham TW2 7S  
 T: 0345 644 5747  
 E: enquiries@wearescl.co.uk  
 W: <https://www.wearescl.co.uk/harlequins-rugby>

Ages: 16-24-year

Start dates: September, February/March

- Play sports; Have Fun, Get Fitter, Make New Friends
- Improve your Maths and English
- Gain nationally recognised qualifications
- Learn new skills to become more work ready
- Learn how to cook and eat more healthily
- Improve your communication skills and confidence

This includes an exciting mix of sporting activities such as rugby, football, dodgeball, yoga, basketball and gym sessions alongside a structured educational programme. The programme also includes day trips, examples of such trips are SKY headquarters or Stadium tours.

September – July BTEC L1 in Sport at Diploma followed by Employability L1  
 September – July NCFE L2 in Sport and Employability L2  
 March – July NCFE L1 in Sport at Certificate and Employability L1

Alongside these qualifications, you will complete Functional Skills in English and Maths (if required), learn important work skills and participate in workshops to develop important life skills.

### Heathrow Employment and Skills Academy

#### Training and Apprenticeships

A: Newall Road, Hounslow, Middlesex TW6 2AP  
 T: 020 8759 5978  
 E: <mailto:community@heathrowacademy.co.uk>  
 W: <https://careers.heathrowacademy.co.uk/vacancies/671/pre-employment-training.html>

Ages: 18+ (can apply 2 months prior to 18<sup>th</sup> birthday)

Fee: Free

Supporting harder to reach candidates getting back into employment, training and apprenticeships.  
 Can provide interview clothes

- Introduction to working at Heathrow
- Interview technique practice
- Confidence building and teamwork activities
- Mock interviews including one-to-one interviews with one of our Recruitment Advisors

- CV writing- advice and guidance on how to prepare a great resume
- Communication skills including the importance of body language
- Health & Safety and airport security
- ESOL Training

Apprenticeships: <https://www.heathrowacademy.co.uk/our-services/apprenticeships/>

## Palace for Life Foundation

A: Selhurst Park, London, SE25 6PU  
Croydon College & Salvation Army Thornton Heath  
T: 020 8768 6047  
E: [admin@palaceforlife.org](mailto:admin@palaceforlife.org)  
W: <https://www.palaceforlife.org/>

Opportunities for Success Programme Ages: 16-19

Pathways include Sports Coaching, Railway Engineering, Construction & CSCS Card, Hospitality and Creative Media at Level 1 or 2.

Enterprise and employability programmes, through our route to employment initiatives, help support young people along positive pathways for education, training or employment.

Through dynamic workshops and competitions, young people are encouraged to develop skills in leadership, team work, personal branding and entrepreneurship.

## Sutton and District Training Limited (SDT)

Training Courses / Work experience / Industry Placement

W: <https://suttondistrict.co.uk>

Rosehill  
Sutton & District Training, 5-6, 8-12 Rosehill Court Parade, Morden, Surrey, SM4 6JS  
T: 020 8685 0622  
E: [enquiries@suttondistrict.co.uk](mailto:enquiries@suttondistrict.co.uk)

Carshalton  
Sutton & District Training, Lawn View, Grove Park, High Street, Carshalton,  
Surrey, SM5 3BB  
T: 020 8687 5225  
E: [enquiries@suttondistrict.co.uk](mailto:enquiries@suttondistrict.co.uk)

Brighton  
Sutton & District Training, Ash Cottage Woodingdean, Warren Road, Brighton, Sussex, BN2 6OA  
T: 01273 694626  
E: [enquiries@suttondistrict.co.uk](mailto:enquiries@suttondistrict.co.uk)

- Up to 250 learners at one time; enrolment throughout the year
- Progress to College, Employment or Apprenticeship

- Work experience
- Construction, Health & Social Care, Customer Service, Employability, Floristry, Hairdressing, Beauty Therapy and English & Maths.

## Surrey Wildlife Trust

A: Surrey Wildlife Trust, School Lane, Pirbright, Woking, Surrey GU24 0JN  
E: [info@surreywt.org.uk](mailto:info@surreywt.org.uk)  
T: 01483 795440  
W: <https://www.surreywildlifetrust.org/support-us/volunteer/voluntary-conservation-trainees>

Two education centres:

- Nowood near Leatherhead Mill Way, Leatherhead, Surrey, KT22 8QA
- Bay Pond, Godstone High Street, Godstone, Surrey, RH9 8LT

Trainee placements require 3 days a week for 12 months, which will be agreed upon from the onset of the trainee role.

