

Surrey County Council Minerals and Waste Planning Policy

Surrey Waste Local Plan

Consultation Statement

January 2019

If you have any questions about the consultation or you are having difficulty in accessing the documents please contact Surrey County Council:



Phone: 03456 009 009



Email: wasteplan@surreycc.gov.uk



Letter: Planning and Development Service,
Room 385 County Hall, Penrhyn Road,
Kingston upon Thames, KT1 2DW

Table of Contents

1	Introduction	4
1.1	Preparing a new Surrey Waste Local Plan	4
1.2	Purpose of the Consultation Statement.....	5
2	Legal Context.....	5
3	Minerals and Waste Development Scheme	6
4	Stakeholder meetings	7
5	Consultations	7
5.1	Overview	7
5.2	Issues and Options Consultation	7
5.3	Draft Plan Consultation	8
6	Consultees.....	9
6.1	Specific consultation bodies.....	9
6.2	General consultation bodies	9
6.3	Other consultees.....	10
7	Statement of Community Involvement.....	10
8	Local Planning Authorities (including counties), prescribed bodies and the Duty to Cooperate ...	11
9	Consultation results	12
	Appendices.....	13
	Appendix 1: Letters and correspondence	13
	Appendix 2: List of Consultation bodies.....	16
	Specific Consultation bodies.....	16
	General Consultation bodies	16
	Appendix 3: MWDS – Surrey Waste Local Plan Timetable	18
	Appendix 4: Record of when and where Submission SWLP documents were made available	19

1 Introduction

1.1 Preparing a new Surrey Waste Local Plan

1.1.1 Waste management infrastructure is essential to support a modern economy. It is crucial that we plan for waste related development to ensure there are sufficient facilities to manage waste sustainably.

1.1.2 Waste local plans set out the planning framework for the development of waste management facilities and are used in determining planning applications for waste facilities. The current Surrey Waste Plan (SWP) was adopted in 2008. Since it was adopted in 2008 a number of new challenges have arisen, including:

- Changes in the policy landscape and approaches to plan-making.
- Evolution of waste management technologies and approaches.
- Current and emerging local conditions including pressure to release allocated waste sites to alternative development.
- Changes in patterns of waste production.

1.1.3 It is essential that the waste local plan is kept up to date to provide a robust policy framework to support the sustainable management of waste. The new Surrey Waste Local Plan (SWLP) will cover the period from 2018 to 2033 and will help to ensure that Surrey is able to provide sufficient waste management capacity and ensure waste is managed in the most sustainable way.

Figure 1 Key stages in delivering the Surrey Waste Local plan



1.2 Purpose of the Consultation Statement

- 1.2.1 In accordance with Regulation 22 of the Town and Country Planning (Local Planning) Regulations 2012, this consultation statement sets out the bodies and persons that the local planning authority invited to make representations on the content of the SWLP at key points in its development under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012. It also sets out how the consultations undertaken accord with the council's adopted Statement of Community Involvement (SCI).
- 1.2.2 Detailed information on how bodies and persons were invited to make representations under Regulation 18, and the main issues raised by these representations and how they have been taken into account is set out in the Issues and Options Consultation Summary of Responses report (2017) and Draft Plan Consultation Summary report (2018).

2 Legal Context

- 2.1.1 Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 states that:

18. —(1) A local planning authority must—

(a) notify each of the bodies or persons specified in paragraph (2) of the subject of a local plan which the local planning authority propose to prepare, and

(b) invite each of them to make representations to the local planning authority about what a local plan with that subject ought to contain.

(2) The bodies or persons referred to in paragraph (1) are—

(a) such of the specific consultation bodies as the local planning authority consider may have an interest in the subject of the proposed local plan;

(b) such of the general consultation bodies as the local planning authority consider appropriate; and

(c) such residents or other persons carrying on business in the local planning authority's area from which the local planning authority consider it appropriate to invite representations.

- 2.1.2 Regulation 2 of the Town and Country Planning (Local Planning) (England) Regulations 2012, provides a definition of 'general' and 'specific' consultation bodies.

