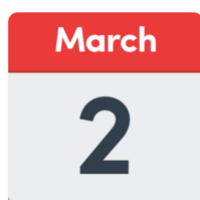
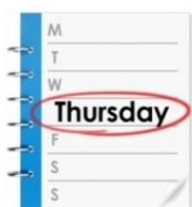




Learning Disability Partnership Board in Surrey

Minutes of our March 2023 Meeting.

Chaired by Mary Hendrick and Debbie Taylor.



Held on Thursday 2 March 2023
using Teams and in person at
Woodhatch Place in Reigate.

At our March 2023 meeting we talked about:



Adult Social Care Update.

Fadzai Tande updated us.



Day and Evening Opportunities.

Marnie Cotterill and Tom Moore
updated us.



Voting.

Amanda Aldridge updated us.



Local Updates.

Members updated us.

Our January 2023 minutes were agreed.



The minutes are available on our website.

www.surreypb.org.uk



Actions from our January 2023 minutes

Update from health services

Mary Hendrick told us that health services will be updating us at our May 2023 meeting.



Paying for care and support services

Mary Hendrick told us that she had spoken to the team working on the Surrey County Council Charging Policy for care and would produce some information for board members.



Inpatient service environments and The Health Inequalities Board.

Liz Williams will liaise with Julie Wadham about inpatient environments and invite Sally Dubery to join the Health Inequalities Board.



Keep updated about local events and news.



Up-to-date news about events and services can be seen in the [latest news section of our website.](#)



If you have any news or events to tell us about please email ldcommunications@surreycc.gov.uk and we will send it out in our weekly news email.

Local Valuing People Groups



Our local groups give the opportunity for people with learning disabilities, family carers, care providers, volunteers and health workers to come together to discuss local issues in their community.

Find out more about your local group on our [Valuing People Group](#) webpages



Learning Disability Performance Budget Update.



Fadzai Tande updated us.

Surrey County Council and our financial position.

Our budget for 2021 to 2022.

This is the combined budget for the Learning Disability and Autism Team plus The Transition Team.

Gross - £199.5 million.

Income (contributions and grants) £16.2million.

Net - £183.3 million.

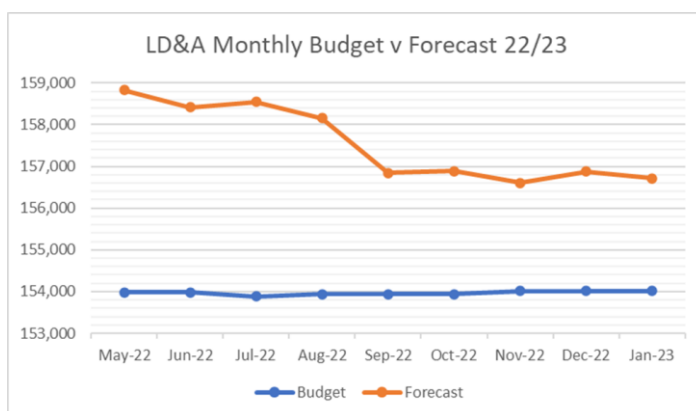


The Learning Disability and Autism Team have a caseload of 4,014 people.

The Transition Team have a caseload of 1,528 people (including under 18's).

The Learning Disability and Autism Team.

The Learning Disability and Autism Team budget forecast.



The forecast has dropped from a £158.8m forecast in May 2022 to a £156.7m forecast in January 2023.

This is a forecast saving of £2.1m since May 2022.

Reasons why the Learning Disability and Autism Team's spending has reduced.

Spot Care forecasts have increased by £0.7m. This is support purchased for individuals.



Joint Funding and Continuing Health Care income has increased by £2.8m.



The average weekly cost of new Learning Disability and Autism services has increased.

From April 2021 to January 2022, we funded 306 new services, with an average weekly cost of £695.

From April 2022 to January 2023, we funded 226 new services, with an average weekly cost of £825.



This is an average increase of £130 per service (19% increase).

The Learning Disability and Autism Team was set up in 2019. Our achievements so far include:

- Setting up an East and West Surrey team, and each team having a duty service.
- 90% to 95% of staff in post or going through recruitment.



