

**Surrey County Council**  
**Joint Select Committee and Audit & Governance Work Programme: September to November 2009**

<b>Committee</b>	<b>Date</b>	<b>Item</b>	<b>Description</b>	<b>Accountable Officer</b>	<b>Contact Officer/Member</b>
<b>September</b>					
Adults & Community Care	03/09/09	Public Value Review (first on agenda)	To update the Committee with a scoping document outlining the Public Value Review announced by the Leader at Annual council in June.	Sarah Mitchell	Debbie Bell
Adults & Community Care	03/09/09	Safeguarding	To update the Committee on the progress made within safeguarding.	Sarah Mitchell	Craig Chalmers
Adults & Community Care	03/09/09	Domiciliary Care Contracts	To outline to the Committee the descriptions of domiciliary Care Contracts.	Sarah Mitchell	Debbie Bell
Adults & Community Care	03/09/09	Dementia Task group	Committee to formally establish a Dementia Task Group and agree Membership. Task Group to monitor the National Dementia Strategy.	Chris Pitt	Jen Stapley
Audit & Governance	28/09/09	2008/09 Pension Fund Accounts and Annual Governance Report	To note.	Tracey Milner & Cath Edwards	Tracey Milner & Cath Edwards
Audit & Governance	28/09/09	2008/09 SCC Accounts and Annual Governance Report	To approve.	Nikki O'Connor & Cath Edwards	Nikki O'Connor & Cath Edwards
Audit & Governance	28/09/09	Governance update report	To note.	Cath Edwards	Cath Edwards
Audit & Governance	28/09/09	Establishment of Effectiveness review task group	To establish a task group.	Cath Edwards	Cath Edwards
Audit & Governance	28/09/09	Completed audit reports	To note.	Sue Lewry-Jones	Sue Lewry-Jones

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Audit & Governance	28/09/09	National Fraud Initiative 2008/09 update report	To note.	Sue Lewry-Jones	Sue Lewry-Jones
Audit & Governance	28/09/09	Pension Fund quarterly report – June 2009	To note.	Tracey Milner	Tracey Milner
Audit & Governance	28/09/09	Treasury Management update	To note.	Tracey Miner	Tracey Miner
Audit & Governance	28/09/09	Strategic risk register	To note.	Cath Edwards	Cath Edwards
Corporate Management	07/09/09	Addressing Inequalities in Surrey	The Committee is asked to endorse the equality self-assessment.	Chris White Neelam Devesher Monica Wambu	Chris White Neelam Devesher Monica Wambu
Corporate Management	07/09/09	Asset Management Plan	Update on the development of the Asset Management Plan.	Al Braithwaite Phil Walker	Al Braithwaite Phil Walker
Corporate Management	07/09/09	Task Groups	To establish two Task Groups <ul style="list-style-type: none"> <li>• Public Engagement</li> <li>• Energy Usage</li> </ul>	Michelle Grieve/Sam Meyer	Michelle Grieve/Sam Meyer
Environment & Economy	24/09/09	Minerals Plan	To consider recommendations for the Cabinet to recommend that the County Council approves the core strategy and primary aggregates Development Plan Documents (DPDs)	Karen Hearnshaw	
Environment & Economy	24/09/09	Air Track	Transport Works Act consultation on Air Track		
Environment & Economy	24/09/09	Encroachment Policy	To consider a variation to the Encroachment Policy & Scheme for dealing with Countryside Estate encroachments	Jackie Edwards	