- 2.1.3 Regulation 22(c) of the Town and Country Planning (Local Planning) (England) Regulations 2012 requires:

22. (c) a statement setting out-

(i) which bodies and persons the local planning authority invited to make representations under regulation 18.

(ii) how these bodies and persons were invited to make representation under regulation 18.

(iii) a summary of the main issues raised by the representations under regulation 18.

(iv) how any representations made pursuant to regulation 18 have been taken into account;

(v) if representations were made pursuant to regulation 20, the number of representations made and a summary of the main issues raised in those representations; and

(vi) if no representations were made in regulation 20, that no such representations were made.

2.1.4 This Consultation Statement seeks to meet the requirements of Regulation 22(c)(i) of the Town and Country Planning (Local Planning) (England) Regulations 2012. It identifies specific and general consultation bodies in Section 5.

2.1.5 The Issues and Options Consultation Summary of Responses Report (2017) and the Draft Plan Consultation Summary Report (2018) seek to meet the requirements of Regulation 22(c) (ii) and (iii). They detail how different bodies and persons were invited to make representations for these consultations and summarise the issues raised in the representations that were made.

2.1.6 The Draft Plan Consultation Summary Report (2018) meets the requirements of Regulation 22(c)(iv), as it summarises how the representations made during the consultation on the Draft Plan have been taken into account during preparation of the Submission Plan.

3 Minerals and Waste Development Scheme

3.1.1 The Local Planning Authority is required to produce a Local Development Scheme (LDS) under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). As the Minerals and Waste Planning Authority for the county of Surrey, Surrey County Council is required to produce a Minerals and Waste Development Scheme (MWDS).

3.1.2 The MWDS provides information relating to the adopted minerals and waste local plans, but also notably set out the planned timetable for reviewing each development plan document and the key milestones in the process.

3.1.3 A review of the adopted Surrey Waste Plan began in September 2016, and the timetable for this review is detailed in the MWDS adopted in 2014. Since that time changes to the

timetable have taken place. The council published a revised 'Draft MWDS' in October 2017 and intend to adopt an amended version in late 2018.

3.1.4 The change between the adopted MWDS (2014) and the adopted MWDS (2018) reflects an extended Regulation 18 period that was required to ensure that the Draft SWLP produced was based on up to date evidence and assessments and to ensure that all the matters that arose from the Issues and Options consultation were fully considered.

3.1.5 The adopted MWDS (2018) sets out a later date for commencement of the Regulation 19 publication period (than that set out in the 2017 Draft MWDS). This reflects the need for additional time to consolidate the evidence base for the proposed site allocations, and to complete assessment work and incorporate the results into the plan. Further to this the waste needs assessment was refreshed to include the latest data for 2017.

3.1.6 Timetables from each MWDS are included in Appendix 3 of this report.

4 Stakeholder meetings

4.1.1 During the development of the Surrey Waste Local Plan, meetings took place with individual stakeholders on request, and when specific information or input was needed. These meetings played a role in shaping the contents of the SWLP. Individual stakeholders included waste companies, land owners, operators and districts and boroughs.

4.1.2 A record of meetings with districts and boroughs can be found in the Duty to Cooperate Statement.

5 Consultations

5.1 Overview

5.1.1 The development of the SWLP has involved several key consultation stages, which have helped to shape and influence the content of the plan. These consultations are the 'Issues and Options consultation' and the 'Draft Plan consultation'.

5.1.2 The SWLP is published in accordance with Regulation 19 of the Town and Country Planning Regulations (Local Planning (England) 2012, in January 2019 prior to submission of the plan to the Secretary of State in 2019.

5.2 Issues and Options Consultation

5.2.1 Between 2 September and 25 November 2016 Surrey County Council consulted on 'Issues and Options' documents as part of the preparation of the new Surrey Waste Local Plan.

5.2.2 The documents that were consulted on at the issues and options stage were:

- Issues and Options Consultation Report
- Background Policy Paper No 1: Context and Issues
- Background Policy Paper No 2: Capacity Estimate Scoping Statement
- Background Policy Paper No 3: Assessment of Suitable Land Scoping Statement
- Background Policy Paper No 4: Duty to Cooperate Scoping Statement
- Strategic Environmental Assessment & Sustainability Appraisal: Scoping Report

5.2.3 The 'Issues and Options' consultation sought views on the strategic context, the vision and the objectives for sustainable waste management in Surrey. A 'Search for suitable land' was also undertaken, where consultees were encouraged to nominate land that might be considered suitable for waste related development.