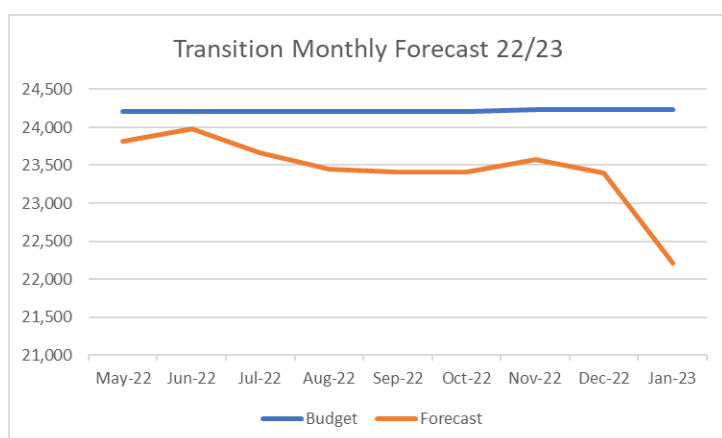
Our achievements so far include:

- Safeguarding systems set up and working.
- Promoting people's independence and wellbeing by introducing a strengths based approach.
- Increasing the number of people in independent living. Working with providers to create new services and developing more Shared Lives services.



The Transition Team.

The TransitionTeam budget forecast.



The forecast has dropped from a £23.8m forecast in May 2022 to a £22.2m forecast in January 2023.

This is a forecast saving of £1.6m since May 2022.

The Transition Team budget was set based on 120 new clients moving from Children's services to adult services.

As of 31st January 2023, 105 clients had started to move, with another 15 expected to start moving by 31 March 2023.



We thought the average weekly support cost for new clients would be £825 a week, but the actual weekly cost of the 105 people who are moving to adult services is £700 a week.

There are also 23 clients who traditionally would have gone into Residential Care, but went into Supported Living.

This is a saving of £680,000 a year.



How the Learning Disability and Autism and Transition Team are performing.

We have collected data about the performance of both teams.

We will explain how we are doing over the next few pages.



Annual reviews

Our Aim: For the Learning Disability and Autism Team to increase the number of reviews and reduce the backlog of cases.

Target for 2022/23 is 70%.

- In Feb 2022 we achieved 61.6%.
- In Feb 2023 we achieved 51.0%.



This a reduction of 10.6%.

Independent Living Services

Our Aim: More residents with learning disabilities and autism having a home of their own to live independently.

Target for 2022/23 is 71%.

- In Feb 2022 we achieved 72.5%.
- In Feb 2023 we achieved 72.3%.



We will work to maintain or improve this target.

Residential Services

Our Aim: Half as many people with learning disabilities and autism living in residential care within the next five years.

The numbers are reducing:

- In October 2021 there were 987 people in residential services.
- In January 2023 there were 914 people in residential services.



Direct Payments

Our Aim: Increase in the number of people receiving a Direct Payment to 30%.

Learning Disability and Autism Team:

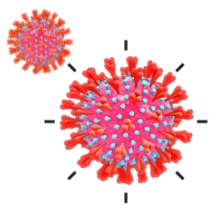
- In Feb 2022 we achieved 27.6%.
- In Feb 2023 we achieved 26.8%.

Transition Team:

- In Feb 2022 we achieved 55.5%.
- In Feb 2023 we achieved 55.4%.



Challenges and Support.



The coronavirus pandemic has made it harder for us to support people to live more independently.



We are making big changes whilst also developing a new team with a lot of new staff.



We need ongoing funding to do all the extra work we need to do, such as more reviews and developing new types of services.



We are working very closely with providers to develop new independent living services.



We are working more closely with health services on Transforming Care, and also working closely with Community Teams for People with a Learning Disability.

Next steps.



Developing the workforce including making sure people use a strengths based approach to support.



Develop Occupational Therapy (OT) services for people with learning disabilities and autism. We have seven OT's now.



Develop reablement services to help people be independent again after illness or an injury.



Review more people's support plans to make sure they have the right support to help them to live more independently.



Make sure we learn from services that work well, so that other people can benefit from the same sort of support.

Our budget and savings for 2023 to 2024.

The combined 2021 to 2022 budget for the Learning Disability and Autism Team plus The Transition Team.

2022 to 2023 net budget is:

- £183.3 million.

Savings to be made in 2023/24:

- £1.8 million.

This makes our net budget for 2022/23:

- £200.9 million.



How we plan to make savings in 2023 to 2024.

Developing day services.

We will be moving towards more community based activities for people, meaning some dayservices will change.

This will save us £785,000.



Strength Based Reviews.

Right size packages of care through targeted and annual reviews.

This will save us £395,000.



Moving from residential care to supported living.

Helping more people to live more independently.

This will save us £416,000.



Transport.

Reduce what we spend on transport through travel training and better commissioning of services.

This will save us £84,000.



