1. Introduction

1.1 The purpose of this document

1.1.1 The purpose of this document is to make clear how Surrey County Council can support neighbourhood forums and parish councils in neighbourhood plan making.

1.1.2 For more information regarding Neighbourhood Planning and how it works, see government guidance (https://www.gov.uk/guidance/neighbourhood-planning--2).

1.2 The local authorities within Surrey

1.2.1 There are 12 local authorities operating within Surrey, this includes Surrey County Council and 11 individual district and borough councils.

1.3 The structure of the planning framework in Surrey

1.3.1 Neighbourhood plans must be in general conformity with national and local planning policy, including local plans.

1.3.2 This means that consultation will be required between Surrey County Council and neighbourhood planning groups, particularly where there are any
sites/issues that raise minerals and waste safeguarding issues or involve County Council land or services such as schools and libraries.

**Figure 1 Relationship between different tiers of planning in England**

<table>
<thead>
<tr>
<th>National Planning Policy</th>
<th>• Central Government</th>
</tr>
</thead>
</table>
| Local Plan               | • Surrey County Council (minerals, waste)  
|                          | • Districts and Boroughs (housing, employment etc.) |
| Neighbourhood Plans      | • Neighbourhood Forums  
|                          | • Parish Councils |
2. Surrey County Council Roles and Services

2.1 Overview

2.1.1 There are a number of issues which are the responsibility of the County Council. These include:

- Minerals and Waste
- Historic Environment
- Education and Libraries
- Public Health
- Public Rights of Way/Countryside
- Adult Social Care
- Fire service
- Transport/Highways
- Flooding

2.1.2 A list of contact information for each of these issues is provided in the table below.
### Table 1 Initial contact information for Surrey County Council for those preparing neighbourhood plans

<table>
<thead>
<tr>
<th>Issue</th>
<th>Team</th>
<th>Email</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minerals and Waste Planning (Existing sites, restored sites and allocated sites)</td>
<td>Spatial Planning and Policy</td>
<td><a href="mailto:planning.consultations@surreycc.gov.uk">planning.consultations@surreycc.gov.uk</a></td>
<td>County Hall, Penrhyn Road, Kingston-upon-Thames, Surrey KT1 2DN</td>
</tr>
<tr>
<td>Transport Planning</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education and Libraries</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Areas of common land and public access land, rights of way network, footpaths bridleways, and byways.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Historic Environment</td>
<td>Heritage Conservation Team</td>
<td><a href="mailto:heritageconsultations@surreycc.gov.uk">heritageconsultations@surreycc.gov.uk</a></td>
<td>Room 340, County Hall, Penrhyn Road, Kingston-upon-Thames, Surrey KT1 2DN</td>
</tr>
<tr>
<td>Public Health and wellbeing</td>
<td>Public Health</td>
<td>Neighbourhood plan health and wellbeing toolkit</td>
<td>County Hall, Penrhyn Road, Kingston-upon-Thames, Surrey KT1 2DN</td>
</tr>
<tr>
<td>Property/land flooding</td>
<td>Flooding</td>
<td><a href="mailto:Flooding.enquiries@surreycc.gov.uk">Flooding.enquiries@surreycc.gov.uk</a></td>
<td>County Hall, Penrhyn Road, Kingston-upon-Thames, Surrey KT1 2DN</td>
</tr>
</tbody>
</table>
3. **What Surrey County Council can and cannot do**

3.1.1 Surrey County Council **can** support neighbourhood planning in the following ways:

- Provide advice on county council service related issues – these are in 2.1.2 above
- Respond to consultations on neighbourhood plans
- Highlight where CIL investment could help fund improvements to county council infrastructure and services for the local community - where new development will create additional pressure

3.1.2 Surrey County Council will always try and engage with neighbourhood planning process but they **cannot** commit to the process in the following ways:

- Responding to all consultations
- Assisting neighbourhood groups in preparing their plan, including collecting large amounts of evidence or information or writing sections of the plan.
- Attending Neighbourhood Plan meetings/consultation events.
- Committing to funding Neighbourhood Plan projects

4. **Useful Links**

**On line map viewer:**
- https://surreycc.maps.arcgis.com/apps/View/index.html?appid=51ccc1c328654e668680dbc9d88da9a7 For information regarding Minerals and waste sites and safeguarded areas

**Information on Rights Of Way**
- https://www.surreycc.gov.uk/maps/surrey-interactive-map

**Minerals & Waste Policies and Plans**

**Surrey-i Portal**
- 

**Highways and Transport**
- Surrey County Council Roads and Transport
- Surrey County Council Roads and Transport Policies, Plans and Consultations

**Surrey District and Borough Council links**
- Elmbridge Borough Council
- Epsom and Ewell Borough Council
  This link will take you to Epsom and Ewell's Planning Advice page.
- Guildford Borough Council
- Mole Valley District Council
- Reigate and Banstead Borough Council
- Runnymede Borough Council
- Spelthorne Borough Council
- Surrey Heath Borough Council
- Tandridge District Council
- Waverley Borough Council
- Woking Borough Council