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Health	17/09/09	Guildford & Waverley Consultation	In accordance with Sections 242 of the NHS Act 2006, the Health Scrutiny Committee is informed of NHS Surrey's consultation on proposals for rehabilitation care in Guildford and Waverley.		Derek Cunningham
Safer & Stronger	23/09/09	Executive Response to Select Committee report: Pitt Review Monitoring Task Group	To receive the Executive response to the Pitt Review Monitoring Task Group report	Claire Hamilton	Claire Hamilton
Safer & Stronger	23/09/09	Executive Response to Select Committee report: Preventing Youth Offending Task Group	To receive the Executive response to the Preventing Youth Offending Task Group report	Claire Hamilton	Claire Hamilton
Safer & Stronger	23/09/09	Voluntary, Community and Faith Sector	Strategy update and Annual Financial Report	Chris White/ Monica Wambu	Chris White/ Monica Wambu
Safer & Stronger	23/09/09	Civil Contingencies Act 2004 duties - update	To scrutinise progress in responding to the duties in the act and business continuity planning and to update members on current arrangements surrounding swine flu.	Ian Good	Ian Good
Safer & Stronger	23/09/09	Regulation of Investigatory Powers Act – new Corporate Policy	For members to comment on a proposed new corporate policy to help ensure that the Council uses regulatory powers appropriately and consistently and subject to agreed scrutiny procedures.	Peter Denard/ Steve Ruddy	Peter Denard/ Steve Ruddy
Safer & Stronger	23/09/09	Tackling Illegal Money Lending	To consider proposals for a team employed by Birmingham City Council to tackle illegal money-lending and loan sharks within Surrey as part of a Government funded national initiative.	Peter Denard/ Steve Ruddy	Peter Denard/ Steve Ruddy

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Schools & Learning	17/09/09	Executive Response to Select Committee Report: Preventing Youth Offending Task Group	To receive the Executive response to Preventing Youth Offending Task Group report	Claire Hamilton	Claire Hamilton
Schools & Learning	17/09/09	Executive Response to Select Committee Report: Educational Attainment of Looked After Children Task Group	To receive the Executive response to a report by the Educational Attainment of Looked After Children Task Group	Claire Hamilton	Claire Hamilton
Schools & Learning	17/09/09	Executive Response to Select Committee Report: SEN Transport	To receive the Cabinet response to SEN Transport Task Group report	Michelle Grieve	Michelle Grieve
Schools & Learning	17/09/09	Cabinet member priorities	To scrutinise the Cabinet members' priorities within the remit of the Committee	Executive member for Community Safety –Kay Hammond	Executive member for Community Safety –Kay Hammond
Schools & Learning	17/09/09	Review of secondary school provision in Spelthorne – Building Schools for the Future	1.To receive a progress update on the BSF programme and 2. To review and input into the report to be considered by Cabinet Member for Children and Learning on 14 <sup>th</sup> October setting out the proposed provision of education in Spelthorne following BSF investment and for approval to go out to wider consultation	Gordon Shirref/ PJ Wilkinson	Gordon Shirref/ PJ Wilkinson
Schools & Learning	17/09/09	Services for Young People Strategy	To review the new strategy for young people	Garath Symonds	Garath Symonds
Transportation	15/09/09	Review of Winter Services	To consider any proposed changes to the winter service regime prior to the <b>Cabinet in 29/9</b>	Jenny Isaac	Peter Agent/Simon Mitchell

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Transportation	15/09/09	Review of Traffic Regulation Orders	To bring back the conclusions of the review	Jenny Isaac	Richard Bolton
Transportation	15/09/09	Bus Review	To inform Members of the consultant's study of options available for the future of Surrey's supported bus network, and to seek approval for consultation with stakeholders, interested parties and the public during Autumn 2009 prior to <b>29/9 Cabinet</b>	Iain Reeve	Peter Wylde
Transportation	15/09/09	PFI Streetlighting Contract	To consider the contract award prior to <b>Cabinet on 29/9</b>	Jenny Isaac	Andrew Forzani
Transportation	15/09/09	Update on Accessibility Project	To focus on outputs of the review to be published in the autumn.	Iain Reeve	Geoff Delamere
Transportation	15/09/09	Airtrack Report	To update members on progress	Iain Reeve	Paul Fishwick/Lyndon Mendes
Transportation	15/09/09	Introduction of new enforcement powers for dropped curbs and double parking on the public highway	To consider report before <b>Cabinet on 29/9</b>	Jenny Isaac	Richard Bolton
<b>October</b>					
Adults & Community Care	08/10/09	Social Care Debt Update	To update on the progress to date on Social Care Debt.	Sarah Mitchell	David John