They take up to two trainees twice a year in April and again in September. Must complete an application form detailing previous experience, qualifications and the personal qualities which make you suitable for the position and then interview candidates

Out-of-pocket travel expenses will be reimbursed, and appropriate protective clothing will be provided along with nationally certified training in relevant subjects.

- Practical habitat and site management on heathland, grassland, woodland & wetland
- Co-organise and lead groups of practical conservation volunteers
- Assist with preparation of interpretative material and site signs
- Assist with aspects of grazing, including fencing, moving cattle and stock checking
- Assist with large Trust events
- Plan guided walks including the opportunity to develop and lead your own walk for colleagues and/or public

Additional skills

- First aid
- Use of chainsaw
- Use of pesticides
- Livestock welfare checking
- Wildlife legislation
- Maybe opportunities to assist other departments such as Education team

Our trainee scheme is an excellent opportunity to spend a year working alongside our estates team, grazing team and volunteers, developing key professional skills to help take that first step to a career in the competitive environmental sector.

## Traineeship – find link

W: <https://www.gov.uk/find-traineeship>

Useful website to find a Traineeship  
Ages: 16-24

## Training Hub

T: 0800 774 7874  
E: [info@theleavingcaretraininghub.co.uk](mailto:info@theleavingcaretraininghub.co.uk)  
W: <https://thetraininghub.co.uk/>

Young People Leaving Care  
Foster Care Hub  
Early Years Hub

You can expect the below benefits once you have set up your free account  
Free access to preventative courses for young people on subjects such as gangs, knife crime, self-harm, and life skills  
Free entry into amazing competitions to win concert tickets, vouchers, and other great prizes  
Free games section  
Free young people resources

You can expect the below benefits once you have set up your free account  
Free preventative online courses for young people (with a new one added every eight weeks)  
Subsidised face to face session for young people to attend  
Free parental online courses for young people (with a new one added every eight weeks)  
Live stream training  
Exclusive video streams from leading practitioners  
A dedicated forum to share good practice

## Waverley Training Services

Training Centre and Careers

A: Farnham Memorial Hall, Babbs Mead, West Street, Farnham, Surrey GU9 7EE  
T: 01252 725872  
E: [wtsadmin@waverley.gov.uk](mailto:wtsadmin@waverley.gov.uk)  
W: [https://www.waverley.gov.uk/info/200142/waverley\\_training\\_services](https://www.waverley.gov.uk/info/200142/waverley_training_services)

Age: 16 to 19  
Fees: Free

- confidence building, especially for interviews
- team building - working together productively
- outlining what employers expect from employees
- finding jobs, CV writing, filling in application forms



- telephone and interview techniques
- improving your Maths, English or ICT
- work experience placements
- communication skills and personal finance

## USAC

## CARAS

A: 25 Blakenham Road, Tooting, London, SW17 8NE  
T: 0208 767 5378  
E: [info@caras.org.uk](mailto:info@caras.org.uk)  
W: <http://caras.org.uk/>

SCC link to [Referral form](#) and [Timetable](#) (documents available upon request)  
Quarterly newsletter available. Sign up online

Based in Tooting

Referrals can be made by VS, Keyworkers, Social Workers and FCs.  
Over 18s can refer themselves if they want to.  
Support is available up to 25.

Following the referral, an intake meeting will be offered to discuss what they are interested in attending, what their needs are, to ensure they can access zoom, to ask any questions etc.

If under 18, there must be an adult present for this meeting but not required for the sessions.  
If they are interested in ESOL classes, they will meet with an English assessor to confirm what level class they need to be in. The current levels are :

Beginner- For those new to the country  
Intermediate- College level  
Advanced- Conversational English

In addition to the timetable, there are single language groups available for young people who are isolated to be able to converse with other young people who speak their language. It is also anticipated that in August, Maths and IT will be added to the timetable. The current homework group is led by the young people attending so that they receive specific subject support and they chose what help they need.

There is a caseworker within the team, and it is anticipated that when the online support ends next year, the case worker will work with the SW/PA to identify further support in the area.

