

Application for a disabled parking bay



Please remember that in order to be eligible for a bay:

- You must have a current and valid Blue Badge
- You must not have any available off street parking e.g. drive or garage
- You must have a vehicle registered to, and kept at the, badge holder's address
- There must be no parking restrictions (double/single yellow lines etc) near where the bay is needed. If there are, please contact us before completing this form.

Please make sure you fill in Parts 1, 2 and 3 of this form.

Part 1 – Applicant Details

Question	Answer
Title (Mr/Mrs/Miss etc)	
Surname	
Forename(s)	
Date of birth	
Telephone number	
Email address	
Postal Address (including post code)	
Blue Badge number (please enclose a photocopy with your application)	
Blue Badge issuing authority	
Is the Blue Badge issued to you (delete appropriately)	Yes / No
If no, who is it registered to and what is their relationship to you	
Do you live in a Council or Housing Association home (delete appropriately)	Yes / No
If yes, please name the organisation	
How long has the Blue Badge holder lived at this address	
What is this application for (delete appropriately)	A new bay / refresh an existing bay

Part 2 – Vehicle details

Question	Answer
Vehicle Make	
Vehicle Model	
Vehicle colour	
Vehicle registration number	
Do you have facilities for off street parking, for example, a drive or garage? Please state which if any	
Where is the vehicle usually kept?	

Please describe (or sketch) below the location where you think we should put the bay:

Please state below why you feel a disabled bay should be provided (continue on a separate sheet if necessary):

Part 3 – Declaration

Your application will not be considered unless you have agreed to the statements below:

- I declare that all the information I have given in this application is correct
- I have enclosed copies of all required documents:
 1. Blue Badge (both sides, including number and photograph)
 2. Vehicle Registration Certificate (V5C) OR proof of Motability vehicle
- I acknowledge that any Blue Badge holder can use the bay.
- I agree to notify the Council immediately if any of my details stated in parts 1 and 2 of this application form change and accept that the bay will be removed if I no longer meet the required criteria.
- I acknowledge that Surrey County Council's discretion can be used to make final decisions regarding the provision of disabled parking bays.
- I agree that the provision of the bay will be regularly reviewed and I agree to provide copies of documentation required by the council for this purpose.
- I agree to the information being used as explained below:

Surrey County Council in connection with the Disabled Persons Parking Bay Scheme will process the information provided. Your information may be disclosed to partners acting on the council's behalf in the administration of the scheme and your address disclosed as part of the local consultation process.

Please sign and date the form below. By doing so, you acknowledge that you agree to all the statements in Part 3 and also attest to the accuracy of the information supplied by you in Parts 1 and 2:

Signed:

Print name:

Date:

Please return this application form, along with the copies of your Blue Badge and proof of vehicle ownership to Parking Strategy and Implementation Team, Hazel House, Merrow Lane, Guildford, Surrey, GU4 7BQ.

If you have any questions about completing your application, please contact us by telephone 0300 200 1003, email highways@surreycc.gov.uk or SMS 07860 053465.