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Adults & Community Care	08/10/09	CQC Annual Report - <b>PART 2</b>	To present to the initial feedback from the 2008/09 inspection.	Sarah Mitchell	Debbie Bell
Children & Families	21/10/09	Children's Strategic Partnership Performance Management Framework	To scrutinise the Performance Management Framework of the Children's Strategic Partnership.	Caroline Budden	Sean Rafferty
Children & Families	21/10/09	Outcome of Foster Care Recruitment Campaign	To assess the outcome of the Foster Care Recruitment Campaign.	Caroline Budden	Emily Boynton
Corporate Management	22/10/09	Performance & Budget Monitoring	To scrutinise the budget planning for CSD, ensuring that key issues identified have been addressed.	Julie Fisher	Julie Fisher
Corporate Management	22/10/09	Performance & Budget Monitoring	To scrutinise the budget planning for CEO, ensuring that key issues identified have been addressed.	David McNulty	David McNulty
Corporate Management	22/10/09	Addressing Inequalities in Surrey	To receive a report back on the IDeA Peer Challenge against level 3 of the Equality Standard.	Monica Wambu	Monica Wambu
Corporate Management	22/10/09	Mouchel Report	TBC	Richard Rowley/Stewart Nash	Richard Rowley/Stewart Nash
Corporate Management	22/10/09	Mouchel Report	TBC	Richard Rowley/Stewart Nash	Richard Rowley/Stewart Nash
Corporate Management	22/10/09	Mouchel Report	TBC	Richard Rowley/Stewart Nash	Richard Rowley/Stewart Nash
Environment & Economy	19/10/09	Surrey Wildlife Trust	To consider the financial arrangements between Surrey County Council and Surrey Wildlife Trust	Mike Dawson	Mike Dawson

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Health	16/10/09	Adult Mental Health Commissioning Strategy	Including Ethel Baily Close. To receive an update	Derek Cunningham	Derek Cunningham
Health	16/10/09	Podiatry Services	To receive an update	Derek Cunningham	Derek Cunningham
Safer & Stronger	28/10/09	Crime and Disorder Act 1998 – Section 17	The Crime and Disorder Act places a statutory duty on the Council to develop and implement a strategy to tackle problems in their area. Section 17 of the Act places a legal duty on the council to consider any likely effect of its functions on crime and disorder. The Committee is asked to review current practices and consider how this could be strengthened to more fully meet the requirements of Section 17.	Gordon Falconer / Sarah Haywood	Gordon Falconer / Sarah Haywood
Safer & Stronger	28/10/09	Surrey Fire and Rescue Service – Public Safety Plan	To update members about revisions to the Public Safety Plan (formerly Integrated Risk Management Plan), including contributing to the consultation, and to agree how the Committee will contribute to future revisions of the plan.	Russell Pearson/ Sally Wilson	Russell Pearson/ Sally Wilson
Safer & Stronger	28/10/09	Business Planning	For members to scrutinise business plans for 2010/11 and budget proposals	George Rattray	George Rattray
Schools & Learning	15/10/09	Building Schools For The Future: Surrey's Statement Of Readiness To Deliver	For members to review the Statement of readiness to deliver before it is presented to the Cabinet on 1 December 2009.	Gordon Sherriff	Gordon Sherriff
Schools & Learning	15/10/09	Educational Organisation Plan and School place planning	1. To review the Education Organisational Plan prior to it going to Executive and 2. To scrutinise the process of planning school places for 2010/11 including the suitability of processes for informing members.	Peter-John Wilkinson	Peter-John Wilkinson

