# Autumn term 2019

## 15 HOURS Estimate Claim Form for Childminders
(Universal hours ONLY)

Childminder name _______________________________________________
Funded Early Education URN _______________________________________
Contact telephone no.______________________________________________

### EXAMPLE

<table>
<thead>
<tr>
<th>Total number of children claiming universal hours</th>
<th>Number of universal hours estimated for the term for all 3 year olds</th>
<th>Number of universal hours estimated for the term for all 4 year olds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example 5 x children eligible for universal hours funding</td>
<td>Example 2 x 210 (3 year olds attending 210 hours each) = 420 hours</td>
<td>Example 3 x 210 (4 year olds attending 210 hours each) = 630 hours</td>
</tr>
<tr>
<td>5</td>
<td>420</td>
<td>630</td>
</tr>
</tbody>
</table>

In this example the estimate payments will be calculated as follows:

3 year old estimate payment: 420 hours / 60% x £4.65 = £1,171.80
4 year old estimate payment: 630 hours / 60% x £4.65 = £1,757.70

### YOUR ESTIMATES

In order to reduce the possibility of being overpaid please base your estimated hours claims for each child on what you believe they will actually be attending with you.

<table>
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<tr>
<th>Total number of children claiming universal hours</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>
Declaration
I confirm that I am only claiming Funded Early Education funding for eligible children. And that to the best of my knowledge, these children are not claiming more than their maximum hours for Funded Early Education at another setting.

Signed  ____________________________________________________________
(only required if posting this form to the Funded Early Education Team)

Name (print)  _______________________________________________________
Position  ___________________________________________________________
Date  ______________________

IMPORTANT
To allow us to make your payment in the first week of term please email or post this form back to us by 31 July 2019. If we receive this form after this date you may not receive your payment until later in the term. You also need to ensure you have completed your Provider Agreement for 2019/2020 in the Funded Early Education Portal by the date published.

Email: fundedearlyeducation@surreycc.gov.uk

Or post to:
Funded Early Education Team
1st Floor
Consort House
5-7 Queensway
Redhill
Surrey RH1 1YB