5.2.4 These views were incorporated into the plan making process, and a Draft SWLP was produced. More detail of this stage is set out in the Issues and Options Consultation Summary of Responses (2017) report.

5.3 Draft Plan Consultation

5.3.1 Between 1 November 2017 and 7 February 2018 Surrey County Council consulted on a 'Draft Surrey Waste Local Plan' in accordance with Regulation 18 of the Town and County Planning Act (2012).

5.3.2 The consultation sought views on the vision and objectives, spatial strategy, policies, sites and site identification process, environmental and sustainability report and on the WPA's updated statement regarding compliance with the Duty to Cooperate. The Draft SWLP was comprised of the following main documents:

- Surrey Waste Local Plan: Draft Plan
- Draft Waste Local Plan Annexe 1 - Shortlisted Sites
- Draft Plan Non-Technical Summary
- Environmental and Sustainability Report (Preliminary Draft)

5.3.3 The main documents were supported by a number of background documents which were also made available on the council's website. These included:

- Types of Waste Management Facilities - Non Technical Explanation
- Background Policy Paper No 5: Waste Needs Assessment
- Background Policy Paper No 6: Site Identification and Evaluation Report
- Background Policy Paper No 7: Delivery of Waste Management Capacity in Surrey 2008 - 2017
- Background Policy Paper No 8: Duty to Cooperate Evidence of Engagement
- Preferred Options - Vision and Objectives
- Preferred Options - Spatial Strategy
- Preferred Options – Policies
- Issues and Options Summary of Responses Report

5.3.4 A second ‘Search for suitable land’ was carried out during the same period as the Draft SWLP consultation, which gave landowners and operators the opportunity to propose land that might be suitable for waste management, for allocation in the SWLP.

6 Consultees

6.1 Specific consultation bodies

6.1.1 In accordance with Regulation 18(2)(a) of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), consultees for the ‘Issues and Options’ and the ‘Draft Plan’ consultations included specific consultation bodies including Local Enterprise Partnerships (LEPs)¹, the Surrey Local Nature Partnership (LNP)², the Environment Agency, English Heritage, Natural England, the districts and boroughs within Surrey and the authorities adjoining the county. An example of the letters sent to each of these specific consultees can be found in Appendix 9.

6.1.2 Surrey County Council directly notified specific consultees listed in Regulation 2 of the Town and Country Planning (Local Planning) (England) Regulation 2012 that were considered most appropriate for the county and the new waste local plan. A list of the key specific consultees that were contacted has been made available in Appendix 2.

6.2 General consultation bodies

6.2.1 In accordance with Regulation 18(2)(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012, consultees included general consultation bodies.

¹ The county of Surrey is situated within two separate Local Enterprise Partnerships (LEPs): Coast to Capital and Enterprise M3.

² The Surrey Local Nature Partnership is the only LNP in Surrey and covers the whole of the county.

This included groups representing various sectors of the populations in the planning authority area, such as: voluntary bodies; bodies that represent the interests of people from different religions, races, ethnicities or nationalities (such as community groups); bodies representing the interests of disabled persons; and bodies representing businesses (such as minerals and waste companies and trade associations who could have a key role in delivering the strategy). Examples of general consultation bodies include Residents' Associations, as well as environmental groups such as the Surrey Wildlife Trust.

6.2.2 General consultees that were considered most appropriate for the county and the new waste local plan were also notified. This generally included individuals and groups that had had previous involvement in matters relating to minerals and waste planning in the county. A list indicating some of the general consultation bodies that were contacted directly can be found in Appendix 10. Residents living in close vicinity to the sites proposed for allocation as well as the owners of the sites proposed for allocation were also contacted directly.

6.3 Other consultees

6.3.1 It should be emphasised that the council sought to inform individuals and organisations about the consultations on the plan through means other than notifying them directly by email or letter. Further detail on the methods used as part of the consultation can be found in section 6 below, the Draft Plan Consultation Summary Report and the Issues and Options Summary of Responses report.