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Schools & Learning	15/10/09	Proposed Admissions Criteria for Community and Voluntary Controlled Schools for September 2011	To comment on the proposed changes of admissions criteria for consultation before being presented to the Cabinet on 3 November 2009	Anne MacAvoy	Anne MacAvoy
Schools & Learning	15/10/09	14- 19 Strategy Consultation	To comment on the draft consultation document on the 14 – 19 strategy before being presented to Cabinet on 3 November 2009	Frank Offer	Frank Offer
Transportation	27/10/09	Safety Camera Partnership/Road Safety/Speeding/20mph speed limits in residential areas	To review the effectiveness and costs of safety cameras and vehicle activated signs and consider road safety/speeding initiatives	Iain Reeve	
Transportation	27/10/09	Update on Transport Implications of the 2012 Olympics	To update the Committee on the current position including utilising Pegasus buses. Elizabeth Molineux to attend.	Iain Reeve	
Transportation	27/10/09	Progress against original business case for the Transport co-ordination Centre	To include a detailed work programme/deliverables and target dates.	Iain Reeve	Chris Butler
Transportation	27/10/09	Scrutiny of Business Plans		Iain Reeve/Jenny Isaac	
Transportation	27/10/09	Customer Service Improvements for Surrey Highways	To consider issues set out in recommendations tracker and whether the use of the web to report highway faults is effective	Jenny Isaac	

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**Joint Select Committee and Audit & Governance Work Programme: May to July 2009**

<b>November</b>					
<b>Committee</b>	<b>Date</b>	<b>Item</b>	<b>Description</b>	<b>Accountable Officer</b>	<b>Contact Officer/Member</b>
Adults & Community Care	26/11/09	Transition		Sarah Mitchell	Debbie Bell
Children & Families	25/11/09	Social Worker Recruitment	To receive an update following the report of the national social work task force.	Caroline Budden	Emily Boynton
Children & Families	25/11/09	Virtual School for Looked After Children.	Monitoring recommendations made by Educational Attainment of LAC and to review progress of Virtual School.	Nick Wilson	Maureen Giles
Children & Families	25/11/09	Scrutiny of Business Plans	To scrutinise draft business plans as part of the new Business Planning Process for the Council.	Caroline Budden	
Corporate Management	24/11/09	Leader Report	Update on progress made against priorities	David McNulty Andrew Povey/David Hodge	Sam Meyer Michelle Grieve
Corporate Management	24/11/09	Constructor Framework Agreement		Al Braithwaite	Al Braithwaite
Corporate Management	24/11/09	Public Value Review – Assets		Al Braithwaite	Al Braithwaite

*Please note that this work programme is indicative and is subject to change to ensure that it remains responsive and reflects the key issues facing the County that are within the remit of each Select Committee.*

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**Task / Working Groups**

Name	Membership (subject to change following Annual Council)	Terms of Reference	Agreed Reporting Dates
<b>Adults &amp; Community Care</b>			
<b>Children &amp; Families</b>			
<b>Corporate Management – no current task groups</b>			
<b>Environment &amp; Economy</b>			
<b>Safer &amp; Stronger Communities – no current task groups</b>			
<b>Schools &amp; Learning</b>			
<b>Transportation</b>			

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**Contacts:**

<b>Committee</b>	<b>Committee Manager</b>	<b>Policy and Research Support</b>
Audit and Governance	Sam Meyer – 020 8541 7030	n/a
Adults & Community Care Select	Jen Stapley – 020 8541 7064	Rachel Yexley – 020 8541 9133
Children & Families Select	Cheryl Hardman – 020 8541 9075	Clare Hamilton – 020 8541 7273
Corporate Management Select	Sam Meyer – 020 8541 7030	Michelle Grieve – 020 8541 9126
Environment & Economy Select	Michelle Grieve – 020 8541 9126	Jen Stapley – 020 8541 7064
Health Scrutiny	Sam Meyer – 020 8541 7030	Derek Cunningham – 020 8541 7591
Safer & Stronger Communities Select	Claire Hamilton – 020 8541 7273	Rachel Yexley – 020 8541 9133
Schools & Learning Select	Rachel Yexley – 020 8541 9133	Clare Hamilton – 020 8541 7273
Transportation Select	Nicola Morris – 020 8541 7198	Jen Stapley – 020 8541 7064