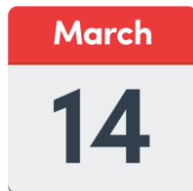
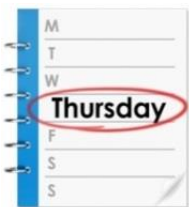




Learning Disability Partnership Board in Surrey

Minutes of our March 2024 Meeting.

Chaired by Mary Hendrick and Debbie Taylor.



Held on Thursday 14 March 2024 using Teams and in person at Woodhatch Place in Reigate.

At our March 2024 meeting we talked about:



Adult Social Care Update.

Fadzai Tande updated us.



Oliver McGowan Mandatory Training.

Katie Christmas and Joel Hartfield updated us.



Dementia and ageing.

Dr Emma Hines updated us.



Local Updates.
Members updated us.

Our January 2024 minutes were agreed.



The minutes are available on our website.

www.surreypb.org.uk



Actions from our January 2024 minutes

Biographies

Mary Hendrick asked those Partnership Board members to send us their biography if they haven't already done so.



Updating our workplan

Amanda Aldridge is updating our work plan on our website. When The Down Syndrome Act is published we will discuss it at Partnership Board.



Referrals Platform

Mary Hendrick told us that the referrals platform is now fixed and working properly.



Other Actions

- Tom Moore and Sally Dubery met to talk about the best way to involve smaller community groups in the community opportunities work.



- Jerry Ratcliff has helped Joyce Smith with recruiting a manager for the ALDAG Café. Two potential managers will be interviewed.



- Mary Hendrick said she spoke to Joyce Smith about a person Joyce knows who is in need of additional support..



Keep updated about local events and news.



Up-to-date news about events and services can be seen in the [latest news section of our website.](#)



If you have any news or events to tell us about please email ldcommunications@surreycc.gov.uk and we will send it out in our weekly news email.

Learning Disability Performance Budget Update.



Fadzai Tande updated us.

Surrey County Council and our financial position.

Our budget for 2024 to 2025.

This is the combined budget for the Learning Disability and Autism Team plus The Transition Team.

Gross - £232.2 million.

Income (contributions and grants) £18 million.

Net - £214.2 million.

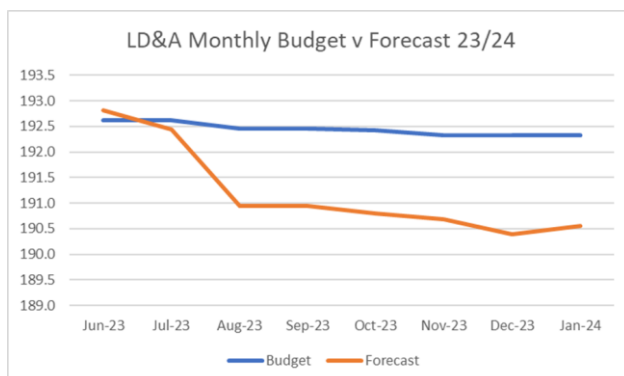


The Learning Disability and Autism Team have a caseload of 4,401 people.

The Transition Team have a caseload of 1,649 people (including under 18's).

The Learning Disability and Autism Team.

The Learning Disability and Autism Team budget forecast.



The forecast has dropped from a £192.8m forecast in June 2023 to a £190.6m forecast in January 2024.

This is a forecast saving of £2.3m since June 2023.

Reasons why the Learning Disability and Autism Team's spending forecast has reduced.

Spot Care forecasts have decreased by £1.4m. This is support purchased for individuals.



Joint Funding and Continuing Health Care income has increased by £0.2m.



Our forecast spending on in-house services has decreased by £0.4m. This is because some homes have closed, and people moved to different services.



We are receiving £0.4m more money from people paying towards their care and support (Assessed Fees and Charges).



The average weekly cost of new Learning Disability and Autism service has decreased.

From April 2022 to January 2023, we funded 326 new services, with an average weekly cost of £825.

From April 2023 to January 2024, we funded 226 new services, with an average weekly cost of £566.



This is an average decrease of £259 per service (46% decrease).

The Learning Disability and Autism Team was set up in 2019. Our achievements so far include:

- Setting up an East and West Surrey team, and each team having a duty service. 90% to 95% of staff in post or going through recruitment.



- Safeguarding systems set up and working.



- Promoting people's independence and wellbeing by introducing a strengths based approach.