Partnership Board members questions and comments about Fadzai's presentation.

Reduction in the number of annual reviews.



Fadzai Tande explained that the reduction of 10.6% in the number of annual reviews carried out by the Learning Disability and Autism Team was due to two main factors:

- High volumes of safeguarding alerts which have to take priority
- Recruitment and retention of staff

Mary Hendrick agreed an action that more information would be provided to the Partnership Board around the themes of these safeguarding alerts and why there have been so many.



Mary Hendrick also commented that people are having reviews but not necessarily every year.

Councillor Bernadette Muir asked how long people were waiting for their reviews if they were not having a review every year, and whether we are recording the impact of people not having an annual review.

Fadzai Tande explained that 49% of people were not having a review every year, though most of those would be having a review at least every 18 months.

Fadzai Tande also explained that a person's support was automatically reviewed if there had been a safeguarding alert. Providers alert the team to risks of placements that are at risk of breaking down and these issues are prioritised.

Fadzai said she was not aware of increased risk to people's safety due to not having a review every year. People have ongoing support. Mary Hendrick added that people can always contact the duty team with any concerns.

Learning Disability and Autism Team duty service.



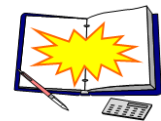
Leanne Yeo explained that she had not known the phone number for the duty service, and even when she had contacted them they didn't ring her back until three weeks later.

Luke Tye explained that he had just had his review and did not know who to contact at The learning Disability and Autism Team.

Matt Leadbetter commented that he did not think the new system for contacting the Learning Disability and Autism Team's duty service was working well, and things were better when you could contact your locality team.

Mary Hendrick agreed an action to ensure people have a contact number for the duty service in the information sent to them about their review and that this information is produced in an Easy Read format.

ACTION



Making annual reviews more person centred.



Matt Leadbetter asked how we can make annual reviews more person centred.

Fadzai Tande said that the team would need to understand from Matt what would help to make reviews feel more person centred.

This could be something that the Surrey People's Group discuss at a future meeting and feedback to the Partnership Board.

Adult Social Care assessments.



Councillor Bernadette Muir asked how long people referred to the Learning Disability and Autism Team were waiting for an assessment of their needs.

Fadzai Tande explained that there was not a waiting list as people were assessed according to their needs. If a person has high needs their assessment would be carried out straight away, whereas people without such high needs would wait longer.

Record keeping.



Councillor Bernadette Muir asked about the accuracy of record keeping.

Fadzai Tande explained that the policy was for information to be recorded on the same day and that the team would always be able to find the records when needed.

Strengths based reviews.



Sara Truman asked how a strengths based approach to support and reviews differed from how things were done in the past.

Fadzai Tande explained that having a dedicated team ensured more consistency as all team members had training around the needs of people with a learning disability and/or autism.

Fadzai described how previously there would be a focus on offering people the support and services that were available, whereas now the team work with providers to innovate new services and approaches.

Staff changes.

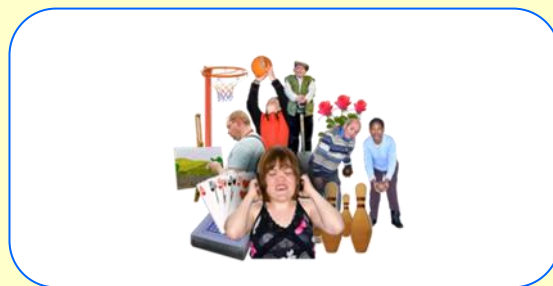


Carinder Malhi explained that it can be frustrating when your social worker changes.

Fadzai Tande explained that she understood that people ideally would like to see the same person consistently, but this wasn't always possible due to a number of reasons:

- Staff do move onto other jobs sometimes, or may be busy with other work.
- The team has 83 staff who need to support 4000 clients. This means that not everyone can have a named social worker, and if the support they have is stable then it's important that staff's main focus is on supporting clients who have higher needs.

Day and Evening Opportunities



Marnie Cotterill and Tom Moore updated us.

Community Inclusion for all Surrey Residents

We want our communities to be accessible for everyone.

This means having different types of support for people with different needs

High needs specialist support for people who need it.

- For example, adapted environments for people who need a lot of care and support.



Community Hubs from which people to access activities in their community.

- For example, art classes, cooking classes and travel training.



High Street facilities that everyone uses.

- For example, local leisure centres, shops and banks.

