

# Tandridge Local Validation Requirement (LVR) Historic Environment Record (HER) enquiry form

Use this form to request a Surrey HER search to fulfil the Tandridge District Council Local Validation Requirement as part of a planning application.

Please complete this form in as much detail as possible to help the HER staff with your enquiry.

## Your details

Question	Answer
Name*	
Organisation*	
Address*	
Email*	
Tel*	

\*All this information is used for invoicing purposes only and without it we cannot complete your search.

**Invoices can only be issued to the Search Requester and not to a third party.**

## Your enquiry

Question	Answer
Development address	(e.g. full address with postcode)
National Grid Reference	(Please give accurate grid reference at the centre of the search area)

## Type of search choice

Please indicate your choice by circling/highlighting the option below:

1. Standard search - cost £75 + VAT (5-10 working days)
2. Priority search - cost £115 + VAT (maximum 2 working days)

Please note: we will issue an invoice after the search has been completed. Cheques cannot be accepted.

**Site location plan:** Please ensure you attach/include a red outlined plan of your development site with this form.

## Historic Environment Record users declaration

I/we have read the SHER 'Guidelines for Users' and agree to abide by them.

Signed..... Name..... Date.....

**Please return to the Surrey Historic Environment Record team via email to [her@surreycc.gov.uk](mailto:her@surreycc.gov.uk).**

## SHER Staff use only

Enquiry No	Staff initials/Date	Search deadline	Invoice sent/date