## Hope for the Young

**Mentoring, Advocacy, Grants and Funding**

A: 78 York Street, London W1H 1DP  
T: 07405 654630 (General)  
07448 155126 (Grants & Advocacy / Covid-19 Emergency Relief)  
E: [info@hopefortheyoung.org.uk](mailto:info@hopefortheyoung.org.uk)  
W: <https://hopefortheyoung.org.uk/mentoring/>

Young refugees and asylum seekers who have entered the UK face a series of obstacles: language barriers, lack of social support, and a long period of uncertainty while they are waiting for their

immigration status to be decided. As a result, they suffer social exclusion and can become disaffected with their life in the UK. Those with no work permit can become destitute.

Hope for the Young's Mentors support these young people overcome these obstacles by working on mutually agreed targets tailored to the young people's needs

- Language development
- Enrolment advice
- Study skills
- Confidence building
- Emotional Support
- Increasing access to services

We aim to support refugees, asylum-seekers, and undocumented young people to complete their education by providing grants of up to £4,500 to those who have no access to government funds, or to those who are facing extreme financial hardship.

We provide grants for:

- Tuition fees
- Exam fees
- Transport costs
- Living allowances

## Play for Progress

C: Contact via online form

W: <https://www.playforprogress.org/>

FB: <https://www.facebook.com/playforprogress>

Based in Croydon, within the same building as the Croydon Refugee Council (CRC).  
Catering primarily for age 15-18 (would take a little younger but have never been asked),  
Drop in (no need to book)

Therapy and support through music and arts to UASC.

- Different classes including 1-to-1 drama therapy
- Support and advice around FE, HE, Careers Advice and advocacy.
- Offer character references, mental health evaluations and will accompany to court where needed
- Source and distribute Smart technology
- Residentials

Classes:

Tuesday: Creative Arts Therapy - drama therapists weekly sessions incorporate a vast range of art forms, from visual art and photography to shadow puppetry, movement, and drama

Wednesday: 1<sup>st</sup> of every month – Allies in Art – dancing and jamming

Thursday: Recording, Arranging, Writing (RAW). Creating and writing music such as hip hop, rap and covers

Friday: Opportunity to learn to play an instrument e.g. flute, clarinet, saxophone, trumpet, guitar, violin, cello, piano, or drums

Outings: Funding outings to museums, exhibitions and performances

## Red Cross Befriending Service Lewisham

A: Catford Cricket Club  
E: AnnaG@redcross.org.uk  
W: <https://www.lewishamlocal.com/resources/phone-befriending-services/>

**Red Cross:** Connecting Communities T: 0344 871 1111

**Voluntary Services Lewisham:** Telephoning & Group Befriending Services T: 020 8291 1747

There is a Red Cross Befriending service on Mondays from 5.00pm-8.00pm

## Refugee Council

A: The Refugee Council, PO Box 68614, London, E15 1NS  
T: 02073466700  
E: info@refugeecouncil.org.uk  
W: <https://www.refugeecouncil.org.uk/contact/>

Refugee Advice Projects based in London  
Online Fact File

Health Access for Refugees Project (HARP)  
Therapeutic and Mental Health Services.  
E: London.therapeutic@refugeecouncil.org.uk

Children's Services: 02073461134  
E: children@refugeecouncil.org.uk

Advice: 02073461166  
E: refugeeadvice@refugeecouncil.org.uk

Employment Support: 02073461047  
E: rij@refugeecouncil.org.uk

## Refugee Youth

A: Oval, London and Croydon.  
T: 020 3489 4420  
E: info@refugeeyouth.org  
W: <http://www.refugeeyouth.org/>  
FB: <https://www.facebook.com/Croydon-Young-Refugee-Network-1698001920429808/>

Ages: 14-20

Our projects seek to improve emotional wellbeing in order to rebuild self-esteem and alleviate feelings of isolation.