- Increasing the number of people in independent living. Working with providers to create new services and developing more Shared Lives services.



- Setting up a Projects Team to focus on supporting independence and reviews.

- Employing a Therapies Manager to help people learn new skills use technology.

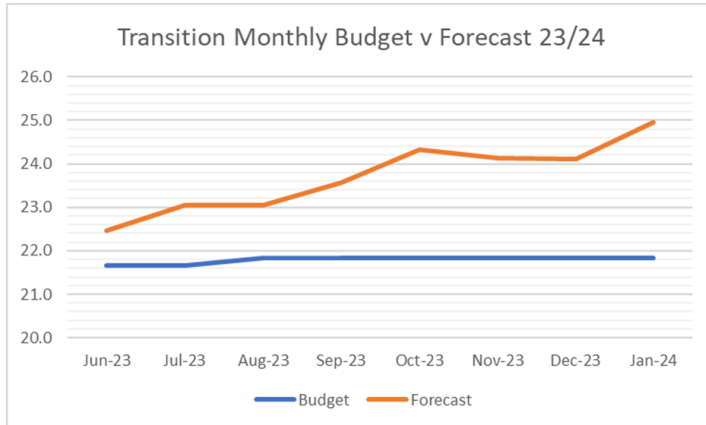


- Developed new Easy Read materials about safeguarding and reviews.



The Transition Team.

The Transition Team budget forecast.



The forecast has increased from a £22.5m forecast in June 2023 to a £25m forecast in January 2024.

This is a forecast increase of £2.5m since June 2023, and is because the team are supporting more people, and more people with complex needs.

The Transition Team budget was set based on 120 new clients moving from Children's services to adult services.

As of 31st January 2024, 99 clients had started to move, with another 19 expected to start moving by 31 March 2024.



We thought the average weekly support cost for new clients would be £825 a week, but the actual weekly cost of the 99 people who are moving to adult services is £706 a week.



How the Learning Disability and Autism and Transition Team are performing.

We have collected data about the performance of both teams.

We will explain how we are doing over the next few pages.



Annual reviews

Our Aim: For the Learning Disability and Autism Team to increase the number of reviews and reduce the backlog of cases.

Target is 70%.

- In Feb 2022 we achieved 61.6%.
- In Feb 2023 we achieved 51.0%.
- In Feb 2024 we achieved 42.4%



Although the percentage of people having a review has dropped, we completed more reviews than in previous years.

- In 2023 to 2024 we completed 1,707 reviews.
- The number of people with a learning disability and/or autism we support has increased by nearly 400, and our staff team has not increased.
- Some people are having reviews every 6 weeks or 3 months because of their needs.



Independent Living Services

Our Aim: More residents with learning disabilities and autism having a home of their own to live independently.

Target for 2022/23 is 71%.

- In Feb 2022 we achieved 72.5%.
- In Feb 2023 we achieved 72.3%.
- In Feb 2024 we achieved 71.8%



We will work to maintain or improve this target.

Residential Services

Our Aim: Half as many people with learning disabilities and autism living in residential care within the next five years.

The numbers are reducing:

- In October 2021 there were 987 people in residential services.
- In January 2023 there were 914 people in residential services.
- In February 2024 there were 790 people in residential services.



It is important to note that we are not making people move from local communities where they feel happy and settled.

We will continue to work with providers to make sure that more Supported Living services are set up that meet people's needs.



Direct Payments

Our Aim: Increase in the number of people receiving a Direct Payment to 30%.

Learning Disability and Autism Team:

- In Feb 2022 we achieved 27.6%.
- In Feb 2023 we achieved 26.8%.
- In Feb 2024 we achieved 26.3%



Transition Team:

- In Feb 2022 we achieved 55.5%.
- In Feb 2023 we achieved 55.4%.
- In Feb 2024 we achieved 56.2%

Nationally we are doing well with Direct Payments.

Challenges and Support.



There is an increased number of people coming through to services with more complex conditions.



We need ongoing funding to do all the extra work we need to do, such as more reviews and developing new types of services.



We are working very closely with providers to develop new independent living services.



We are working hard to make sure that we both recruit and retain staff and give them to right training and support.



We used to receive extra money in grants from the Government but no longer get these grants, so we are having to find extra money ourselves.

Next steps.



We are developing new services in Horley, Walton on Thames and Cobham. These will be flats and shared homes.



We are starting building work on two 8-bedded short break services in Woking and Banstead. These will be modern and have sensory rooms.

