

App No:
Road No:
(OFFICE USE ONLY)

Surrey Highways
VEHICLE CROSSOVER
APPLICATION FORM
(Highways Act 1980 Section 184)



Please note:

Refer to the Approval Process Guidance notes before completing this application form.

1. Applicants Name:

2. Address:
.....
..... Post Code:

3. Daytime Telephone No:

4. Address/location of crossover (if different from 2)
.....
.....

5. Type of Crossover: New Widened Additional
Please tick as appropriate.

6. Status: OWNER / OCCUPIER / OWNER & OCCUPIER**

7. Name & Address of owner (if different from 1).....
.....
.....

8. Those occupying Council property require the housing authority confirmation that such access would not be in breach of their tenancy agreement and that permission is granted, please enclose evidence of this with your application *

9. Classification of road: CLASSIFIED (A,B,C) / UNCLASSIFIED (D)**

10. Please attach a copy of either a letter from the Borough/District Council showing that planning permission is not required, or the planning consent issued by them. * If planning permission was necessary, please state the planning application number:
.....

11. Planning permission may be required on unclassified (D) roads. You will be advised accordingly if the Highway Authority consider this to be necessary. Please see enclosed leaflet for further information on planning permission.

12. Land in other ownership.

The presence of land in other ownership, over which the crossover will pass (i.e. between the boundary of the property and the public highway), must be declared by the applicant. (e.g. common / amenity / retained strip of private land)

13. Are you aware of any such land? YES / NO**

If 'YES' please obtain consent in writing from the owner, and enclose a copy of this written consent with this application. *

13. Does this application meet the criteria set out in section 4. of the guidance notes

If it does not your application will be refused

14. I have fully read the Approval Process Guidance Notes YES/NO** and have answered all of the questions above

Please include with the application form:

- An application fee of £144.00 PLEASE NOTE THIS FEE IS NON REFUNDABLE
Cheques made payable to Surrey County Council
- A copy of your letter from your local planning department stating if planning permission is required or not.

PLEASE ENSURE THAT YOU HAVE ANSWERED ALL THE QUESTIONS ABOVE

Please attach a plan, or draw a sketch below, to show your proposed vehicle crossover and parking area in relation to the property.

Note: Please try to be as accurate as possible about the proposed site.

15. I declare that all the particulars given above are true and that I will only engage a contractor from the Surrey County Council Approved list.

Name (print):

Signed: Date:

Surrey Highways Area Offices

If you live in Elmbridge, Epsom & Ewell, Mole Valley, Reigate & Banstead or Tandridge, send your application form to:

East Surrey Highways
Mid-Surrey Area Office
Opus II, AO1
Kingston Road
Leatherhead
KT22 7SY

Fax: 01372 832650

If you live in Guildford, Runnymede, Surrey Heath, Woking, Spelthorne or Waverley, send your application form to:

West Surrey Highways
South West Area Office
Grosvenor House
London Square
Cross Lanes
Guildford
GU1 1FA

Fax: 01483 517 629

Surrey Contact Centre

Telephone Number: 08456 009009

SURREY BOROUGH/DISTRICT COUNCILS

Contact Details to check if planning permission is required.

Please attach a copy of either a letter from the Borough/District Council showing that planning permission is not required, or the planning consent issued by them. Surrey will be unable to process the application without this information.

<p>Elmbridge Civic Centre High Street Esher KT10 9SD Fax No: 01372 474972 Tel No: 01372 474474</p>	<p>Epsom & Ewell Town Hall The Parade Epsom KT18 5BY Tel No: 01372 732000</p>	<p>Guildford Millmead House Millmead Guildford Surrey GU2 4BBF Tel No: 01483 505050</p>
<p>Mole Valley Pippbrook Dorking Surrey RH4 1SJ Tel No: 01306 885001 Fax No: 01306 876821</p>	<p>Reigate & Banstead Town Hall Castlefield Road Reigate RH2 0SH Tel No: 01737 276000</p>	<p>Runnymede Civic Offices Station Road Addlestone Surrey KT15 2AH Tel No: 01932 838383</p>
<p>Spelthorne Council Offices Knowle Green Staines TW18 1XB Tel No: 01784 451499</p>	<p>Surrey Heath Surrey Heath House Knoll Road Camberley Surrey GU15 3HD Tel: 01276 707100</p>	<p>Tandridge Station Road East Oxted Surrey RH8 0BT Tel No: 01883 722000</p>
<p>Waverley The Burys Godalming Surrey GU7 1HR Tel No: 01483 523333</p>	<p>Woking Civic Offices Gloucester Square Woking Surrey GU21 6YL Tel No: 01483 755855</p>	<p>Surrey County Council Contact Centre Tel No: 08456 009009</p>