APOW (Amazing People of the World) weekly sessions. Activities include: banner making, cooking, dance, drama, debates & discussions, film making, mask making, participatory photography, visual arts

Young Leadership Project

She-Rose Women's Group

Residential Trips 3-5 days

REMA Recommended learning for ESOL

[www.bbc.co.uk](http://www.bbc.co.uk) : daily lessons for all ages

[www.oxfordowl.co.uk](http://www.oxfordowl.co.uk) : free reading books and activities

[www.Ello.org](http://www.Ello.org) : for everyone learning English

[www.learnenglishteens.britishcouncil.org](http://www.learnenglishteens.britishcouncil.org) : free activities and support

[www.childrenslibrary.org](http://www.childrenslibrary.org) : stories in different languages

[www.yourdictionary.com](http://www.yourdictionary.com) : easy to understand English

## St Dunstan's Enterprises

A: Jubilee Ground, Canadian Avenue, London, SE6 4SW

T: 0208 516 7400

E: [ents@sdmail.org.uk](mailto:ents@sdmail.org.uk)

W: <https://www.stdunstansenterprises.org.uk/about-us/about-us>

ASOL Football Saturdays 12.30 Contact: [phil.kyei@hillsong.co.uk](mailto:phil.kyei@hillsong.co.uk) (nothing online)

## The Big Leaf Foundation

### Funding

A: Beverley Hall, Guildford, GU1 4ND

W: <https://www.bigleaffoundation.org.uk/the-hub.html>

Every Monday during term time, 6-8pm

Drop in event.

ESOL support, help with homework, conversation, activities and games and a hot supper.

Opportunity for young people to ask any questions they might have about life in the UK and meet other people from the community around them. Food is freshly prepared and halal, and everyone sits down to eat together.

There's no need to book, but please contact us directly if you would like to refer a young person

Projects:

- Keep talking
- Music connects
- The Hub
- Equine Therapy
- Summer Camp at Trill Farm

### Grants for Laptops

Addressing Social Isolation and providing education opportunities. ESOL via social opportunities and relevant to a social perspective. Project based. Countywide but focused in the Woking/ Guildford area 16-25

## Young Roots

A: Cornerstone House, 14 Willis Road, Croydon, CR0 2XX  
T: 020 8684 9140  
E: london@youngroots.org.uk  
W: <https://youngroots.org.uk/>

- Can subscribe to newsletter online
- Provide support and activities for young refugees and asylum seekers
- YP's participation, involve in development, planned and delivery.
- Choose activities and help plan events

## Work Experience Programmes

### Kane 103 FM: Community Radio Station

2 venues: YMCA Guildford; and  
Surrey University student union (where the live shows take place).  
Both are within walking distance to each other.

Contact: Youth Project Director: Jenniann Davies  
Studio: 07860 021 656  
W: <https://www.kanefm.com/my-kane-experience/>  
Age: 14-25  
Funding: SCC and NHS

- Very informal with no referral form and no waiting list
- Average attendance 3-4 months / YP 1.5 hours per week / 2 hours for live show
- Entry level 3 Arts Award can be achieved in full and is suitable for YP who may have issues around not attending regularly, as it can be completed in their own time. M/S schools can also refer

#### Projects

- Music and broadcasting platform and education hub
- Community integration through music and local broadcasting
- Engaging the culturally underrepresented and socially challenged
- Giving those not engaging in the main stream activities a voice
- Improving community cohesion
- Delivering the "MindWaves" programme for ages 14+ sponsored by NHS Guildford & Waverley Trust

#### Skills

- Improve technical, social, cultural and artistic skills
- Appreciation and opportunities of the arts
- Teach or mentor music production
- Journalistic
- Broadcasting
- Confidence and team building
- Self-esteem
- Work experience

### The Bike Project

A: Woking Road Depot, Guildford, Surrey GU1 1QE or Walton-On-Thames KT12 1LH  
T: 01483 388007  
E: [bikeprojectsurrey@surreyllp.org.uk](mailto:bikeprojectsurrey@surreyllp.org.uk)  
W: <https://bikeprojectsurrey.org/>

Ages: 14-24 years

12 Weeks subject to engagement and funding

- Working and maintaining bicycles
- Workshop experience using hand tools and machinery
- Team work

## Young Parents

Benefits / Sexual Health Advice / Education / Support / Food Vouchers / Workshops / Housing

### Young Parents Benefits

W: <https://www.gov.uk/browse/benefits>

Link to Government benefits sites

### Brooke

Free sexual health advice

W: <https://www.brook.org.uk/>

People under 25 years

### Care to Learn

Government assistance to help continue education

W: <https://www.gov.uk/care-to-learn/eligibility>

- Parent under 20 years old
- Main carer for your child

### CSH

Extra support for teenage mothers in Surrey

W: <https://www.cshsurrey.co.uk/news-room/news/extra-support-teenage-mothers-surrey>