Our budget and savings for 2024 to 2025.

The combined 2024 to 2024 budget for the Learning Disability and Autism Team plus The Transition Team.

2024 to 2025 net budget is:

- £227.9 million.

Savings to be made in 2024/25:

- £1.2 million.

This makes our net budget for 2022/23:

- £226.7 million.



How we plan to make savings in 2024 to 2025.

Developing day services.

We will be moving towards more community based activities for people, meaning some dayservices will change.

This will save us £409,000.



How we plan to make savings in 2024 to 2025.

Strength Based Reviews.

Right size packages of care, review of one to one support and annual reviews.

This will save us £333,000.



Moving from residential care to supported living.

Helping more people to live more independently.

This will save us £382,000.



Transport.

Reduce what we spend on transport through travel training and better commissioning of services.

This will save us £105,000.



Partnership Board members questions and comments about Fadzai's presentation.

Reduction in the cost of services.



Fadzai Tande was asked whether the reduction in the cost of services meant that services were being withdrawn from people. Fadzai explained that:

- Surrey County Council have a statutory responsibility to meet people's needs and we work with providers to achieve this in a strength based way.
- All local authorities are under financial pressure and we need to make sure we are utilising all our resources and promoting a strength based approach.

Joyce Smith commented that it's important that we hear from people who receive services about the impact of lower costs on the quality of support they receive.



Mary Hendrick and Amanda Aldridge explained that:

- We engage with people with a learning disability through the Surrey People's Group to ensure we hear views of individuals, and last year we ran a session about reviews.
- We are launching an Easy Read letter tool for review invites. Individuals with learning disabilities are engaged in many focus groups to contribute ideas, individuals are on Transport Forum, contribute to Health learning days and meetings and are developing easy read materials.
- More people are using technology to aid their independence, so relying less on staff support.
- The Local Valuing People Groups will all be meeting in-person and this will ensure that more people with a learning disability are able to attend the meetings to share their experiences.

Continuing Health Care.



Christine May asked about whether some of the people with a learning disability with more complex needs may be eligible for Continuing Health Care Funding?

Fadzai Tande explained that there was a joint funding pathway for NHS and Social Care funding and some people's care packages are funded by both health and social care. Some people may have an assessment for Continuing Health Care but not everyone assessed would be eligible.

Staff driving.



Reza Shamtally mentioned that transport can be a challenge as fewer staff they employ are drivers, or are able to use their car for work.

Mary Hendrick said she would send Reza information about the Community Connect transport services.



Surrey Choices.



Jerry Ratcliff said that in his 30 years working in services this was the toughest time he had known. It was challenging to make savings without reducing the quality of services, but positive change is happening:

- Jerry explained that 45% of Surrey Choices services are now delivered in the community so there is less spend on buildings.
- Jerry also said that projects like Future Choices help people be more independent and find work so they depend less on support.

Oliver McGowan Mandatory Training



Katie Christmas and Joel Hartfield updated us.

All health and social care staff in Surrey will have to do the Oliver McGowan Training.

Who was Oliver McGowan?

Oliver McGowan was a young man who was autistic and had a learning disability.

Oliver sadly died in hospital because the care he was given was very bad:

- The staff didn't listen to his family or use his Hospital Passport
- He was given medication without his permission that had bad side effects
- The staff didn't understand his learning disability and autism



Health and social care is still not good enough for some people, including autistic people and people with a learning disability.



Oliver McGowan Mandatory Training in Surrey

The Care Talent Collective are organising a lot of the training in Surrey

Care
Talent
Collective



[The Care Talent Collective](#)
[Oliver McGowan Training](#)

The Care Talent Collective

The Care Talent Collective is a partnership between a group of care providers in Surrey:

- Active Prospects
- The Grange Bookham
- Halow
- Millstead Care
- Peak 15
- Strada Care
- Surrey Choices



There are three parts to the training and each health and social care staff member will need to do two of these three parts.

Part one is an online elearning module that staff can do at any time.



- This is currently available for people to do.
- All health and social care staff have to do this elearning before doing the further training.

Part two is either:

- A one-hour online workshop (Tier 1) – for staff who do not directly support people such as finance staff.
- A one-day in-person workshop (Tier 2) – for people who work directly with people with a learning disability and/or autistic people.



Both the Tier 1 and the Tier 2 training must be delivered involving a person with a learning disability and an autistic person.