7 Statement of Community Involvement

7.1.1 The Statement of Community Involvement (SCI) sets out how and when stakeholders can influence the content of new planning policy documents. The SCI was adopted in May 2015 and each consultation that has taken place during the development of the SWLP has been in accordance with this. An updated SCI will be adopted shortly, which has been amended to include information on neighbourhood planning (in accordance with the Neighbourhood Planning Act 2017).

7.1.2 The SCI sets out guiding principles for public engagement, including:

- Encouraging involvement at the earliest stage and throughout the planning process
- Trying to involve everyone who may be directly or indirectly affected by planning decisions
- Using a range of methods to make information accessible and easy for people to respond

- Having an open and transparent process
- Managing expectations and providing feedback to respondents

7.1.3 In accordance with Regulation 18(2)(a) and (b) of the Town and Country Planning (Local Planning) (England) Regulations 2012 and the council's SCI, as part of the development of the new SWLP, the council identified both general and specific consultation bodies to consult (see Section 5), which were a range of organisations and people who may be affected by planning decisions in Surrey. These bodies were contacted directly by email or letter.

7.1.4 In order to ensure that as many groups and individuals as possible were informed of the consultations, each consultation was also widely publicised using a range of print and digital media. This was to ensure that individuals and groups who were not contacted directly, would be aware that a new waste local plan was being prepared and how they could make a representation if they chose to. Any new organisations or individuals identified through the consultations and had indicated they wished to be contacted in future, were added to a consultation database.

7.1.5 Further details on the methods used to inform individuals and groups about the consultations and how they were encouraged to get involved are contained in the individual consultation summary reports.

7.1.6 The SCI states that public consultation on what the local plan should contain should be held for a minimum of 12 weeks. The Issues and Options consultation was held for a period of 12 weeks and the Draft SWLP Consultation was held for a period of 14 weeks (including additional time for Christmas bank holidays).

7.1.7 The SCI requires that consultation documents are published on the council's website with details of where and when paper copies of consultation documents can be viewed. During both consultations, documents were published on a webpage for the new SWLP and were made available at district and borough council offices.

7.1.8 The SCI requires the council to publish a summary of the results of consultations on its website. The Issues and Options Consultation Summary of Responses report (2017) and Draft Plan Consultation Summary report (2018) provide this, and the reports outline the key issues and how the council has addressed them.

8 Local Planning Authorities (including counties), prescribed bodies and the Duty to Cooperate

8.1.1 There are 11 districts and borough councils within the county of Surrey. Surrey is also adjoined by 19 local planning authorities and five counties, and shares a boundary with

Greater London. As specific consultees, local planning authorities within and adjacent to Surrey (including counties) were directly consulted as part of the Issues and Options consultation and the Draft Plan consultation.

8.1.2 Prescribed bodies were also directly consulted as specific consultees. Prescribed bodies include the Environment Agency, Historic England, Natural England, Gatwick Airport Ltd, Thames Water, and Surrey LNP (see Appendix 2 for a more comprehensive list).

8.1.3 In accordance with Section 33A of the Planning and Compulsory Purchase Act 2004 (as amended), constructive, active and ongoing engagement has taken place with these bodies, to maximise the effectiveness with which the plan preparation is undertaken. This has been particularly the case with local planning authorities within and adjoining Surrey, as the new SWLP deals with waste, a strategic issue that has a significant impact on all districts and boroughs within the county and other local planning authorities across the wider South East region. The details of this ongoing engagement are documented comprehensively in the Duty to Cooperate Update statement for the SWLP.

9 Consultation results

9.1.1 The details of the main issues that were raised as part of the consultations can be found in the Issues and Options Consultation Summary of Responses report (2017) and the Draft Plan Consultation Summary report (2018).

9.1.2 The consultation summary reports also contain further detail on how bodies and persons were invited to make representations under Regulation 18 and how representations have been taken into account.

Appendices

Appendix 1: Letters and correspondence

9.1.3 Below are examples of the letters sent to LEPs, environmental bodies, general and specific consultation bodies, residents or those carrying out business in the area including waste operators (i.e. those potentially delivering the plan) to notify them of the consultations.