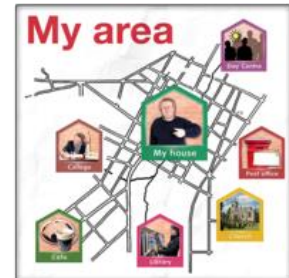


What we are working on.



What do services offer now?

- What types of support?
- Are services near where people live?



What will we need in the future?

- What types of support?
- What types of specialism?
- How can we make sure services reflect people's strengths - Supporting people to develop skills and networks and live their best lives?
- How can we support more welcoming communities, and how do services fit into this?



To move towards:

- Information to support providers to develop what we need in Surrey
- A new way of contracting to support this



What people have told us.



Some important things

- Wide range of services
- Skilled, understanding staff
- Locations can be a challenge



What should services be thinking about?

- Social and emotional support
- Peer support
- Practical skills to do more
- Health and Wellbeing
- Support for Families
- Joining up with wider community
- What difference do services make for people's lives?



What Kinds of Services Have We Got?

1. Community Opportunities

- Support people during the days, sometimes in the evenings
- Use a building as a base - can these services link people up to their communities more?



2. Outreach

- Support at home and out & about
- Can these services do more to support people to link up with others and develop independence skills?



3. Employment Support

- May be employment schemes or Supported Employment
- How can we make sure this support delivers the best outcomes for people?



4. Travel Training

- An important service that doesn't fit well under any of the other headings
- What do we need to think about to make this as useful as it can be?



What Kinds of Specialism in Building Based Support?

We need to think of the needs of different people.



**People with
profound and
multiple needs**



**People who
need hoists for
transfers**



**People with
behaviour
support needs**

- Some people will need adapted buildings
- Some people will need a staff team with a different set of skills
- We need to make sure the right range of services and appropriate buildings are available



- Where are the services compared to where people live?
- Are services in the right place? (Are there areas where we could do with more options?)



Partnership Board members questions and comments about day and evening opportunities

Banks



Leanne Yeo commented that a lot of banks are closing and people are using cards much more than cash these days.

- Helen Guest mentioned that Active Prospects Experts by Experience were working with banks to make them easier for people with a learning disability to use

Travel Training



Mary Hendrick will write to the Surrey County Council Transport group about people's concerns.

Debbie Taylor told us that bus services are not very reliable these days. She recently had to wait two hours for a bus to arrive. Luke Tye mentioned that bus services in Bookham finish by 5pm.

Evening and weekend activities



Carinder Malhi said that services shouldn't be restricted to school hours and people should be able use services like pottery classes at the weekend with support from a personal assistant.

- Tom Moore agreed with Carinder and added that some organisations had set up services in the evenings and weekends and people had not always used these services.

Voting



Amanda Aldridge updated us.

There will be local elections on 4th May 2023



The law has changed and you will now need to take Photo ID to the polling station to vote.



The Electoral Commission has made Easy Read to help people. It is 21 pages long.

[Voter Booklet Easy Read.](#)



Photo ID you can use includes:

- Passport
- Driving licence – full or provisional
- Blue badge
- Some travel cards



Even if it is out of date you can use it if it still looks like you.

If you don't have photo ID

- If you don't have one of these you can apply for a free Voter Authority Certificate.
- This must be done by 25th April to vote on 4 May.



My Vote My Voice



There was an event in London to launch a campaign to help people with a learning disability and autistic people vote.

[My Vote My Voice](#)

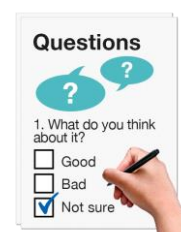


- There were speakers talking about why it is important for people to vote and what makes it hard.
- There were MPs and a Minister there to hear people and say what they would do.
- There was a panel of people to answer questions.
- People said they want Easy Read information about how to vote.



My Voice My Vote.

- People said they want Manifestos in Easy Read to help them to understand who to vote for.
- People said they want Easy Read information and reasonable adjustments at Polling Stations.
- They want people and organisations to join the campaign and make a difference.
- There is a survey to do to make a report for government about how to make things better.



What we will do.

- Design a poster to send to boroughs for polling stations.
- Remind people at Surrey People's Group how to vote and remind people through our latest news and website
- Send out Easy Read information from Electoral Commission



Partnership Board members questions and comments about voting.

Postal Votes



Leanne Yeo reminded us that you do not need photo ID if you use postal voting.