Experts with Lived Experience in Surrey

The Care Talent Collective will be recruiting autistic people and people with a learning disability to help deliver this training in Surrey.

- These will be paid jobs.



- People need to be trained before they are allowed to help deliver the training.



- People can choose how many training sessions they want to deliver.



- People will get advice about benefits if they are starting to do paid work.



- People must be able to talk in front of people, and be able to understand the topics the training covers.



People can email Katie.Christmas@activeprospects.org.uk if they are interested in training to be a trainer. Katie will be organising welcome days and training dates.



Dementia and ageing.



Dr Emma Hines updated us.

Between 2020 and 2030 the number of people with dementia in Surrey will increase from 17,700 to 22,672.

Dementia and People with a learning disability

Dementia affects people with a learning disability at a younger age.

- People with a learning disability aged over 60 are two to three times more likely to have dementia than the general population.
- In Surrey there are around 105 people with a learning disability and dementia.



Service across Surrey and North-East Hampshire

Surrey and Borders Partnership (SAPB) run a dementia assessment, diagnostic and support service for people with Down's syndrome.

- We support 54 adults with Down's syndrome diagnosed with dementia and 32 adults with a learning disability.



We have Dementia Strategy in Surrey.

Our Dementia Strategy is online and we have an Easy Read Version.

[Dementia Strategy](#)



This strategy is for everyone in Surrey, including people with a learning disability



The aims of our strategy are:

- Preventing Well
- Diagnosing Well
- Living Well
- Supporting Well
- Dying Well



Preventing well - Brain Health

This is about helping people to avoid getting dementia.

- We test how people's brains are working when they are age 30. We do accessible interviews with people with Down's Syndrome.
- There is a lot you can do to keep your brain healthy as you get older. When you keep your brain healthy. It is good for the brain if you keep moving, keep your heart healthy, spend time with family and friends, try new things and get enough sleep.



Diagnosing well.

It is important to diagnose dementia as soon as we can.

We do assessments with people with Down's Syndrome, as well as other people with a learning disability.

We have made four videos to help explain more about dementia assessments.



1. For family and support staff about the importance of getting a baseline assessment for people with Down's syndrome and what happens during an assessment – [Watch the video here](#)



2. Why we want to offer people with Down's syndrome a baseline psychology assessment, and what happens during an assessment - [Watch the video here](#)



3. Explains to family and support staff what happens when the person with learning disabilities is referred because of concerns that their abilities might be changing - [Watch the video here](#)



4. Explains to people with learning disabilities what happens during an assessment when you or someone who supports you thinks there might be a change in your abilities.- [Watch the video here](#)

Supporting well.

We now offer whole team training – with the manager present.

- General awareness after baseline assessment.
- Separate Early, Mid, Late & End of Life training adapted to needs of person in the service.
- Our leaflets are under review to make them useful at different stages.



We also help people to create life story books to remind them about important people and events in their life.

Delirium guidance.

Delirium is common, especially among older people in hospital.

It's usually the reaction of the brain to a separate medical problem (or several medical problems at once).

People with dementia are at higher risk of delirium and feeling very confused and distressed.

We have a booklet with check list to help staff look out for delirium.



Dying well.

We are supporting people using services, staff teams and families through workshops, training and advice from our team.

Advanced Care Planning.

We help to plan and record what you want to happen in all areas of your future health and social care with your loved ones.

This includes keeping a record of your wishes when you can no longer communicate or make these decisions.

- It is not legally binding. It's a useful guide to help with decisions made for you. It should be updated and reviewed regularly.



This includes:

- Any religious or spiritual beliefs to be reflected in your care.
- Where you would like to be cared for.
- How you like to do things.
- Practical issues.
- Useful and important contacts.



Advance Decisions to Refuse Treatment (ADRT)

This is a legal document which enables you to refuse treatment, used if you lose the ability to make your own decisions about medical treatment. This can only be written when you have capacity to do so.



Do Not Attempt Cardio Pulmonary Resuscitation (DNACPR) Plans.

These plans help to ensure that a patient's death is peaceful and as dignified as possible, without traumatic and painful physical intervention.

They only applies to cardio-pulmonary resuscitation. The decision can be made with involvement by the person, their relatives or carers. This decision should be completed following a DNACPR checklist.

DNACPR



A Good Death booklets

We have three booklets to help people plan for their death.



Booklet 1

Easy read with pictures to explain information about getting older and dying. Looks at issues of capacity, advance statements, end of life planning, making a will, power of attorney and organ donation.