### Family Lives

Previously Parentline, Tax Credit Link and Universal Credits Link

Available 24/7

T: 0808 800 222

W: <https://www.familylives.org.uk/advice/your-family/parenting/where-can-young-parents-go-for-support/>

### Gingerbread

Support for single parent families

W: <https://www.gingerbread.org.uk/>

### Healthy Start

Food Vouchers

W: <https://www.healthystart.nhs.uk/>

Food and vitamin vouchers for under 18's who are pregnant or with children under 4 years old.



## Maternity Grant

W: <https://www.gov.uk/sure-start-maternity-grant>  
One-off payment of £500  
When expecting first child or for multiple births

## National Childbirth Trust (NCT) – Woking

Courses and Workshops on Pregnancy, Labour and Birth, Baby and Toddler, Life as a Parent, Local Activities

W: <https://www.nct.org.uk/local-activities-meet-ups/region-south-east-england/woking>  
E: <mailto:coordinator.woking@nct.org.uk>

## NHS Teenage Pregnancy Support

Pregnancy Options, Labour and Birth, Newborn, Babies and Toddlers

W: <https://www.nhs.uk/conditions/pregnancy-and-baby/teenager-pregnant/>

## Pregnancy Advice Line

Covering Surrey Heartlands Hospitals Royal Surrey County Hospital, Ashford and St Peter's Hospitals and Epsom and St Helier Hospitals.

T: 0300 123 5473

W: <https://www.surreyheartlands.uk/new-pregnancy-advice-line/>  
24/7 advice by midwives

## Shelter

Housing Advice

<https://www.shelter.org.uk/>

## Straight Talking

Resources for young parents

W: <https://www.straighttalking.org/parents-corner>

Employ teenage mothers and fathers to become peer educators and inform pupils in schools about issues that have affected them personally.

## Teenage Pregnancy Services – Croydon County Council

Directory for Professionals of Teenage Pregnancy Services

<https://www.croydon.gov.uk/sites/default/files/articles/downloads/teen-pregnancy-services.pdf>

## Youth Support

### Frimley Green Youth Centre

A: Wharfenden Way, Frimley Green, Camberley GU16 6PJ  
 C: Jo Heath- Manager  
 M: 07968833988  
 T: 01252 835308  
 E: Jo.Heath@surreycc.gov.uk  
 W: <https://www.surreycc.gov.uk/people-and-community/families/support-and-advice/young-people/youth-centres-and-projects/surrey-heath>  
 FB: <https://www.facebook.com/FrimleyGreenYouthCentre-421955931174885/>

Set at Frimley Green Youth Centre. 20 young people max. Ave 3-day week 9.30-3.30pm  
 Some students receive 1:1 support, out of 20 currently have an EHCP.

Year 12s: Tue- Project day. PSHE emotional and vocational learning (sports, fitness, textiles, gardening, drug awareness, music etc.)  
 Wed/ Thurs- Maths and English/ topic based and careers. Split into two groups over the two days.  
 Year 13s: Mon & Tues and can attend functional skills days if required  
 SENCo teaching alternate days. Restorative approach.  
 No students are excluded.

Admission: Referral- panel review- interview.

Training allowance of £5 a day plus £5 bonus for attending a full week. Lunch included. Residential trips (last one to France)

### Legacy Youth Zone

A: 125 Whitehorse Rd, Croydon, CR0 2LG  
 T: 020 3976 9990  
 E: [enquiries@legacyyouthzone.org](mailto:enquiries@legacyyouthzone.org)  
 W: <https://www.legacyyouthzone.org/>

Ages: 8-19, up to 25 including those with disabilities  
 Cost: £5 per year then .50p every time you attend  
 Senior youth: Ages 13-19  
 Up to 20 activities every session

Join online

Membership includes:

- Sports
- Indoor rock climbing
- Boxing and martial arts
- Arts, craft and fashion
- Fitness
- Dance and drama
- Outdoors
- Enterprise and employability
- Film and multimedia

- Music and recording
- Big love kitchen
- Health and wellbeing

## The Skills Toolkit

Free online digital and numeracy courses

W: <https://theskillstoolkit.campaign.gov.uk/>

## Young Croydon

A: Bernard Weatherill House | 8 Mint Walk | Croydon | CR0 1EA

T: 07729 445 983

E: [youngcroydon@croydon.gov.uk](mailto:youngcroydon@croydon.gov.uk)

W: <https://youngcroydon.org.uk/>

Sessions for 16-18 along with the monthly senior sessions to help bridge the gap in their transition to leaving care.