Notification letter sent for the Issues and Options Consultation

Minerals and Waste Planning Policy

County Hall
Penryhn Road
Kingston Upon Thames
Surrey
KT1 2DN

01 September 2016

Dear Sir/Madam,

Surrey Waste Local Plan (SWLP)

Issues and Option Consultation – Invitation to [C2C LEP/Surrey Waste Management Industry Operators/etc.]

We are preparing a new Surrey Waste Local Plan (SWLP) that will cover the period 2018 to 2033. The Plan will include policies setting out how and where waste management can take place in Surrey in future. Amongst other things, these policies will identify sites which are suitable for hosting waste management facilities.

You are invited to take part in our Issues and Options Consultation which is the first formal consultation stage in the process of preparing the new SWLP. An Issues and Options Consultation Report has been prepared that sets out the context for the new SWLP and proposes a draft vision and draft objectives and describes options for planning for waste management in Surrey to 2033.

The consultation will run for 12 weeks from 2 September to 25 November 2016. You can view the associated documents and respond to this consultation via the Surrey Says consultation hub:
www.surrey.gov.uk/newwasteplanreg18.

During this consultation we are also asking for any interested parties to put forward land in their control that they consider might be appropriate for waste management development. To help you to do this we have provided a Suitable Land Nomination Form. You can complete the form by either:

- Filling in the hardcopy of the form attached to this letter
- Completing the online form on Surrey Says
- Downloading a form from the Surrey website (www.surrey.gov.uk/wasteplanreview)

You may wish to nominate an existing waste management site that might be suitable for redevelopment to other waste management uses and/or increased capacity. If you choose to nominate a site we will be contacting you again to find out further details.

For further information or to discuss any issues or opportunities you may have identified please contact the Minerals and Waste Planning Policy Team at wasteplan@surreycc.gov.uk or phone 03456 009 009.

Yours faithfully,

Paul Sanderson

Minerals and Waste Policy Team Manager

Notification letter sent for the Regulation 18 Draft Plan Consultation

Minerals and Waste Planning Policy

County Hall
Penryhn Road
Kingston Upon Thames
Surrey
KT1 2DN

Dear Sir/Madam,

**Surrey Waste Local Plan (SWLP)
The Town and Country Planning (Local Planning) (England) Regulations 2012
Regulation 18 Draft Plan Consultation**

We are preparing a new Surrey Waste Local Plan (SWLP) that will cover the period 2018 to 2033. Between 2 September and 25 November 2016 Surrey County Council consulted on the Issues and Options. The county council are now consulting on a draft version of the plan.

You are invited to take part in the consultation of the draft plan between **1 November 2017** and **7 February 2018**. The draft plan provides the Vision, Strategic Objectives, Draft Policies and Proposed Sites which are intended to guide the future of waste management facilities in Surrey up until 2033.

In addition to the draft plan document there are a number of background documents which support the approach taken in the plan. This includes a draft Environmental and Sustainability Report which addresses the requirements of Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA). Please note that the draft

Environmental and Sustainability Report will be available to view on our website by 01 December at the latest.

Following this consultation Surrey County Council will be publishing and consulting on a pre-submission draft local plan which will then be submitted to the Government for independent examination.

The timetable for adopting the new SWLP is in the Surrey Minerals and Waste Development Scheme (MWDS). A draft version of the MWDS is available on the website and will be adopted following the outcome of the Draft Plan Consultation. For more information, please visit the Minerals and Waste Planning Policy webpage for the consultation: www.surreycc.gov.uk/newwasteplan or email wasteplan@surreycc.gov.uk.

Kind regards,

Paul Sanderson
Minerals and Waste Policy Team Manager
Surrey County Council

Appendix 2: List of Consultation bodies

Specific Consultation bodies

Coast to Capital LEP
Enterprise M3 LEP
Surrey Local Nature Partnership
Environment Agency
English Heritage
Natural England
AONB Management Boards
Surrey Districts and Boroughs
Adjoining Planning Authorities
Waste Planning Authorities
London Boroughs
Water Companies South East Water Southern Water Thames Water Utilities Ltd Etc.
Airports Heathrow Airport Ltd Gatwick Airport Ltd London Biggin Hill Etc.
Transport Bodies Network Rail Surrey County Council Transport for London Etc.
Health bodies North West Surrey Clinical Commissioning Group (CCG) Guildford and Waverly CCG Surrey Downs CCG Etc.