Booklet 2

For staff and carers. Covers areas such as health, social, emotional and spiritual needs and the challenges involved in end-of-life work with people with learning disabilities.

Booklet 3

A guide for staff in acute and palliative settings which looks at effective ways to work with people with learning disabilities. Specific conditions and best practice ideas are discussed as well as more practical issues such as communication.

Partnership Board members questions and comments about Dr Emma Hines' presentation.

Can dementia be stopped.



Dr Emma Hines was asked if dementia could be stopped if it is identified early enough.

- Dr Hines explained that there is no known cure for dementia at present, but there is a lot of research happening. She said that there were anti-dementia drugs which can slow dementia down, but the evidence of how effective these drugs are is less clear when taken by people with a learning disability.
- Having a healthy lifestyle helps, and treating other conditions a person may have can also help with their dementia.

Using colour



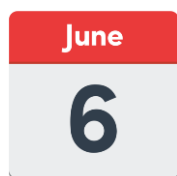
People with dementia see brighter colours more easily and things like red toilet seats can be helpful for people as their depth perception may be affected and this helps them stay more independent.

Local updates.



Members updated us.

Our next Partnership Board Meeting.



Our meeting will be in person, and people will be able to join online as well. Our next meeting will be on:

Thursday 6th June 2024 10am to 12.30pm

Guilfest 2024

Mike Leat told us that Guilfest will be back on Stoke Park in Guildford on the weekend of 29/30 June 2024.



Guilfest has opportunities for people with a learning disability to be stewards, and they can bring a supporter.

In return for helping out at the event, stewards are given a free meal and have plenty of time off to enjoy the event.

For more information email:
info@guilfest.co.uk



Royal Surrey Hospital Staff Day

Debbie Taylor told us that she would be talking to hospital staff at their training day on Monday 25th March 2024.



ProActive Community

Helen Guest told us that a grant from Aviva has funded the group to put on an event for people with a learning disability called 'Managing our Money'. This is being organised in partnership with Surrey People's Group.



The event will take place during Learning Disability Week on **Friday 21st June 2024.**



Local Valuing People Groups



Amanda Aldridge told us that the groups are now be meeting in person again.

Our local groups give the opportunity for people with learning disabilities, family carers, care providers, volunteers and health workers to come together to discuss local issues in their community.

Find out more about your local group on our [Valuing People Group](#) webpages



Summary of actions from our March 2024 meeting.



Community Connect

Mary Hendrick said she would send Reza information about the Community Connect transport services.

Members who came to our March 2024 meeting.

Co – Chairs

- Mary Hendrick – Senior Commissioning Manager
 - Debbie Taylor
-

Local Valuing People Group Chairs

- Tom Moore – Surrey County Council– South West Surrey
 - Sally Dubery – Central Surrey Voluntary Action – Mid Surrey
-

People with a learning disability

- Dexter James – Surrey Choices
 - Carinder Malhi - Valuing People Group co-chair
-

Family Carer Representatives

- Sara Truman MBE
 - Joyce Smith
 - Gaynor Gibbins
 - Steve Denman
 - Tony Hall
-

Voluntary Organisation Representatives

- Jasmin Broome – Surrey Coalition of Disabled People
- Helen Guest / Jade Vallance – Active Prospects
- Jerry Ratcliff / Christina Earl – Surrey Choices
- Emma Langdon – DEA, Camberley Jobcentre
- Christine May – Shooting Stars Hospice
- Reza Shamtally – Surrey Care Association and Strada Care

Members who came to our March 2024 meeting.

Surrey County Council representatives

- Amanda Aldridge – Engagement Officer
 - Narmadha Kothandapani - Adults Senior Business Support Assistant
 - Mary Hendrick – Senior Commissioner
 - Alison Caraccio – Surrey Adult Learning
 - Fadzai Tande – Director of Disability Services
 - Sarah Ford – Senior Commissioner
 - Harmandeep Admane – SCC Public Health Lead
 - Simon Abbott - People with Learning Disabilities & Autism Area 2
-

Health representatives

- Jane Owens – Surrey Healthwatch
 - Fiona Atkinson / Dr Emma Hines – Surrey and Borders Partnership NHS Trust
-

Observers and Presenters

- Mike Leat – CCP Ltd.
- Katie Christmas / Joel Hartfield – Active Prospects
- Lucy Doyle