

# Assisted Instrument Purchase Scheme

## Application Form

Name of Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_ Postcode \* \_\_\_\_\_

Home Telephone \_\_\_\_\_ Daytime (if convenient) \_\_\_\_\_

Name of Child \_\_\_\_\_ School \_\_\_\_\_ Standard Attained \_\_\_\_\_

Details of Instrument (inc. Make and Model) \_\_\_\_\_

Instrumental Teacher's Name \_\_\_\_\_

Music Shop/Supplier Chosen \_\_\_\_\_

**The instrument will be delivered to Surrey Arts, Guildford to comply with H M Customs and Excise rules. Surrey Arts will then make contact with parent/guardian to arrange collection at an approved site.**

Price (exc. VAT) £ \_\_\_\_\_

Admin charge (5%)  
Maximum of £50 £ \_\_\_\_\_

Carriage charge £ \_\_\_\_\_

Total amount due £ \_\_\_\_\_

For Office Use Only:

Teaching \_\_\_\_\_ Auth. Code \_\_\_\_\_

Fee Received:

Cash/Cheque/ BS.Chq/ Card Amount £ \_\_\_\_\_

Date paid in and ref: \_\_\_\_\_

### PARENT DECLARATION

I declare that to the best of my knowledge the information given above is correct. I agree to comply with the conditions of the Surrey Arts Assisted Instrument Purchase Scheme.

Parent/Guardian (Please print) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### **PAYMENT**

Payment by building society cheque or bank draft will enable the instrument to be ordered immediately.

Payment by debit/credit card: On receipt of the Assisted Purchase form a member of staff will make contact to arrange payment. As soon as payment has been taken the instrument will be ordered.

Personal cheques take up to 10 days for clearance and should be made payable to: SURREY COUNTY COUNCIL

Post to: **Surrey Arts, 14 The Pines, Broad St, Guildford, Surrey GU3 3BH** or email:  
sa.instruments@surreycc.gov.uk