General Consultation bodies

Environment groups Banstead Commons Conservators Blackwater Valley Recreation & Countryside Partnership Canal and River Trust Chobham Commons Preservation Committee Campaign to Protect Rural England (CPRE) Downlands Countryside Management Project Forestry Commission England Women’s Environmental Network Etc.
Equalities Networks

<p>Local Valuing People Groups Learning Disability Partnership Board Surrey Coalition Faith Groups Disability Alliance Networks</p>
<p>Historic Interest Addlestone Historical Society Basingstoke Canal Authority Cobham Conservation Group East Surrey Family History Society National Trust (Surrey and West Sussex Region) Woking History Society Etc.</p>
<p>Operators and businesses Brett Aggregates Ltd. SITA UK Chambers Runfold SUEZ Thames Water Etc.</p>
<p>Residents Within proximity of allocated sites Who indicated they wishes to be kept informed of developments with the SWLP</p>
<p>Residents Associations & Interest Groups Reigate Society Guildford Society Ottershaw Society Transition Guildford Stanwell Moor Residents Association Hersham Residents Association Horsell Residents Association Leatherhead Residents Association Leatherhead Community Association Etc.</p>
<p>Wildlife Interest British Horse Society Elmbridge Natural History Society RSPB (South East) Surrey Beekeepers Association Surrey Wildlife Trust WWF UK Etc.</p>

Appendix 3: MWDS – Surrey Waste Local Plan Timetable

	Adopted	Timetable for review			
		MWDS 2014	MWDS 2017	MWDS 2018	
Surrey Waste Plan (DPD)	May 2008	Issues and Options: Sept – Nov 2016 Draft Plan: May - June 2017 Submission plan: Sept - Oct 2017 Submission to SoS: Dec 2017 Examination in Public: May 2018 Adoption: Oct 2018	Issues and Options Consultation: Sept – Nov 2016 Draft Plan Consultation: Nov 2017 - Feb 2018 Submission plan Consultation: Spring 2018 Submission to SoS: Winter 2018 Examination in Public: Spring 2019 Consultation on any modifications: Autumn 2019 Adoption: Autumn 2019	Issues and Options Consultation: Sept – Nov 2016 Draft Plan Consultation: Nov 2017 - Feb 2018 Submission plan Consultation: Jan 2019 – Feb 2019 Submission to SoS: April 2019 Examination in Public: June/July 2019 Consultation on any modifications: Sept 2019 Adoption: Dec 2019	

Appendix 4: Record of when and where Submission SWLP documents were made available

Document		Date made available	Location
Main documents	Submission Plan Part 1 - Policies	14/01/2019	SCC website
	Submission Plan Part 2 - Sites	14/01/2019	SCC website
	Submission Plan Non-Technical Summary	14/01/2019	SCC website
Supporting documents	Draft Plan Consultation: Summary Report	14/01/2019	SCC website
	Waste Needs Assessment (2018)	14/01/2019	SCC website
	Types of Waste Management Facilities Non-Technical Summary	14/01/2019	SCC website
	Report on Delivering the Spatial Strategy	14/01/2019	SCC website
	Industrial Land Areas of Search Identification Report	14/01/2019	SCC website
	Site Identification and Evaluation Report	14/01/2019	SCC website
	Technical Assessment reports	SWLP Air Quality Impact Assessment	14/01/2019
	SWLP Health Impact Assessment	14/01/2019	SCC website
	Surrey Landscape and Visual Sensitivity Study of Potential Waste Sites	14/01/2019	SCC website
	Level 2 Strategic Flood Risk Assessment	14/01/2019	SCC website
	SWLP Transport Study – Site Assessments	14/01/2019	SCC website
	Habitats Regulations Assessment	01/02/2019	SCC website
SEA/SA	Strategic Environmental Assessment & Sustainability Appraisal Report	14/01/2019	SCC website