E.M.P.I.R.E Seniors: 16-25 years

This will be our Carer Leavers Forum who will meet on a monthly basis however there will be additional sessions due to training, trips and corporate parenting panel.

Children and young people in care and care leavers

Education, training and jobs

Young Mayor

Youth voice

## Youth Work Support

W: <https://youthworksupport.co.uk/young-people/>

A strand of the National Youth Agency

Online resources for young people to use during Covid.

The resources cover a range of areas including skills and careers support, activities and a workbook to help manage anger and frustration at home (particularly through lockdown)

## Websites Groups for easy copy and paste

### Advice and guidance

<https://www.allaboutschooleavers.co.uk/>  
<https://www.acas.org.uk/apprentices>  
<https://www.becomecharity.org.uk/for-young-people/care-advice-line/>  
<https://learningandwork.org.uk/about-us/>  
<https://www.education.gov.uk>  
<https://theskillstoolkit.campaign.gov.uk/>  
<https://propel.org.uk/UK/>  
<https://www.surreycc.gov.uk/social-care-and-health/children-in-care/user-voice/care-leavers/support>

### Apprenticeships General Search

<https://activateapprenticeships.co.uk/become-an-apprentice/apprenticeship-vacancies/>  
<https://amazingapprenticeships.com/>  
<https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch>  
<https://www.getmyfirstjob.co.uk/>  
<https://www.gov.uk/government/statistical-data-sets/fe-data-library-apprenticeships>  
<https://www.instituteforapprenticeships.org/apprenticeship-standards/>  
[nationalhelpdesk@apprenticeships.gov.uk](mailto:nationalhelpdesk@apprenticeships.gov.uk)  
<https://www.gov.uk/apply-apprenticeship>  
<https://www.instituteforapprenticeships.org/about/>  
[www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk)  
<https://www.prospects.ac.uk/jobs-and-work-experience/apprenticeships>  
[www.ratemyapprenticeship.co.uk](http://www.ratemyapprenticeship.co.uk)  
<https://www.ymcadlg.org/what-we-do/training-and-education/apprenticeships/enquiry/>

### Apprenticeships Specific Sites

<http://www.gaspmotorproject.org>  
<https://jace-training.co.uk>  
<https://www.lcbt.co.uk/>  
<https://mitskills.com>  
<https://education.rspca.org.uk/education/otherpractioners/childrenincare>

### Bursaries

[caretolearn@studentbursary.education.gov.uk](mailto:caretolearn@studentbursary.education.gov.uk)  
<https://studentbursary.education.gov.uk/w/webpage/1619bursary>  
<https://www.gov.uk/guidance/16-to-19-bursary-fund-guide-2019-to-2020-academic-year>

### Careers

<https://careerconnect.org.uk/>  
<https://www.glassdoor.co.uk/index.htm>  
<https://nationalcareers.service.gov.uk/>  
<https://charity.springboard.uk.net/programmes-activities/kickstart>

<https://www.startprofile.com>  
<https://www.pinterest.co.uk/careersdefender/>  
<https://www.brightnetwork.co.uk/>  
<http://www.theexceptionals.org/>

## Funding and Grants

[http://www.thecareleaversfoundation.org/About\\_Grants](http://www.thecareleaversfoundation.org/About_Grants)  
<https://www.cfsurrey.org.uk/fund/the-surrey-young-peoples-fund/>  
<https://www.citb.co.uk/about-citb/>  
<https://www.say-youth.org/the-construkt-project>  
[www.reesfoundation.org](http://www.reesfoundation.org)  
[www.sparkfoundation.org.uk](http://www.sparkfoundation.org.uk)  
<http://www.surreycaretrust.co.uk/our-programmes-home/steps-to-16/>  
<https://www.princes-trust.org.uk/help-for-young-people/get-funding-train-learn>  
<https://grants-search.turn2us.org.uk/>

