

BODY OF PERSONS EXEMPTION - GROUP PARTICIPANT INFORMATION



SURREY

This form is to be completed by the dance/theatre school participating in the named event and **returned to the responsible event organiser** prior to the children taking part.

Name of event	
Venue	
Name of participating group (Dance or Theatre School Name)	
Address of participating group	
Name of lead person(s)/principal	
Contact Telephone	
Email	

Details of each performance (entry) & children (insert number of children):

Date of performance	Category Code (if applicable)	Name of performance/entry	Number of Male performers			Number of female performers			No of chaperones present
			0-4 yrs	5-8 yrs	9-16 yrs	0-4 yrs	5-8 yrs	9-16 yrs	
eg: 05/05/18	MOG3	Dancing Feet	0	3	1	0	6	6	4

To be completed by the participating group's principal/leader and returned together with children and chaperone details.

- I have obtained and will have available at the event, a register of all the children involved, together with a list of emergency contact number for each child.
- I have checked all the listed chaperones approval licences and will ensure that all chaperone approvals will be available for display or presentation at the event
- I have obtained a signed statement of fitness from each child's parent and have informed the responsible organisation of children with any specific/medical requirements.
- I have read and will adhere to the requirements of the safeguarding instructions provided by the responsible (event) organisation. All relevant safeguarding information and instructions has been communicated to the chaperones/adult helpers.

Signature:

Date:

Print Name:

Position within organisation:

DATA MANAGEMENT

[Information about how we handle the data you provide can be found in our privacy notice at: www.surreycc.gov.uk/your-council/your-privacy/our-privacy-notice/children-schools-and-families](http://www.surreycc.gov.uk/your-council/your-privacy/our-privacy-notice/children-schools-and-families)