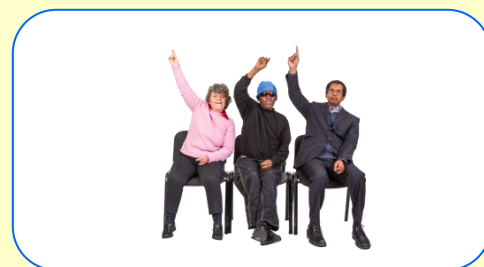
Liaising with Electoral Services



Amanda Aldridge will liaise with local council Electoral Service Teams about making polling stations more accessible.



Local updates.



Members updated us.

Our next Partnership Board Meeting.



Our meetings will be in person, and people will be able to join online as well. Our next meeting will be on:

Date to be confirmed - from 10.30am to 12.30pm.

Wheelchair services

Luke Tye told us about a colleague who has only just received their wheelchair after waiting for months. Mary Hendrick said she would contact wheelchair services to ask about the delays



Short break services

Mary Hendrick told us that the Surrey County Council Cabinet has recently approved the plans to develop new buildings for short breaks in Surrey.



Student midwives

We have joined Active Prospects in a codesign project with Prof Anna Cox at the University of Surrey.

This will provide awareness for Student Midwives when providing services to adults with learning disabilities.

This is a 5 month project in Guildford.

It is paid work as we are experts with experience providing valuable insights and guidance to the research team



Quality Checkers

We have extended our Quality Checkers training to other providers.

We ran a training session in February to Ambassadors at Aldingbourne Trust.

YMCA have asked us for feedback and ideas on what inclusive activities to provide.



Learning Disability England Conference

We are presenting at the Learning Disability England Conference in London on March 22nd.

We will be sharing the findings from our health inequalities research, the Whole Systems Approach to Obesity outcomes and the Disability Taxi Charter we want to develop



Healthy eating

Active Prospects are working with Surrey County Council to improve the healthy eating plans of supported people.

There are 150 Airfryers or Slow cookers available to provide cost effective cooking options.

Some will be distributed to people they support and the remainder to other providers who will share recipes in exchange. An outcomes survey will review the success of this initiative



Our March meeting

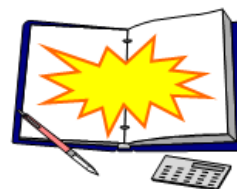
The next meeting of the Surrey People's Group will be on 30th March.

We will be talking about the Surrey Police Pegasus Card



Summary of actions from our March 2023 meeting.

ACTION



Safeguarding alerts

More information would be provided to the Partnership Board around the themes of these safeguarding alerts and why there have been so many.



Learning Disability and Autism Team duty service.

We will ensure people have Easy Read information about their review, including a contact number for the duty service.



Bus services in Surrey

Mary Hendrick will write to the Surrey County Council Transport group about people's concerns about the lack of services..



Voting

Amanda Aldridge will liaise with local council Electoral Service Teams about making polling stations more accessible.



Wheelchair services

Mary Hendrick will contact the wheelchair service to share people's concerns about the delay in getting a wheelchair.

Members who came to our March 2023 meeting.

Co – Chairs

- Mary Hendrick – Senior Commissioning Manager
 - Debbie Taylor
-

Local Valuing People Group Chairs

- Tom Moore – Surrey County Council– South West Surrey
 - Sally Dubery – Central Surrey Voluntary Action – Mid Surrey
-

People with a learning disability

- Leanne Yeo
 - Matt Leadbetter
 - Carinder Malhi
-

Family Carer Representatives

- Sara Truman MBE
-

Voluntary Organisation Representatives

- Luke Tye / Jasmin Broome – Surrey Coalition of Disabled People
- Helen Guest – Active Prospects
- Tracey Jeal – DEA, Redhill Jobcentre
- Valerie Wisdom – Elmbridge Mencap

Members who came to our March 2023 meeting.

Surrey County Council representatives

- Amanda Aldridge – Engagement Officer
 - Samantha Lewis - Adults Senior Business Support Assistant
 - Mary Hendrick – Senior Commissioner
 - Marnie Cotteral – Commissioner
 - Anna Attah - Commissioner
 - Alison Caraccio – Surrey Adult Learning
 - Andrea Green – Learning Disability and Autism Team
 - Fadzai Tande – Acting Director
 - Sarah Ford – Senior Commissioner
 - Cllr Bernadette Muir – SCC Councillor
 - Harmandeep Admane – SCC Public Health Lead
 - Mariam Watling – Surrey County Council
-

Health representatives

- Jane Owens – Surrey Healthwatch
 - Liz Williams – System Convener SCC/Surrey Heartlands ICB
 - Julie Wadham – Surrey Heartlands ICB
-

Observers and Presenters

- Mike Leat – CCP Ltd.