## Learning Experiences

<https://www.beatslearning.com/>  
<https://www.brooklandsmuseum.com/>  
<https://www.surreycc.gov.uk/land-planning-and-development/countryside/partnerships/downlands/volunteer-programme>  
<https://elysianuk.org/animal-assisted-therapy-and-learning/>  
<https://www.surreychoices.com/what-surrey-choices-does/employment-and-learning/future-choices/>  
<https://www.surreycc.gov.uk/schools-and-learning/education-and-training-for-14-to-19-year-olds/14-19-learning-networks>  
<https://www.say-youth.org/>  
<https://www.wattsgallery.org.uk/learn/young-people/workshops-courses/>

## Residential

<https://www.cameliabotnar.com>  
<https://www.ncsyas.co.uk/what-is-ncs>

## Training Centres

<https://www.wearescl.co.uk/harlequins-rugby>  
<https://careers.heathrowacademy.co.uk/vacancies/671/pre-employment-training.html>  
<https://www.palaceforlife.org/>  
<https://suttondistrict.co.uk>  
<https://www.surreywildlifetrust.org/support-us/volunteer/voluntary-conservation-trainees>  
<https://www.gov.uk/find-traineeship>  
[https://www.waverley.gov.uk/info/200142/waverley\\_training\\_services](https://www.waverley.gov.uk/info/200142/waverley_training_services)

## USAC

<http://caras.org.uk/>  
<https://hopefortheyoung.org.uk/mentoring/>  
<https://www.playforprogress.org/>

<https://www.lewishamlocal.com/resources/phone-befriending-services/>

<https://www.refugeecouncil.org.uk/contact/>

<http://www.refugeeyouth.org/>

REMA Recommended learning for ESOL:

[www.bbc.co.uk](http://www.bbc.co.uk) (daily lessons for all ages); [www.oxfordowl.co.uk](http://www.oxfordowl.co.uk) (free reading books and activities); [www.Elllo.org](http://www.Elllo.org) (for everyone learning English);

[www.learnenglishteens.britishcouncil.org](http://www.learnenglishteens.britishcouncil.org) (free activities and support);

[www.childrenslibrary.org](http://www.childrenslibrary.org) (stories in different languages); [www.yourdictionary.com](http://www.yourdictionary.com) (easy to understand English)

<https://www.stdunstansenterprises.org.uk/about-us/about-us>

<https://www.bigleafoundation.org.uk/the-hub.html>

## Work Experience

<https://www.kanefm.com/my-kane-experience/>

<https://bikeprojectsurrey.org/>

## Young Parents

<https://www.gov.uk/browse/benefits>

<https://www.brook.org.uk/>

<https://www.gov.uk/care-to-learn/eligibility>

<https://www.cshsurrey.co.uk/news-room/news/extra-support-teenage-mothers-surrey>

<https://www.familylives.org.uk/advice/your-family/parenting/where-can-young-parents-go-for-support/>

<https://www.gingerbread.org.uk/>

<https://www.healthystart.nhs.uk/>

<https://www.gov.uk/sure-start-maternity-grant>

<https://www.nct.org.uk/local-activities-meet-ups/region-south-east-england/woking>

<https://www.nhs.uk/conditions/pregnancy-and-baby/teenager-pregnant/>

<https://www.surreyheartlands.uk/new-pregnancy-advice-line/>

<https://www.shelter.org.uk/>

<https://www.straighttalking.org/parents-corner>

<https://www.croydon.gov.uk/sites/default/files/articles/downloads/teen-pregnancy-services.pdf>

## Youth Support

<https://bikeprojectsurrey.org/>

<https://www.kanefm.com/my-kane-experience/>

<https://www.legacyyouthzone.org/>

<https://youngcroydon.org.uk/>

<https://youthworksupport.co.uk/young-people/>

<https://theskillstoolkit.campaign.gov.uk/>

<https://www.surreycc.gov.uk/people-and-community/families/support-and-advice/young-people/youth-centres-and-projects/surrey-heath>

## **Alternative Provision – Essex**

[https://schools.essex.gov.uk/pupils/Education\\_Access/Pages/Alternative-Provision-Directory-.aspx](https://schools.essex.gov.uk/pupils/Education_Access/Pages/Alternative-Provision-Directory-.aspx)  
A professional directory of alternative education for young people across Essex